



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

August 17, 2020

Meeting Minutes:

Location: Due to COVID-19 restrictions, Meeting was held via ZOOM video conference

Directors Participating: Jared Jost, Chair; Craig Simons, Vice-Chair; Kristi Berning, Treasurer; Greg Nickel, Secretary; Marilyn Loganbill; Randy Dallke; Mary Gill (joined at 4:15p.m.)

Directors Absent: Jennifer Dies; Anita Unruh

Harvey-Marion County CDDO staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Jost called the meeting to order at 4:00 p.m.

Proxies: Jared Jost for Anita Unruh.

Quorum Status: Quorum present.

Additions to Agenda: None noted.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of July 20, 2020 Board Meeting. Opportunity for review and discussion of the July 20, 2020 Board Meeting Minutes was given.

ACTION: *Kristi moved to approve the July 20, 2020 minutes as presented. The motion was seconded by Marilyn and passed by unanimous vote.*

Financial Report: Financials – Packets contain an unaudited FY 2020 profit & loss statement with a positive net balance of \$25,324.51. Packets also contain the July 2020 Profit & Loss by Class report, the check register report, and balance sheet. At 01 of 12 months (8.3%), total Income reflects receipt of Marion County Mill only. Payroll is elevated in 07/2020 due to 3-payroll month. There remains one item from FY20 left to pay (\$225.00) as we await documentation from the TCM provider.

- Balance Sheet reflects Total Assets at \$119,766.55 - check register report includes regular expenses for the review period.
- The FY2021 Budget has been amended and provided for review of changes:
 - *Moved \$2,153.00 from Equipment & Upgrades (6112) with a new total of \$2,418.00:*
 - \$603.00 was moved from line item 6112 and added to 6111. Team Viewer was not originally included, and this is an extremely important service and needs renewal this year. New total for Annual Tech Subs (6111) is \$3,000.00
 - \$1,550.00 was moved from 6112 and added to 6133 for purposes of funding Celebrate Ability for a new total of \$4,300.00 for Hospitality (6133).



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- Celebrate Abilities: Celebrating the work done thus far by our DSPs in the HMCDDO area
 - During the week of 09/14/20 we will have a Zoom meeting with providers and as many self-directed providers as able to honor the DSPs of the HMCDDO service provider area.
 - Direct Support Workers (\$20 Walmart card X “up to” 200 DSPs = \$4,000.00)
 - Heartland: 25; ResCare: 95; SKIL: 10; Self Directed: 60 (190 total – an additional few might need to be added as supervisors are counted, as they are also DSPs). Craig asked whether this is something that DSPs would expect to receive each year. Kevin replied that the recognition is a one-time thing; it is intended to acknowledge the extra load that DSPs have taken on during COVID-19.
- Tuition for Project SEARCH for FY2021 is \$4,569.00 per individual. We typically fund tuition cost (if needed) out of our discretionary funding for those not in school. This year, during the budget planning phase, 2 individuals, not in school, were included for FY2021 budget. In spite of this, I received word that we will need to look at funding 3 individuals (\$13,707.00) as all participants this year are not in school and therefore do not bring the tuition with them. With the FY20 surplus of \$25,324.51, we should be more than able to handle this, and a lot will depend on how the year goes with the fluctuations in discretionary funding. Craig agreed that things seem financially strong at this point, and we can afford to fund the interns.

ACTION: *Craig moved to accept the financial report as presented. The motion was seconded by Randy and passed by unanimous vote.*

Service Management Report

- As of 07/31/20, the total number in the database is 303,
 - Total number for TCM: 240; Day Supports – 132; Residential Supports – 103; and Personal Care Services – 59; Total waiting – 115
 - *Eligibility:* Packets requested: 8; Packets returned: 0; Determined Eligible: 0; Determined In-Eligible: 0

Adverse Incident Reports (AIRS) – from the time of our last Board meeting (07/20/2020)

