

Collier County Community Redevelopment Agency

**IMMOKALEE CRA**

i The Place to Call Home !

**MEETING OF THE  
IMMOKALEE  
BEAUTIFICATION  
MSTU**

**(Municipal Service Taxing Unit)  
ADVISORY COMMITTEE**

**September 23, 2020  
8:30 a.m.**



Immokalee  
Florida in the 21st century

# IMMOKALEE

**CRA** Collier County Community  
Redevelopment Agency



Florida's 21st century

## 2020






January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6				1	2	3	4							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30	31					

September							October							November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26		
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31				

-  CRA Meeting
-  MSTU Meeting
-  Special Meeting
-  Joint Meeting
-  Offsite Location

All meetings held at CareerSource SWFL located at 750 South 5th Street, Immokalee FL unless otherwise noted

All meetings are held at the CareerSource SWFL Conference Room located at 750 South 5<sup>th</sup> Street, Immokalee, FL 34142 unless otherwise noted. CRA Meetings are held every third Wednesday of the month. MSTU Meetings are held every fourth Wednesday of the month.

**CRA Board**

Commissioner  
Donna Fiala  
Co-Chair

Commissioner  
William McDaniel, Jr.  
Co-Chair

Commissioner  
Burt L. Saunders

Commissioner  
Penny Taylor

Commissioner  
Andy Solis, Esq

**CRA Advisory Board**

Frank Nappo  
Chair

Anne Goodnight  
Vice-Chair

Mike Facundo  
Edward "Ski" Olesky  
Andrea Halman  
Yvar Pierre  
Francisco "Frank" Leon  
Mark Lemke

**MSTU Advisory  
Committee**

Bernardo Barnhart  
Chair

Peter Johnson  
Vice-Chair

Andrea Halman  
Norma Garcia  
Cherryle Thomas

**CRA Staff**

Debrah Forester  
Director

Christie Betancourt  
Operations Manager

Yvonne Blair  
Project Manager

Monica Acosta  
Administrative Assistant

**Meeting of the Immokalee Lighting and Beautification MSTU Advisory Committee.**

Immokalee Community Redevelopment Agency

**AGENDA**

**Hybrid Remote Public Meeting**

(\*Please see details below)

September 23, 2020 – 8:30 A.M.

- A. Call to Order.
- B. Pledge of Allegiance and Moment of Silence.
- C. Roll Call and Announcement of a Quorum.
- D. Approval of Agenda. (Action Item)
- E. Approval of Consent Agenda. (Action Item)
  - 1. Minutes
    - i. MSTU Advisory Committee Meeting for August 26, 2020 (Enclosure 1)
  - 2. Budget Reports (Enclosure 2)
  - 3. Operations Manager Report (Enclosure 3)
  - 4. Community Meetings (Enclosure 4)
- F. Announcements.
  - 1. Communications Folder
  - 2. Public Comment speaker slips
  - 3. Welcome Sign – Artist Selection: Collier County United Arts Council
- G. New Business.
  - 1. Collier Area Transit (CAT) Bus Stop Improvement
- H. Old Business.
  - 1. Advisory Board Committee expansion
  - 2. MSTU Project Manager Report (Enclosure 5)
  - 3. CDBG Sidewalk Project
    - i. Carver & South 5<sup>th</sup> Street
    - ii. West Eustis Avenue
  - 4. Main Street Improvements Project – FDOT Project #439002-1 - update
  - 5. Contractor Reports
    - i. Maintenance Report
      - 1. A&M Monthly Reports (Enclosure 6)
        - a. Maintenance Report & Schedule
      - 2. Project Manager Observation Field Report (Enclosure 7)
- I. Other Agencies
  - 1. Code Enforcement updates (Enclosure 8)
  - 2. FDOT updates
  - 3. Other Community Agencies
- J. Citizen Comments.
- K. Next Meeting Date. MSTU will meet on Jointly with the CRA on October 21, 2020 @ 9 A.M.  
Location to be determined.
- L. Adjournment.

**\* Hybrid Remote Public Meeting**

The Advisory Board members will be appearing electronically, with some staff present in person. The public may attend wither electronically or in person.

