



# Harvey-Marion County CDDO

*Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.*

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## HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

**May 16, 2022**

### Meeting Minutes

**Location:** HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 (*Zoom option also available to anyone that requests access*).

**Directors Participating: In Person:** Kristi Berning, Vice-Chair; Craig Simons, Treasurer; Marilyn Loganbill; Jared Jost

**Present via Zoom:** Don Schroeder; Mary Gill

**Directors Absent:** Anita Unruh, Secretary; Jen Dies; Randy Dallke

**Harvey-Marion County CDDO Staff Present:** Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

**Call to Order.** Vice-Chair Kristi Berning called the meeting to order at 4:00 p.m.

Proxies: Kristi was proxy for Anita.

Quorum Status: Quorum present.

**Public Comment:** None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

**Minutes of April 18, 2022 Meeting.** Craig noted an incomplete sentence on p. 3, under “National”. “There is no further” should be changed to “There is nothing further to report”.

**ACTION:** *Craig moved to approve the April 18, 2022 Minutes with the noted correction. The motion was seconded by Jared and passed by unanimous vote.*

**Financials:** Packets contain the April 2022 Profit & Loss by Class report, the check register report, and balance sheet. At 10 of 12 months (83%), total income reflects receipt of County Mill and State Aid funds.

- Balance Sheet dated **05/06/2022** reflects HMCDDO Total Assets at **\$297,223.24**
- Current Budget Overages:
  - 6111: our annual tech subscriptions will be over budget for FY 2022 due to needing a new subscription to better deal with our webform needs. This will be properly budgeted for in FY23.
  - 6090: Annual payment of audit payment has been made. QuickBooks increased their monthly rate back in 08/2021 which will cause this line item to run slightly over budget this year.
  - 6060: Our postage will be overbudget for FY22 and will be adjusted in FY23 to meet the demands of an increased caseload.
  - 6310: Memberships & Dues have mostly been paid and this will level out over the remainder of the fiscal year.
  - 5550: This is elevated but will level out as we have made our 4<sup>th</sup> quarter payment.



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**ACTION:** Marilyn moved to accept the financial report as presented. The motion was seconded by Craig and passed by unanimous vote.

**Trinity Heights Respite Summer Funding Proposal (FY22):**

A Funding Proposal for Trinity Heights Respite Care was included in the packet. The request is for \$15,000.00, which would provide additional hours of respite care to families. There will also be planned activities and outings.

**ACTION:** Craig moved to approve the requested funds of \$15,000.00 for Trinity Heights Respite Care Summer Program. The motion was seconded by Jared and passed by unanimous vote.

**Tabor College Project SEARCH Funding Proposal (FY22):**

A Funding Proposal for Tabor College Project SEARCH (PS) was included in the packet. The recommendation is for a one-time contribution of \$30,000.00 toward the Project SEARCH endowment fund for program support. There was discussion on setting an annual amount of support for PS. It is difficult to do this, as requests and subsequent payouts for discretionary-funded supports can vary widely in any given year. Jared, who is on the Marion Co. Special Education Cooperative (MCSEC) Board, shared that when Project SEARCH first began, the plan was for MCSEC to fund it. There was also a five-year funding commitment from the Northview Foundation. With cuts to Special Ed. funding, and uncertainty over continued funding from the Northview Foundation, PS has a great need for program support from other entities.

**ACTION:** Jared moved to approve the proposed funds of \$30,000.00 for Tabor College Project SEARCH Program Support. The motion was seconded by Marilyn and passed by unanimous vote.

**HMCDDO FY2023 Budget Development.** Kevin reported that the KDADS/CDDO contract group is negotiating the statewide CDDO Admin. funding increases that were approved for next fiscal years' budget. In addition, Kevin will be presenting budget requests to the Harvey and Marion County commissioners on May 31. He is asking for a small funding increase from each county. A temporary part-time position will be budgeted for FY2023: Consumer Records and Data Support Staff. During the school year, a student from Newton High School scanned documents a couple of hours each week. The new staff will disseminate the information that has been scanned into an organized format. An FY2023 Budget Proposal for wages was included in the packet. There are comparison amounts for No wage increase; a 2% wage increase; and a 3% wage increase. Craig stated that he would be in favor of extending a 3% wage increase. He also suggested that the VALIC Employer Match be increased from 3% to 5%. An FY2023 Draft Budget will be presented at the June, 2022 Board meeting. No action was taken on the FY2023 Budget Development.

**Service Management Report:**

*As of 04/12/2022 the Statewide numbers for IDD HCBS:*

- Total number eligible for HCBS services: 9,029



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- Total number waiting for HCBS services: 4,684

*As of 04/30/2022 the total number in the database is: 337*

- Total number for TCM: 268; Day Supports: 143; Residential Supports: 115; and Personal Care Services: 63; Total waiting: 134
- Eligibility: Packets requested: 4; Packets returned: 3; Determined Eligible: 2; Determined In-Eligible: 0

## Adverse Incident Reports (AIRS) – from previous month

- Law Enforcement - Suspect: 8
- Law Enforcement - Victim: 2
- ER & Medical Hospitalization: 15
- Psychiatric Hospitalization: 1
- Other: 3

## National, KDADS/KDHE/InterHab & Other State & Local Updates:

### **National**

- There remains an opportunity for Federal HCBS legislation (which passed through the House for the 150 billion) to push through the Senate using budget reconciliation, but the clock is ticking.

### **State:**

- We have achieved the largest IDD funding increase in state history which serves to elevate the DSP wages to \$15/hr (25% increase). Along with this was an increase of \$2.5 million for CDDO administration costs and \$2 million for Tiny-K.

**ABLE account updates:** ABLE Act adjustments: The bill was signed by the Governor recently, which opens the ABLE act to allow for additional people to set up account and helping to make it easier to establish an account by expanding the list of people who can open an account for a person with a disability. Kevin explained that an ABLE account allows individuals to save money and not put their Social Security and Medicaid benefits at risk by going over the asset limit.

- KDADS finally rolled out the plans to use the funds they received early in 2021 for COVID relief and staffing issues. KDADS announced that they have allocated up to \$51 million in bonuses to recruit and retain new and existing Home and Community Based Services (HCBS) Direct Support Workers (DSWs) and their Immediate Supervisors.

### **Local:**

- Complex Needs update: Working with other providers to schedule a time to meet.
- Quality Assurance will resume onsite monitoring of services beginning 07/2022.
- The NHS student who has been scanning completed her last day on 05/11/2022 and she was a huge success, scanning 1,705 files!
- United Way is using our Board room for their monthly executive sessions.
- Attended Tabor College Project SEARCH graduation.
- Replaced lights and doorknobs.



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- Have a new job description for temporary, part-time employee: Consumer Records & Data Support Staff
- Purchased new computers in preparation for the new part-time staff.
- Website updates; webforms (Eligibility, Choice Packets, Status Updates).

***Action on Service Management and Director's Report.*** Jared moved to accept the Service Management and Director's Report as presented. The motion was seconded by Marilyn and passed by unanimous vote.

Adjourn: The meeting was declared adjourned at 4:47 p.m.

Minutes recorded by:           Nancy Plenert          

**Next Meeting: Monday, June 20, 2022 @ 4 pm  
500 N. Main, Suite 204, Newton, KS**