- Law Enforcement - Suspect: 3
- Law Enforcement - Victim: 0
- ER & Medical Hospitalization: 6
- Psychiatric Hospitalization: 1
- Other: 2 (Med. Error)

National, KDADS/KDHE/InterHab & Other State & Local Updates

- **Federal: Additional Extension for the Provider Relief Fund:**
 - An extension (until August 28) for Medicaid providers to apply for emergency funding from the Provider Relief Fund (PRF). The re-opening of the PRF portal for certain Medicare providers the week of August 10. Those members that received a small Medicare



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distribution and then found themselves locked out of the Medicaid only distribution can now go back in and apply for emergency funding! An opportunity for Medicare providers that experienced a change in ownership in 2020 to apply for PRF Funds

- **State: KS State Finance Council:**

- The State Finance Council approved a number of proposals for distributing federal CARES Act funds previously received by the state. Among the proposals is \$12.5 million to provide a 5% enhanced rate to HCBS and PACE providers for up to 120 days. The proposals were initiated by the governor's SPARK Task Force.
- Approval by the State Finance Council means that KDADS will now move to operationalize the enhanced rate. KDADS hopes to make the process as easy as possible for providers to receive this needed relief.
- *Retainer Payments to Service Providers:* The State has approved and, in collaboration with the Managed Care Organizations (MCOs), has developed a process for Home and Community Based Services (HCBS) providers who have incurred a loss of HCBS revenue due to COVID-19, to apply and be considered for a retainer payment. The purpose of retainer payments is to retain the services and direct caregivers that were previously supporting the participants.
- *This item was shared by InterHab after Kevin's Director's Report was written:*
FY22 KDADS Budget Listening Session: Items have been submitted by InterHab through coordination of InterHab membership regarding priorities for the KDADS Budget:
 - i. \$8.9 million restored of the 5% Provider Rate Increase that was swept by the Governor's office as part of her July 2020 allotments
 - ii. Waitlist elimination efforts, by adding a **"hold harmless" amount for the IDD waiting list** equal to the anticipated natural growth of the list during the next fiscal year (approximately 300 to 400 persons). Such an amount would keep the waiting list from growing any further while we work collaboratively to establish a multi-year strategy for its elimination.
 - iii. \$5 million to establish a behavioral health crisis response network.
 - iv. A proposed new strategy in which CDDO administration funding would be maintained at 4% of the IDD HCBS Waiver and ask that a funding amount in your budget recommendations that would establish CDDO administration funding at that level.
 - v. TCM rate increase (no dollar amount at this time).
 - vi. \$5 million in restoration of State Aid funding.
 - vii. Restoration of College of Direct Support (online training resource for DSPs)
- **Local:** I submitted a request for \$5,000.00 of potential PPE needs for our provider network. In the other County PPE requests that have been submitted, most have been turned down citing that County Homeland Security officers are the place for providers to request those needs, rather than having separate settings of PPE within the County. Either way, I felt that as the numbers increase and as we will certainly see more cases in our network, that we can potentially have the ability to be the PPE reserve for our provider network. Randy asked if requests for PPE had been submitted to Marion County. Kevin replied that he had only



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submitted a request to Harvey County, and wasn't sure of Marion County's cutoff date, since every county is different. Randy suggested that funds are still available, and a request should be submitted to Marion County, accompanied by receipts of purchased PPE items. Kevin will proceed with this.

- Quality Assurance Position update. Kevin shared that Director Emeritus Elizabeth Schmidt has accepted the part-time Quality Assurance position. She will mostly be working remotely and will make in-person home and provider site visits as allowed. Kevin will begin the hiring process and Elizabeth should be ready to begin working in the next few weeks.

Action on Service Management and Director's Report. *Kristi moved to accept the Service Management and Director's Report as presented. The motion was seconded by Marilyn and passed by unanimous vote.*

Other Items: None.

Adjourn: The meeting was adjourned at 4:30 p.m.

Next Meeting: Monday, September 21, 2020 @ 4 pm
<https://harveymarioncddo.com/meetings>

Minutes recorded by: Nancy Plenert