



A.R.C. Angels Foundation Internship Opportunity

Social Media/Content Creation

Purpose: Increase involvement and education with our adult followers and our youth (students)

- Social Media Management: Facebook, Instagram and Pinterest
 - 3 times a week: Inspiration, Education and A.R.C. Upcoming Event
- Newsletter Creation: Created once a month to highlight our activities and our upcoming events

Development

Purpose: Grow our foundations reach and correspond with donors to raise money for a project

- Help with fundamental steps of creating a fundraising campaign to raise money for a specific goal (IE: video creation, ID Cards with Crisis Number etc.)
- Put together online campaign and ways to reach out to our donors (both current and new)
- Leverage our Lunch N Learn Program to expand our Corporate and Business Connections
- Assist with Content Creation, Donor Database Management and Corporate Involvement
- Work alongside our Program Director and Board Members

Community Involvement

Purpose: Increase awareness of mental wellness and suicide prevention in the community

- Help set-up presentations and community involvement events over the summer
 - IE: Fairs, Festivals, Community Connections and Smaller Groups: Youth Groups, Sports Teams etc.

- Attend the events to gain first hand experience with community involvement and outreach
- Work alongside our Program Director to set-up both in person and virtual events to spread awareness and education

Program Development

Purpose: To expand the the programs in which we offer to the community

- Look at our current programs and offering and access the need for other areas that could be helped (ie. Elementary Program, other groups that need this education etc.)
- Work alongside the Program Director to identify the areas of need and create a program to furthering the mission of creating awareness and prevention

Project Management

Purpose: To identify an area that A.R.C. Angels Foundation could benefit from some attention

- Identify a skill that you have that our foundation could benefit from
- Find an area, project or idea to foster and make a reality
- Work alongside our Program Director to identify the your skills, our need and create a project for YOU to manage

As an intern of A.R.C. Angels Foundation, you will work alongside our Program Director, Kennedy Brown, to learn more about the nonprofit world. You will gain hands on experience and dabble in different areas of this “business”. You will take part in board meetings, community involvement events, current happenings (IE. Fundraiser, Events and Presentations) as well as get some exposure to Networking Events in the St. Louis Area (Chamber of Commerce, Network-A-Thon etc.). Reach out to Kennedy Brown for more information, kbrown.arcangelsfoundation@gmail.com.

This internship is an unpaid opportunity to expand your skill set, grow your experience for your resume and/or use this opportunity for service hours.

A.R.C. Angels is a 501c3 organization