



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

December 21, 2020

Meeting Minutes:

Location: Due to COVID-19 restrictions, Meeting was held via ZOOM video conference

Directors Participating: Greg Nickel, Chair; Kristi Berning, Treasurer; Anita Unruh, Secretary; Marilyn Loganbill; Mary Gill

Directors Absent: Craig Simons, Vice-Chair; Jennifer Dies; Jared Jost; Randy Dallke

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Nickel called the meeting to order at 4:03 p.m.

Proxies: None noted.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of November 16, 2020 Board Meeting. Opportunity for review and discussion of the November 16, 2020 Board Meeting Minutes was given.

ACTION: *Kristi moved to approve the November 16, 2020 minutes as presented. The motion was seconded by Anita and passed by unanimous vote.*

Financial Report: Financials – Packets contain the November 2020 Profit & Loss by Class report, the check register report, and balance sheet. At 05 of 12 months (42%), total income reflects receipt of State Aid & County Mill.

- Balance Sheet reflects Total Assets at \$190,513.99 - check register report includes regular expenses for the review period except:
 - 5550: elevated due to quarterly payment made at the beginning of the quarter.
 - 6010: elevated due to payment of InterHab annual conference fee and this will level out over the next few months.
 - 6090: elevated due to one-time payment to Lindburg, Vogel, Pierce & Faris Chartered.
 - 6133: elevated from initial purchase of gift cards from Celebrate Ability and this will eventually level out as there are no other intended purchases in this line item.

ACTION: *Marilyn moved to accept the financial report as presented. The motion was seconded by Kristi and passed by unanimous vote.*

Staff Benefit Discussion: The following proposal for increasing the amount of vacation time accrued for the Executive Director was reviewed: *“The Executive Director shall earn vacation*



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days at the rate of 6.66 hours per month or 10 days per year. Each year thereafter, an extra 1.5 vacation days shall be allowed, capping at 20 days/year and shall be earned monthly at a rate equal to 1/12 the annual total. These changing rates shall be based on the beginning month of the Executive Director's employment." ~~The Board clarified that any modifications to vacation time for other CDDO employees can be made at the discretion of the Executive Director.~~ **Note:** At the 1-25-21 Board meeting, there was discussion about the preceding sentence. Craig recommended revising the wording in the December 21, 2020 Minutes to "Modifications to Vacation time for CDDO employees will be per the Employee Manual." ***ACTION:*** *Kristi moved to approve the December 21, 2020 minutes as revised. The motion was seconded by Marilyn and passed by unanimous vote.*

ACTION: *Anita moved to approve the proposal for increasing the Executive Director's accrued vacation days. The motion was seconded by Kristi and passed by unanimous vote.*

Service Management Report

- As of 11/30/20, the total number in the database is 307
 - Total number for TCM: 245; Day Supports: 134; Residential Supports: 108; and Personal Care Services: 59; Total waiting: 114
 - *Eligibility:* Packets requested: 3; Packets returned: 3; Determined Eligible: 1; Determined In-Eligible: 1

Adverse Incident Reports (AIRS) – from the time of our last Board meeting (11/16/2020)

- Law Enforcement - Suspect: 3
- Law Enforcement - Victim: 1
- ER & Medical Hospitalization: 6 (4 COVID)
- Psychiatric Hospitalization: 1
- Other: 12 (all COVID related)

National, KDADS/KDHE/InterHab & Other State & Local Updates

Federal:

- Continued hope for a 4th relief package.

State:

- KDHE has finalized the plan for COVID-19 vaccine. The IDD population/staff, at this time, remain included with the long-term care population for priority access. KDHE will be disseminating updates regarding the vaccine every Wednesday. With Pfizer & Moderna's vaccine approved for emergency use, we will hopefully have some clarity either tomorrow or next Wednesday as to when our persons served, and support staff can begin receiving the vaccine.
- The next step will be acquiring consent forms from guardians for those wishing to receive the vaccine. Greg asked if the CDDO has a role in encouraging individuals to be vaccinated. Kevin replied that, at this point, we are still relying on guidance to determine whether providers can require staff to get the vaccine.
 - <https://www.coronavirus.kdheks.gov/DocumentCenter/View/1533/COVID-19-Vaccination-Plan-for-Kansas-Version12-1142020?bidId=>



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- TCM vs. NY Health Home model. The TCM workgroup, which Kevin is a part of, is working to resolve CMS' requirement of conflict-free TCM. A replacement of traditional TCM, the New York Health Home model is being explored. The TCM workgroup has engaged a consultant who has worked with the health Home model in New York, as well as for CMS. The health home model was attempted several years ago in Kansas but failed. Kristi asked if the proposed Health Home model is the same as what we tried previously. Kevin replied that it looks a bit different. Coming out of a pandemic a systems change could take 5-10 years and would change how CCDDO's operate. The Health Home is a holistic approach to care management. For this to be successful, a state infrastructure has to exist.
- **Local:**
 - COVID-19 updates for ResCare residential settings: Affected - 6 homes; 12 individuals (note: as of today, that number has grown to 15); 4 were hospitalized, 3 have recovered and sent home, 1 still in hospital with possible un-related complications.
 - I-pads for persons served from SPARK \$. Kevin submitted a request for 90 I-Pads, one for every person receiving residential services. This amount was approved! It is hoped that the I-pads arrive and can be delivered before Christmas. The I-pads will make it possible for persons served to interact with their families, as well as be used for tele-medicine appointments.
 - Heidi's Helpers update. Nancy reported that two rounds of gifts were delivered: the first gifts were for 20 Project Search Interns and Marion Co. Special Ed students. The second round of 89 gifts were requested by case managers and went to 25 individuals.
 - 2021 HMCDDO meeting schedules are posted on HMCDDO website. Let Kevin know if there's anything else that should be added.
- **ACTION on Service Management and Director's Report.** *Marilyn moved to accept the Service Management and Director's Report as presented. The motion was seconded by Kristi and passed by unanimous vote.*
- **HMCDDO informational presentation.** Kevin shared the powerpoint presentation that was shown to DCF and foster care staff back in September. Anita asked how services in Kansas compare to services in other states? Kevin replied that service provision in every state is completely different. As an example, Kansas currently has a waiting list of approximately 9 years. When Kevin left his job in Missouri, the state of Missouri did not have a waiting list. Whether or not a state has managed care also plays into this. Would more funding solve the lengthy wait list? Even if services could be fully funded for those on the wait list, Kansas would not have capacity to add such a large number of people to services. Another issue is lack of rate increases. Wait list reduction and rate increases are "over time" situations. InterHab is a great advocate regarding these issues. The powerpoint will be sent out to Board members.

Adjourn: The meeting was declared adjourned at 4:52 p.m.

Next Meeting: Monday, January 25, 2021 @ 4:00 pm.

<https://harveymarioncddo.com/meetings>

Minutes recorded by: Nancy Plenert