



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

May 17, 2021

Meeting Minutes:

Location: Newton Area Chamber of Commerce Board Meeting Room, 500 N. Main, Newton, KS 67114

Directors Participating: In Person: Craig Simons, Vice-Chair; Anita Unruh, Secretary; Marilyn Loganbill; Jen Dies

Present via Zoom: Kristi Berning, Treasurer; Mary Gill

Directors Absent: Greg Nickel, Chair; Jared Jost; Randy Dallke

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Vice-chair Craig Simons chaired the meeting in Chairman Greg Nickel's absence. The meeting was called to order at 4:00 p.m.

Proxies: Anita was proxy for Greg.

Quorum Status: Quorum present.

Additions to Agenda: None.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of April 19, 2021 Meeting.

ACTION: Anita moved to approve the April 19, 2021 minutes. The motion was seconded by Jen and passed by unanimous vote.

Financials – Packets contain the March 2021 Profit & Loss by Class report, the check register report, and balance sheet. At 10 of 12 months (83.33%), total income reflects State Aid & County Mill not yet received or applied to the balance as of 05/07/2021.

- Balance Sheet reflects Total Assets at \$136,054.40 - check register report includes regular expenses for the review period except:
 - *Overages previously mentioned that remain over:*
 - 6020: Annual premium for our general liability insurance and this is the first increase in nearly a decade, and this was not an anticipated rate increase.
 - 6090: elevated due to one-time payment to Lindburg, Vogel, Pierce & Faris Chartered, fee and this will level out before the end of the budget year.
 - 6132: Annual newspaper subscription payments made in the previous month.



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- 6133: elevated from initial purchase of gift cards from Celebrate Ability and this will level out before the end of the budget year.
- 6310: elevated due to payment of our annual membership dues and fees, this will level out over the next few months. We just switched to annual Zoom payment which is a cheaper route going forward.

ACTION: *Kristi moved to accept the financial report as presented. The motion was seconded by Marilyn and passed by unanimous vote.*

Tabor College Project SEARCH Funding Request. The funding request of a one-time allocation of \$10,000.00 was reviewed. Craig asked why the Project SEARCH program support is not a budget item each year? Kevin explained that Discretionary Funding is ever-changing throughout the year. An individual may receive waiting list funding during the year, which would free up allocated funds; or, there may be a need for support services that do not rise to the level of a crisis request, but if funds are available, we can meet that need. We typically analyze whether we have excess discretionary funds towards the end of the fiscal year, and then make one-time payments as appropriate.

ACTION: *Anita moved to accept a one-time allocation of \$10,000.00 to be paid out of HMCDDO FY2021 discretionary funding toward the Project SEARCH endowment fund for program support. The motion was seconded by Jen and passed by unanimous vote.*

HMCDDO FY2022 Proposed Budget Presentation. Kevin presented a Draft FY2022 Budget reflecting a 4% wage increase. He based the increase on employee performance evals. and the fact that there was no loss of employee productivity during the pandemic. Employees are dedicated, and good stewards of financial resources. Craig questioned whether HMCDDO could provide retirement matching funds, up to 3% of wages. He explained that when the CDDO was formed in 2007, the Board at that time looked into providing KPERs retirement, but it was not feasible. Kristi asked if the 3% retirement match would be in lieu of a wage increase. Craig clarified that he proposes a 3% wage increase and a 3% retirement match. It was the consensus of the Board that a revised draft FY2022 Budget with both of these items be presented at the next meeting. Kevin will contact our retirement plan provider VALIC for information and set-up of the retirement match.

HMCDDO Finalized Employee Handbook Proposal. The proposed changes to Vacation leave were included with the Board report. The changes reflect annual incremental increases for years 1 through 6 for employees, and years 1 through 8 for the Executive Director.

ACTION: *Kristi moved to accept the proposed changes to Employee Handbook Vacation Leave as presented. The motion was seconded by Jen and passed by unanimous vote.*



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HMCDDO Quality Outcomes Report, Service Management & Director's Report.

