



Cornwall & Area Watershed Group Monthly Board Meeting MINUTES

Date: April 8th, 2026

Time: 7:00 PM

Location: Cornwall Town Hall

IN ATTENDANCE: Vice-chair – Bruce Bennett, Directors: Karlie Fitzpatrick (KF), David Morgan (DM), Sally MacDonald (SM), Jamie Taylor (JT) and Coordinator - Veronica Jendrick (VH), Liasson - Judy Herlihy (JH) (Sally MacDonald – arrived at 7:26)

REGRETS: Chair - Ryan Mahoney

1. CALL TO ORDER (Time: 7:00 PM) Vice-chair Bruce Bennet

2. DECLARATION OF CONFLICT OF INTEREST - None

3. APPROVAL OF AGENDA

Motion: (Made by: KF Seconder: DM Vote: 4 / 0)

4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS - None

(none at time of drafting agenda)

5. APPROVAL AND ADOPTION OF MINUTES – March 11th, 2026 BOARD OF DIRECTORS MEETING - Spelling of Gwen Vessey corrected and February changed to March for approval on minutes.

Motion: (Made by: DM Seconder: KF Vote: 4 / 0)

6. BUSINESS ARISING FROM THE MINUTES (15 minutes) – Gwen Vessey has agreed to speak at the AGM and Veronica will touch base with her the first week of May to discuss in more detail. Promoting the AGM vis CBC Community Events and the Buzz was again discussed in further detail. Veronica and Judy share some thoughts and details regarding the rezoning meeting that took place on March 12th. It was a formality, allowing for people to share their concerns and for information to be delivered. They will both share any future information obtained.

7. CHAIRPERSON'S REPORT (15 mins)

a. In Ryan's absence, Jamie provided an update on Veronica's contract. The contract was presented to Veronica. She is reviewing it and will keep us updated with decision/questions/concerns.

8. COORDINATOR'S REPORT (40 mins)

a. The CAWG WMF (Watershed Management Fund from Forest Fish & Wildlife)workplan: This workplan is a major component of the requirements for our core funding. By sharing with the board will learn the metrics that influence funding, what actions board members can contribute for the greatest impact, and why she may advocate one particular action or activity over another. The plan is scored using the S.M.A.R.T (**S**pecific, **M**easurable, **A**chievable, **R**ealistic **T**ime limited) goal evaluation. For the most part Veronica has maintained the same general structure that had been used previously but as bored down a little deeper with detail. This will be used as the field work plan so that employees know the details and the priorities. Veronica asked that the board members take a close look at goals numbered 5 & 6 so we know where board involvement is needed. Veronica answered questions from board members that included the topics of Willow matting, sourcing materials, using GIS, the future fish population goal set for 2030 and the underwater fish monitoring trap, chute and camera.

b. Workshop/storage space is getting tight and Veronica is looking for potential solutions. Current space is 8X10ish and double or triple that is desired. She is hoping to, at the minimum, be able to switch with or share the double unit next door with Town of Cornwall Parks & Recreation Department. Veronica is going to make another attempt at contacting the correct person and see what can be accomplished.



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c. The Community Sector Network's Shared Services Program provides an opportunity to access business services (legal, consulting, accounting, grant writing and such) at a subsidized rate. Some investigating will be required to figure out if there are any costs to use/join and if the accounting might be more cost effective than our current provider. Veronica will circulate the link for the program for everyone to review.

d. Succession planning for the Chair and Treasurer

Jamie suggested that we ask Ryan to draft an onboarding summary of what he encountered when he assumed the role and that the board use this opportunity to outline the expectation of the person filling the chairperson's role.

e. 2025-26 budget update will happen at the AGM. Veronica walked us through a general overview, so we know what to be expecting.

Veronica also added:

- Hiring is going well and a couple of offers have been made to potential employees.
- CAWG has been contracted by the City of Charlottetown to plant trees at the well field in Miltonvale Park.
- Upton Farms tree planting will happen and they also asked if CAWG would be interested in partnering with some remediation for a shoreline project on the other side.

9. TREASURER'S REPORT - None

10. AGM DISCUSSION

- Look back on previous year's financial and where things were ended
- This was the first year that an annual report was completed so there will be a full report on all activities and work completed for the season.
- Nominating and voting in new board members was touched on. Jamie reminded everyone to invite three people to attend and hopefully at least one of each of our three guests will join the board and he suggested that everyone puts some thought into ways to cost effectively incentivize people to attend.
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11. INQUIRIES BY MEMBERS OF THE BOARD / NEW BUSINESS

Judy announced the Dandelion Festival on May 23rd and asked Veronica if CAWG would be able to do the dandelion crowns. Veronica was confident that she could and that she would learn to do it as "it can't be difficult!".

Jamie requested the donation of a door prize for the Emergency Animal Response Team Chili Supper and Silent Auction Fundraiser. Suggested a T-shirt, ball cap and two to three packages of wildflower seeds.

Veronica shared some information on Water School and Judy suggested that the board members receive copies.

12. NEXT MEETINGS

2026 AGM

Date: May 28th, 2026

Time: 6:30 PM

Location: Milton Hall

Monthly Board Meeting

Date: June 10th, 2026

Time: 7:00 PM

Location: Cornwall Town Hall

13. CALL FOR ADJOURNMENT (Vice-chair)

Motion (Made by: DM Seconder: KF Vote: 5 / 0)
(Time: 8:41 PM)