The 1820 Col. Benjamin Stephenson House
Volunteer Application

The Friends of the 1820 Col. Benjamin Stephenson House, a not-for-profit organization, welcomes those who would like to donate their talents. The Friends of the 1820 Col. Benjamin Stephenson House offers many volunteers opportunities that are beneficial to both the volunteers and the House. If you are interested in volunteering, please complete this application form and mail it to:

Volunteer Program
The 1820 Col. Benjamin Stephenson House
P.O. Box 754
Edwardsville, IL 62025

Today’s Date:________________________

Name_____________________________________________________________________________________

(Last) (First)

Street____________________________________________________________________________________

City ___________________________________ State_____________________ Zip____________________

Home Phone ___________________________________ Work Phone _________________________________

Email address ______________________________________________________________________________

Employer______________________________________ Position_____________________________________

Street____________________________________________________________________________________

City____________________________________ State ____________________ Zip____________________

Emergency Contact__________________________ Relationship _____________________________

Phone____________________________________________________________________________________

Please list past volunteer experience or additional skills (Organization and responsibilities):____________________

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When are you available to volunteer? Please check all that apply.

Weekdays__________________  Evenings__________________  Weekends__________________

Which volunteer areas interest you? Check all that apply and list any other areas not listed.

- Administrative support: Help with data entry, mailing, filing, and general office work
- Gardens and grounds: Plant and maintain gardens and grounds
- Historic trades: Provide demonstrations or assist tradesmen
- Interpretation: Serve as a historic interpreter, entertain and inform visitors
  *(Must be willing to participate in formal training program and dress in historical clothing)*
- Museum Store Docent: Organize displays, stock, inventory, answer phones, and sell merchandise
- Sewing: Make period clothing for interpreters or display
  *(Must be willing to learn historical sewing techniques and sew garments by hand)*
- Maintenance: Perform routine repairs and cleaning
- Special Events: Assist with fund-raising events and special programs
- Other: ____________________________________________________________

Education:

- High School Graduate  _______Yes  _______No
- College Graduate  _______Yes  _______No

Please list any additional training or education you have received that would be helpful as a volunteer:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please list three references:

Name  Occupation  Relationship to You  Work phone/Home phone

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

I certify that the statements made in this volunteer application are true and correct and have been given voluntarily. I authorize the Friends of the 1820 Col. Benjamin Stephenson House to conduct a background check, and I release from all liability and hold harmless any person giving or receiving information about me relative to the investigation. I declare that I have never been arrested for a criminal offense, excluding minor traffic violations, or an offense finally settled in juvenile court or under welfare youth offender law. I understand that I will not be paid for my services as a volunteer.

____________________________________________________________  _________________________________
Signature  Date