2021 HMCDDO Quality Outcomes

The mission of the HMCDDO is to connect citizens with quality developmental services and supports to improve lives.

3rd Quarter Report

Outcome A: Qualified individuals in the HMCDDO area have desired supports and services.

Action Step 1: Supports and services continue to be evaluated and managed through the local finance plan as governed by the HMCDDO Resource Allocation Committee which meets bi-monthly.

- *RAC met 5 times in the 3rd Quarter. This committee processed 1 crisis access packet, in this quarter, to bypass the waitlist and this request was approved by KDADS. Our service area also received 1 waitlist offer to initiate HCBS services in this quarter which remains in process.*
- *This committee also processed 1 child in custody to the HCBS waiver, with another in process.*
- *This committee processed Medicaid ineligible TCM for 2 individuals in this quarter.*

Action Step 2: Maintain quality supports and services through regularly monitoring which enhances service quality by reviewing whether services are responsive to person-centered support plans, offer opportunities of choice, and observe and protect individual rights.

- *See graphs included in packet.*

Action Step 3: Maintain stakeholder input regarding provider capacity through Community Council, Affiliate & Case Management meetings.

- *We have had one inquiry from Home Buddy in the 3rd quarter.*
- *The HMCDDO Community Council, Affiliate and TCM groups have all met 1 time each in this quarter. We have had some good discussions between the Newton Police Department and Newton Medical Center staff. The Community Council also drafted a letter to Governor Kelly requesting that she sign the HB 2007.*

Start Date: 01/01/2021

End Date: 12/31/2021

Outcome B: Individuals, families & the affiliated service provider network of the HMCDDO has access to news & information as it relates to the IDD population.

Action Step 1: Weekly presence on social media to ensure that news and information is easily accessible to all persons/providers in the HMCDDO area.

- *HMCDDO posted 16 times in the 3rd quarter (1 post per week). HMCDDO will continue to provide relevant information to the service area in this manner. The post on 02/16/21 to contact legislators was the post that reached the most people in this quarter @ 317 people.*



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Start Date: 01/01/2021

End Date: 12/31/2021

Action Step 2: Increased educational outreach to the area schools and related personnel regarding our agency protocols & procedures.

- *The educational outreach start/end dates are now switched with the medical facility outreach. This section will begin on 07/01/21 and we will look at incorporating as many types of educators and schools as possible (from our service area).*

Start Date: 07/01/2021

End Date: 12/31/2021

Action Step 3: Increased educational outreach to the related medical facilities regarding our agency protocols & procedures.

- *The medical facility outreach began with a meeting with Newton Medical Center (NMC) administration on 03/15/21. This led to a new monthly point of contact with the Director of Case Management for NMC – Jennifer Speers. She will attend each affiliate and TCM meeting to better assist with communication between NMC and affiliates.*
- *Our goal remains to continue to reach out to other medical entities such as Health Ministries and Prairie View to continue to involve representatives from their world into ours.*

Start Date: 02/01/2021

End Date: 06/30/2021

Kevin discussed the difficulty that occurs due to the increasing number of individuals we serve with co-occurring diagnoses of IDD and Mental Health issues. In recent months, this has resulted in EMS and law enforcement being called on numerous times for the same 5-10 individuals. The majority have an autism diagnosis. Discussed that in the past 15 years, more has become known about autism and other syndromes, and is a more frequent diagnosis. Intensive behavior plans and good teamwork is needed to successfully serve these individuals. Parsons State Hospital provides an outreach team that can be a valuable resource.

Anita asked if college students at the senior or grad level could fill in some of the gaps in providing support for those with difficult behaviors, and get some “real world” experience at the same time. Kevin said that he is planning to establish a task force to work on some of these areas of need, and the networking with colleges could provide some expertise and staffing support.

