



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

Harvey-Marion County CDDO Board of Directors

500 N. Main; Suite 204 Newton KS, 67114

January 27, 2020

Meeting Minutes:

Location: Harvey-Marion County CDDO Meeting Room

Directors Present: Jared Jost, Chair; Craig Simons, Vice-Chair; Greg Nickel, Secretary; Kristi Berning, Treasurer; Mary Gill; Marilyn Loganbill; Anita Unruh; Jennifer Dies

Directors Absent: Randy Dallke

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Jost called the meeting to order at 4:00 p.m.

Proxies: None

Quorum Status: Quorum present.

Additions to Agenda: Chair Jost requested adding Project Search Update.

Public Comment. None.

Minutes of November 18, 2019 Board Meeting. Opportunity for review and discussion of the November 16, 2019 Board meeting minutes was given.

ACTION: *Craig moved to approve the November 18, 2019 minutes as presented. The motion was seconded by Jennifer and passed by unanimous vote.*

Project Search Update. Through his involvement on the Marion Co. Special Education Cooperative (MCSEC) Board, Chair Jost expressed the importance of the CDDO's financial support for the Marion County Project Search Program. The 5-year federal grant continues to decrease with grant funds currently in jeopardy. The federal government claims that the coop is racially biased because they do not serve a diverse population. Finding addition funding sources for Project Search is increasingly important, and the CDDO's program support is greatly appreciated. There are currently 5 students enrolled in Project Search, and they hope to expand next year. Kevin shared that he attends Project Search meetings, and it is rewarding to hear the student progress reports. Anita shared that her sister, who works at Tabor College, recently was having computer problems. A Project Search intern was sent to work on her computer, and he got it running better than ever! Greg asked if the racial diversity of individuals served in our CDDO area could ever be questioned. Kevin replied that individuals

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are eligible for services based solely on meeting the IDD criteria. Chair Jost suggested that we table this issue until the MCSEC issue with federal grant funding is resolved.

Financial Reports. Discussion regarding the July 2019 through December 2019 Profit & Loss by Class report, the check register report, and balance sheet. At 6 of 12 months (50%), total Income reflects receipt of first and second quarters of State Aid, CDDO Admin & County Mill from both counties, plus revenue from functional assessments. General Operating Expenses total 47.02%. 5500 is slightly elevated (57.65%) due to Executive Director transition (severance package and vacation payout). Balance Sheet reflects Total Assets at \$139,640.47 - Check register report includes regular expenses. Credit card payment explanation. Kevin reported that there were issues with the first payment of the VISA bill which was paid through Midland Bank auto-pay. We have been in contact with VISA and Midland Bank and have resolved the issues. Kevin reported that Audit bid requests were sent to: Swindoll, Janzen, Hawk & Loyd; Steely & Schimming; Knudsen, Monroe & Company: (Declined); and Lindburg, Vogel, Pierce, Farris: (has submitted bid proposal).

ACTION: *Craig moved to accept the financial report as presented. The motion was seconded by Kristi and passed by unanimous vote.*

Service Management Report. Kevin reviewed the monthly service data showing that as of 12/31/19, the total number in the database is 288. Eligibility: Packets requested: 1; Packets returned: 3; Eligibility determination: 3 new applicants determined IDD eligible. Total number for TCM: 232; Day Supports – 122; Residential Supports – 93; and Personal Care Services – 56; Total waiting – 111. The monthly AIR report was as follows: Law Enforcement Victim: 0; Law Enforcement Suspect: 1; Medical Hospitalization: 4; Psychiatric Hospitalization: 0

ACTION: *Jennifer moved to accept the Service Management report as presented. The motion was seconded by Anita and passed by unanimous vote.*

Director's Report.

National, KDADS/KDHE/InterHab & Other State & Local Updates

Federal: Senators Rob Portman (R-OH) and Kirsten Gillibrand (D-NY) introduced a companion bill to the Isaiah Baker and Margie Harris-Austin Act, introduced in December in the House. The bills would allow states, if they choose, to include as part of their Home and Community Based Service (HCBS) waivers the reimbursement of Direct Support Professionals' (DSPs) time supporting individuals during short-term hospital stays. This is currently not covered in some HCBS supports.

State: Effective January 1, 2020 the Functional Assessment reimbursement increased from \$90.00 to \$125.00 per assessment. The Governor's Budget shows a reduction of \$1.3 mil to

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CDDO's. InterHab has been in touch with the state and was assured that the budget cut is an error. InterHab's advocacy efforts on behalf of CDDO's are a great help.

New Kansas Department of Human Services. on 1-08-20, Gov. Laura Kelly announced that effective July 1, the Department for Aging and Disability Services, the Department for Children and Families, and the juvenile services division of the Department of Corrections will merge to form the Kansas Department of Human Services. This merger will not change the current administration at this time. Kevin feels that this is a positive move, especially for the eligibility process. According to CMS regulations, CDDO's should not have the authority to determine eligibility for the HCBS I/DD waiver. This change could eventually move the eligibility process to KDADS. CMS Final Rule Assessments continue. Service providers are completing the assessments. CMS will then evaluate service delivery.

Local: Peer review @ Cowley County. Kevin recently participated in Cowley County CDDO's Peer Review. Cowley and Harvey-Marion CDDO are similar in size, and Kevin found it to be a good learning experience. He hopes to participate in more reviews.

Consumer/Individual Updates

Kevin has Attended & assisted with facilitation of all Self Advocacy meetings. Self-Advocates meet at our office monthly. Average attendance is 19.

Complaint & conflict resolution with persons served/families/guardians/providers. Direct Service providers are such an important part of service delivery. Providers struggle to find staff. Eligibility reviews and intake interviews (in-home if need be).

HMCDDO Service Network Capacity

All affiliated providers of HCBS IDD Day and Residential Supports are accepting referrals. We continue to have no providers available for agency-directed Personal Care Services. Self-directed Personal Care Services are available with five different Financial Management Providers from which to choose. Five of five affiliated TCM providers are available options. We recently had a provider request to terminate their affiliation with HMCDDO due to service capacity issues. Their agency supports the Butler County region and they only had 2 individuals utilizing TCM services left in our area who have since been notified of the transition. Affiliation will end on 2-01-2020.

2020 Affiliate Provider meetings will begin incorporating additional, specified, local resources to assist in better communication between the entities that ultimately makeup the "planning teams" that support individuals in our community. We will meet every other month at Faith Mennonite Church in Newton.

HMCDDO IT Updates

The transition from QuickBooks desktop to Online is complete. It proved to be more difficult than anticipated, but once the initial setup was completed, things are running smoothly.

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The landline-to-cell phone transition, as well as the e-fax, has been completed. Therefore, we have terminated our landlines with COX and now only have our internet service through COX. On & offsite data backups are occurring, and a complete outline of the agency IT profile has been collected and charted by Tim Buller.

The VPN setup has been completed and we have rolled out the work-from-home schedule for Nancy. This is working well at this point as we continue to develop our processes.

Finally, we lost our old website due to lack of information regarding the person that assisted with the previous design & hosting. We now have a new website that is under our full control with safety controls going forward. Kevin added that during CDDO reviews, the team looks closely at the functionality of the CDDO's website.

ACTION: *Jennifer moved to accept the Director's Report. The motion was seconded by Kristi and passed by unanimous vote.*

Adjourn. The meeting adjourned at 4:53 p.m.

Next regular meeting: Monday, February 24, 2020, 4 p.m., Harvey-Marion County CDDO meeting room.

Minutes recorded by: Nancy Plenert