If you would like to provide public comment, participate, and/or attend the meeting, please contact Monica Acosta via email at [Monica.Acosta@colliercountyfl.gov](mailto:Monica.Acosta@colliercountyfl.gov) by September 22, 2020 at 4:00 P.M. You may attend the meeting in person on September 23, 2020 at the Immokalee CRA Office, 750 South 5<sup>th</sup> Street, Immokalee, FL 34142.

The public is reminded that the CDC and Department of Health recommend social distancing and avoiding public gatherings when possible.

All meetings will be publicly noticed in the W. Harmon Turner Building (Building F), posted at the Immokalee Public Library and provided to the County Public Information Department for distribution. Please contact Christie Betancourt at 239.867.0028 for additional information. In accordance with the American with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Christie Betancourt at least 48 hours before the meeting. The public should be advised that members of the CRA/MSTU Advisory Committee are also members of other Boards and Committees, including, but not limited to: the Immokalee Fire Commission. In this regard, matters coming before the Advisory Committee/Board may come before one or more of the referenced Board and Committees from time to time.

## MINUTES

Meeting of the Immokalee Lighting and Beautification MSTU Advisory August 26, 2020.  
The Advisory board members, staff, and public appeared virtually and in person.

### **Hybrid Remote Public Meeting**

South Immokalee Park  
418 School Drive  
Immokalee, FL 34142

A. Call to Order.

The meeting was called to order by Peter Johnson, MSTU Vice-Chair at 8:34 A.M.

B. Pledge of Allegiance and a Moment of Silent.

William “Bill” McDaniel led the Pledge of Allegiance a moment of silence.

C. Roll Call and Announcement of a Quorum.

Monica Acosta opened roll call. A quorum was announced for the MSTU board.

MSTU Advisory Committee Members Present:

Andrea Halman, Bernardo Barnhart, Peter Johnson, and Norma Garcia.

MSTU Advisory Committee Members Absent/Excused:

Cherryle Thomas

Others Present:

Victoria Peters, Armando Yzaguirre, Mark Beland, Yvonne Blair, Madison Smith, Abel Jaimes, Mike Taylor, Estil Null, and William (Bill) McDaniel.

Staff: Debrah Forester, Christie Betancourt, and Monica Acosta.

D. Introductions.

All board members introduced themselves to the members of the public. All public present introduced themselves.

E. Approval of Agenda.

Staff presented a revised agenda to the board for approval. Items H.2., H.2.i., H.2.ii, were added to the agenda.

Staff held a roll call vote to approve the amended agenda.

**Action:** *Mr. Peter Johnson made a motion to approve the amended agenda. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 4-0.*

F. Approval of Consent Agenda.

1. Minutes

i. Joint CRA & MSTU Advisory Board Meeting for June 24, 2020 (Enclosure 1)

2. Budget Reports (Enclosure 2)

3. Operations Manager Report (Enclosure 3)

4. Community Meetings (Enclosure 4)

Staff presented the board with the June 24, 2020 Joint CRA & MSTU Meeting Minutes, Budget, Operations Manager’s Report, and Community Meetings.

Staff held a roll call vote to approve the consent agenda.

**Action:** *Ms. Andrea Halman made a motion to approve the Consent Agenda as presented. Mr. Peter Johnson seconded the motion and it passed by unanimous vote. 4-0.*

G. Announcements.

1. Communications Folder

Staff reviewed the communications folder with the board and members of the public. The folder contained the public notice for this meeting, the copy of the Executive Order No. 2020-05 about mandatory face coverings, the Q&A sheet about face coverings, flyers in English, Spanish, and Creole about face covering, copies of the United Arts Council “Call to Artists” in English and Spanish, the Census 2020 flyer in English, Spanish, and Creole, and the Community Meeting Listing.

2. Public Comment speaker slips

Staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

3. Project Manager Position

Staff announced that the position for Project Manager has been accepted by Ms. Yvonne Blair. Ms. Yvonne Blair briefly introduced herself to the Board and stated that she looked forward to working with everyone.

H. New Business.

1. Collier County United Arts Council “Call to Artist” (Enclosure 5)

Staff provided board with an update on the collaboration with the United Arts Council. A “Call to Artist” has been initiated by the United Arts Council and the deadline for submissions is Friday, August 28, 2020. As of today, no submissions have been entered. If submissions are not entered staff will provide an update at the next meeting and the board will need to decide how they would want to proceed.

2. Advisory Board Committee Renewal Applicants

i. Bernardo Barnhart application (Enclosure 11)

Staff presented the board with Bernardo Barnhart’s application.