Service Management Report

- As of 04/14/2021 the Statewide numbers for IDD HCBS:
 - Total number eligible for HCBS services: 9,026
 - Total number waiting for HCBS services: 4,542
- As of 04/30/2021, the total number in the database is 319



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- Total number for TCM: 252; Day Supports: 140; Residential Supports: 111; and Personal Care Services: 60; Total waiting: 122
- *Eligibility*: Packets requested: 2; Packets returned: 2; Determined Eligible: 3; Determined In-Eligible: 0

Adverse Incident Reports (AIRS) – from the time of our last Board meeting (04/19/2021)

- Law Enforcement - Suspect: 6
- Law Enforcement - Victim: 1
- ER & Medical Hospitalization: 6
- Psychiatric Hospitalization: 1
- Other: 3

National, KDADS/KDHE/InterHab & Other State & Local Updates

National:

- The Senate passed the American Rescue Plan Act (the COVID relief bill) with a provision for dedicated HCBS funding of \$12.67 Billion, generated from an FMAP increase of 10% from April 1, 2021 to March 31, 2022.
 - KS has not yet determined use of these funds.

State:

- Governor Kelly signed HB 2007 (the Legislature's budget bill) into law. Included in the bill is \$5.5 million all funds for a IDD provider rate increase in the remainder of this fiscal year and \$31 million all funds for a 7% IDD provider rate increase in the next fiscal year that begins on July 1. The Fiscal Year 2022 increase will be the largest single increase in the history of the Kansas IDD system. KDADS is currently unsure how to implement the rate increase and is awaiting KDHE input. It was noted that MCOs could simply go back and apply the increase without the resubmittal of claims, Sunflower is checking on this possibility and will circle back once they know the answer. These increases were championed by legislative leaders in both the House and Senate, including Senators Rick Billinger and Carolyn McGinn; and Representatives Troy Waymaster, Will Carpenter and Barbara Ballard. The IDD system is extremely grateful for every legislator that cast a vote for House Bill 2007, which contained these funds.
- From InterHab regarding the issue of Complex Needs: Two legislative initiatives will further the work done on behalf of Kansans with IDD who also have complex needs, such as behavioral health, physical care or aging-related issues. First, InterHab continued its strong advocacy on behalf of persons with IDD who also have significant behavioral health needs. InterHab's bill to create mobile crisis response resources was passed out of the House Health and Human Services Committee. Most importantly, the concepts contained within InterHab's bill ultimately will receive a significant portion of \$3 million in state funds appropriated by the legislature as part of the State's new "9-8-8" crisis services initiative. We will work with KDADS to determine how best to proceed in investing these new funds to address the emergent behavioral health needs of the IDD population.
- CDDO Budget Negotiations with KDADS resumed on 05/11/21 after 3 prior days of negotiations. Kevin added that contract negotiations were completed after 5 long days. There were no rate increases to our CDDO Admin. or State Aid allocation, but a good outcome was assurance that policies will be reviewed and fixed.



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Local:

- HMCDDO had 1 attempted affiliation with Home Buddy, however this has not materialized and there will be no further attempts to engage in finalization of affiliation.
- HMCDDO has been in contact with DCCCA child placement agency to affiliate with the HMCDDO region for HCBS children’s residential.
- Attended both Project SEARCH graduations and year end gatherings/events.
- County Commission annual budget hearings set for:
 - Harvey: 06/01/21 @ 2:00pm
 - Marion: 06/07/21 @ 1:30pm

ACTION on Quality Outcomes, Service Management and Director’s Report. *Kristi moved to accept the Quality Outcomes, Service Management and Director’s Report as presented. The motion was seconded by Anita and passed by unanimous vote.*

Our next meeting will be 06/21/2021 @ 4:00 pm. We will plan to meet in person in the Chamber Conference Room and offer Zoom connection for those who prefer that option. Watch for details closer to the meeting date.

Adjourn: The meeting was declared adjourned at 5:15 p.m.

Minutes recorded by: Nancy Plenert