



Welcome

to NHFP

We are excited you are joining our team!

What you need to know...

Background

New Hope Food Pantry (NHFP) is an affiliate of Harvesters. Harvesters supports 700+ food pantries including NHFP. We opened in April of 2011 and served 3,790 people. In 2025 we served 50,403 people! We can only serve that many clients because volunteers like you offer their time and energy!

All of our donations either come from private individuals or stores that partner with Harvesters (like Walmart and Target). We follow food safety guidelines and maintain records of what comes in and what goes out.

We serve clients who live in Johnson, Wyandotte, and Miami counties in Kansas.

Clients can come in once per month, though we allow those who are insecurely housed to come as frequently as once per week.

To receive food we only ask that clients have some form of ID and proof of address (like a utility bill or a piece of mail).

What's Unique

NHFP is unique in that we offer more than just canned and dry goods. We provide fresh produce, several pounds of meat and frozen goods, dairy (like milk, cheese, and yogurt), bread and as much more depending on what we receive each day! Some items aren't guaranteed as we don't know what we will get on any given day, but there are always a variety of items.

Another thing that is a little different is that we don't have clients shop items - volunteers shop items based on family size.

We are open for clients Monday-Friday from 1-6pm.

We have spots for volunteers every day of the week!

Whatever brought you here - we are grateful to have you!

Welcome to the New Hope Team!

Handy hints for your first shift:

Please arrive at least 15 minutes prior to your shift, especially if this is your first one! We want to be able to show you around!

Come around to the back door by the garages when you arrive, not the front door by the playground.

Dress appropriately for the work - modestly and wear closed toed shoes.

If you can't make your shift or there is another issue, please email nhfoodpantry@gmail.com so we can fill your spot. It can be really overwhelming when we only know last minute we will be short staffed.

We expect our volunteers to serve with reliability, professionalism, and compassion, understanding that every task - whether office work, stocking, driving, or shopping - plays a vital role in serving our neighbors. While the work is not always glamorous, each role contributes directly to combating food insecurity and supporting our community with dignity and care.

Combat food insecurity in your neighborhood!

Morning Load In

Stocking Donations



The morning load in crew works 9am-12pm. You'll report to the morning team lead who will direct you to what needs done.

We receive donations all through the shift from all kinds of places. We have to do things like go through produce to see if it's still good or needs to be composted. We mark through barcodes and organize items on the shelves or in the refrigerators. We break down boxes to recycle. And you never know - sometimes there are odd jobs but your team lead will guide you!

Presentation matters! Neat shelves and organized fridges help us serve our clients with dignity and respect.

Drivers are the lynch pin of the pantry. Without drivers, we wouldn't have any food to give out!

Drivers make sure they check out the truck before they head out - fuel, oil, lights, etc. They review the pick up schedule for the day. Then they'll drive around to different stores, pick up the donations, and load them on the truck.

Once you're back at the pantry - we unload and weigh the donations. You might help sort what's come in by type (bread, dry goods, refrigerated goods) before you head back out.

Once you're done? The job is to go home and relax! It's a tiring job, but know that you're seriously the only way we are physically able to provide food to our clients.

Drivers

Must be 25+



Shopper

The Afternoon Crew



Afternoon shoppers package up dry goods, refrigerated goods, bread, and more. They also take the food that they've shopped out to the cars.

You will start by shopping the dry goods - every family will get the same amount of dry goods.

When you get a "ticket" from the team lead - it will show you how many people are in the family. Bigger families get more items, and families with children may get something extra if available.

We try to make this as low stress as we can. Items are marked with large tags on clearly labeled on the refrigerator doors as to how much of any given item we are giving out that day.

As with morning load in - there are lots of random jobs that may pop up. Your team lead will let you know if there's something that needs done!

Office staff are responsible for checking clients in, communicating with the afternoon crew, and distributing non-food items.

The job requires some basic knowledge of working computers (we will train). The pantry has to record accurate numbers in the database so we can give our reports to Harvesters.

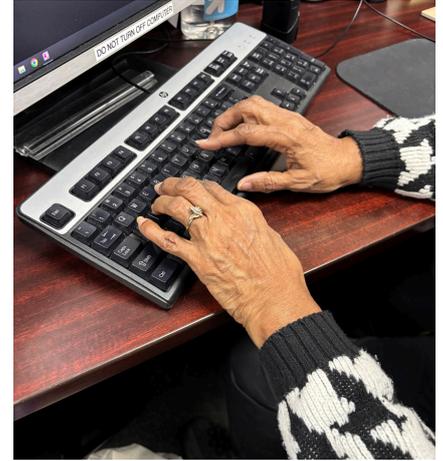
You'll check if client's have their ID and proof of residence. You'll manage the waiting area and support smooth client flow into the pantry food pick up area.

You also are the main person that clients interact with. We expect you to maintain confidentiality and follow safety and non-discrimination standards.

The main job? Welcome clients warmly and treat everyone with dignity and respect.

Office Support

Checking in Clients



“The second greatest commandment is this: to love your neighbor as yourself”

Mark 12:31

Connect with Us

Phone

913-782-0955

Email

nhfoodpantry@gmail.com