

## Client Info Form

Timeline		Buyer	Seller
Client 1 Name	_____	Client 2 Name	_____
Phone Number	_____	Phone Number	_____
Email	_____	Email	_____
Address	_____	City/State/Zip	_____
Moving to	_____	Area Needs	_____
Price Range	_____	Pre-Approved	_____
Lending Co	_____	Financing Type	_____
Children	_____	Pets	_____
Employer	_____	Hobbies	_____
Floor Plan Needs	_____		_____

_____ Bedrooms	_____ Bathrooms
_____ Square Footage	_____ Lot Size
_____ 1 Level	_____ Bonus Room
_____ 2 Level	_____ Basement
_____ Split Level	_____ Tri-Level
_____ Office/Den	_____ Family Room
_____ Main Floor Master	_____ 2nd Master
_____ Open Floor Plan	_____ Formal Living/Dining
_____ Kitchen Appliances	_____ Washer/Dryer
_____ Garage	_____ RV Parking
_____ Pool	_____ Fenced Yard
_____ Shop/Shed	_____ Storage
_____ View	_____ School District

_____ Initial Appointment	_____ Inspection
_____ Buyer/Listing Agreement	_____ Inspection Approved
_____ Showings	_____ Appraisal
_____ Open House	_____ Appraisal Approved
_____ Offer(s) Submitted	_____ Final Walk-Thru
_____ Offer Accepted	_____ Signing
_____ Earnest Money Delivered	_____ Keys Delivered