



Cornwall & Area Watershed Group Monthly Board Meeting Minutes

Date: April 15th, 2025
Time: 7:30 PM
Location: Microsoft Teams
Recorded by: Jamie Taylor
Date approved: June 11, 2025

**ORIGINALLY SCHEDULED FOR APRIL 9th, 2025 , TOOK PLACE APRIL 15th, 2025.*

IN ATTENDANCE: Ryan Mahoney, Bruce Bennett, Karlie Fitzpatrick, Judy Herlihy, Hannah MacLean, Jamie Taylor

REGRETS: NONE

1. CALL TO ORDER (Time: 7:35 PM)

2. DECLARATION OF CONFLICT OF INTEREST - NONE

3. APPROVAL OF AGENDA

Made by: Jamie **Seconder:** Bruce **Vote:** 4 / 0

4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS (if any)

NONE

5. ADOPTION OF MINUTES

Made by: Bruce **Seconder:** Karlie **Vote:** 4 / 0

With the correction of Trish **Altass**' last name.

6. BUSINESS ARISING FROM THE MINUTES (15 minutes)

NONE

7. CHAIRPERSON'S REPORT (15 mins)

Discussed with Hannah the possibility of attending a one day Workers Compensation Conference. Ryan has attended and found it very informative. Hannah suggested that the \$225 registration fee could be better spent on training elsewhere and that the date conflicts with a very busy week.

8. COORDINATOR'S REPORT (40 mins)

a. Correspondence (if any)

NONE

b. Coordinator's report / Project updates

- All student wage funding programs have been applied for. 1 response and confirmed.

- Fish habitat management plan (50 page document) is completed and data has been very useful.

- A similar report has been submitted to the Watershed Alliance and DFO. CAWG received \$16,200 in the autumn of 2024 for this project.

- Hannah has been assisting the Town of Cornwall with planning the Dandelion Festival.



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- Acquired materials to update the displays and signs at the Naturalization Gallery to replace everything that is missing or damaged.
- Approved by the Foundation for Conservation of Atlantic Salmon and received \$27,998.00 towards the Loyalist Road project.
- Received remaining \$30,000 from Watershed Alliance for Hyde Pond Project.
- Completed Veronica's performance review. All went well.
- Stickers with new logo and clothing ordered before crews start.
- Job interviews started today (April 15th)
- Started a new smelts survey. None have migrated up yet, but it is exciting.
- Sent out the newsletter.
- An individual contacted CAWG willing to volunteer fulltime for conservation experience.
- Met with a Cornwall resident, Sally MacDonald, to assist with her legacy oak project. This will be in honour of her late son and grandson, Josh and Oliver Underhay.

c. Review of 2025/2026 workplan

- Submitted for core funding
- Loyalist Road Culvert Project set to go June 1st
- Manage 15 acres of Acadian Forest
- Water School
- Smelt field trip with Indigenous students
- Attending a Girl Guide Event
- Trees for Trash will become Wildflowers for Waste
- Checking on geocaches and updating them
- AGM
- iNaturalist program for residents to identify species within the watershed
- Host the Fishing Derby
- Attend Dandelion Festival
- Participate in Christmas Parade
- Guided tour of the Naturalization Gallery in August or September when area in bloom.
- Restoration goals
- Tree planting goals collaboration to plant at Milton Bridge

d. Review of 2025/2026 budget

Hannah will be meeting with bookkeeper Hannah to finalize everything prior to the AGM.

The new budget highlights:

\$30,000 in savings and \$118,000 in checking

Loyalist Road Project is fully funded

Core funding is not expected to increase

Discussion of planning for multiple deficit budgets

Hannah mentioned that most watersheds operate year to year with a zero dollar balance.



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APPROVAL OF BUDGET

Made by: Bruce **Seconder:** Jamie **Vote:** _4_ / _0_

e. Confirm AGM details

- Invasive Species Council is confirmed and will speak at the AGM
- Room is booked at Town Hall
- Hannah suggested the same format as last year
- Refreshments: Mary's Bakery, Apple Cider, Ryan will prepare a charcuterie board (budgeted \$60.00)
- Set-up will start at 6:00 PM

9. TREASURER'S REPORT (15 mins)

Credit cards are set up and working great.

Karlie explained that they are set up to auto pay from the CAWG account.

10. INQUIRIES BY MEMBERS OF THE BOARD / NEW BUSINESS

NONE

11. NEXT MEETING

AGM

Date: May 28th, 2025

Time: 6:30 PM

Location: Cornwall Town Hall

12. CALL FOR ADJOURNMENT (Chair)

Motion Made by: Bruce **Seconder:** Jamie **Vote:** _4_ / _0_)

Time: _8:50_



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APRIL AGENDA FOR REFERENCE USE ONLY MEETING RESCHEDULED TO A TEAMS MEETING ON APRIL 15th AT 7:30

Date: April 9th, 2025

Time: 7:00 PM

Location: Cornwall Town Hall

REGRETS: None

1. CALL TO ORDER (Time: _____ PM)

2. DECLARATION OF CONFLICT OF INTEREST - NONE

3. APPROVAL OF AGENDA (Made by: _____ Seconder: _____ Vote: __ / __)

4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS (if any)
(none at time of drafting agenda)

5. ADOPTION OF MINUTES (Made by: _____ Seconder: _____ Vote: __ / __)

6. BUSINESS ARISING FROM THE MINUTES (15 minutes)

7. CHAIRPERSON'S REPORT (15 mins)

8. COORDINATOR'S REPORT (40 mins)

- a. Correspondence (if any)
- b. Coordinator's report / Project updates
- c. Review of 2025/2026 workplan
- d. Review of 2025/2026 budget
- e. Confirm AGM details

9. TREASURER'S REPORT (15 mins)

10. INQUIRIES BY MEMBERS OF THE BOARD / NEW BUSINESS

11. NEXT MEETING

Date: AGM - May 28th, 2025

Time: 7:00 PM

Location: Cornwall Town Hall

12. CALL FOR ADJOURNMENT (Chair)

Motion (Made by: _____ Seconder: _____ Vote: __ / __) (Time: _____)