After discussion staff held a roll call vote to reappoint Bernardo Barnhart to the Immokalee MSTU Advisory committee. Staff will send recommendation memo for renewal appointment at the next available BCC meeting.

**Action:** *Mr. Peter Johnson made a motion to reappoint Bernardo Barnhart to the Immokalee MSTU Advisory Committee. Ms. Norma Garcia seconded the motion and it passed by unanimous vote. 3-0.*

ii. Norma Garcia application (Enclosure 12)

Staff presented the board with Norma Garcia’s application.

After discussion staff held a roll call vote to reappoint Norma Garcia to the Immokalee MSTU Advisory committee. Staff will send recommendation memo for renewal appointment at the next available BCC meeting.

**Action:** *Ms. Andrea Halman made a motion to reappoint Norma Garcia to the Immokalee MSTU Advisory Committee. Mr. Bernardo Barnhart seconded the motion and it passed by unanimous vote. 3-0.*

Staff discussed the possibility of amending the MSTU ordinance to expand the board from 5 members to 7 members. This item requested by Bernardo Barnhart, MSTU Chair at the June 24<sup>th</sup>, 2020 meeting. Staff suggested that the board identify what type of board members they want to add. When proposing to the Board of County Commissioners that will need to be specified. Board agreed to include the requirements to have four residents and three business/non-profits in the area.

After discussion staff held a roll call vote to request that staff amend the ordinance to expand board from 5 committee members to 7 committee members.

**Action:** *Ms. Andrea Halman made a motion to amend MSTU ordinance to expand board to seven members which will include four residents and three businesses/non-profit in the area. Mr. Bernardo Barnhart seconded the motion and it passed by unanimous vote. 4-0.*

I. Old Business.

1. MSTU Project Manager Report (Enclosure 6)

Staff updated the board on all current projects in enclosure 6. Zocalo Park will be getting a Kiosk and the renderings are located on page 6. Staff will bring back recommendations in September. Staff will also be getting quotes to get the electrical box fixed to accommodate the lights and sound at Zocalo park as well as address the issue of being able to shut off power to all areas when not in use.

2. CDBG Sidewalk Project (Enclosure 7)

i. Carver & South 5th Street

Staff informed board that the CDBG Immokalee Sidewalk Project Phase II contract has been executed. The NTP should be issued by months end, and construction should be completed by January 2021.

ii. West Eustis Avenue

Staff informed board that the Immokalee Sidewalk Project Phase III on Eustis Avenue did not receive the grant that was applied for, but the board had previously voted to pay for the design to be shovel ready regardless of the outcome of the grant.

Staff presented the board with enclosure 7, to explain the completed, current, and future for sidewalks. The Redevelopment plan will be updated next year and will include an Immokalee Sidewalk Mater Plan to see what other sidewalk projects are needed. This would include asking the community to suggest area they feel need sidewalks to be installed.

3. Main Street Improvements Project – FDOT Project #439002-1 – update

Staff informed the board that the FDOT Main Street Project is underway, the stamped concrete was not able to get done due to timing constraints, but staff continues to work with them. They have also worked out the removal of 47 blue light poles and will be placed in an area of the airport park. The plan is to relocate the poles to different areas of town that would need them.

4. Holiday Decorations

Staff informed the board that they are currently working with the finance department to do a three-year contract, a five-year contract is not possible. This would ensure pricing for the next three years and ensure timely setup and break down of holiday decorations. For the first year the decorations on the light poles would be concentrated on poles located from 9<sup>th</sup> street through triangle area since the poles from 1<sup>st</sup> street to 9<sup>th</sup> street will be down due to the FDOT project.

5. Contractor Reports

i. Maintenance Report

1. A&M Monthly Report (Enclosure 8)

Staff reviewed the schedule of maintenance with the board and members of the public.

Mr. Armando Yzaguirre addressed the board with his concerns of the construction on Main Street, they are installing new drainage in the new bulb out area of the construction but the debris that is being left behind in the old bulb out area is going to be a problem for drainage if they don't clean it up.

2. Project Manager Observation Field Report (Enclosure 9)

Staff reviewed the PM observation field report with the board and provided updates.

Staff informed board of the homeless population issue, using the Zocalo Plaza as housing. Sherriff's department and park ranger are doing more monitoring. The park staff helped with disinfecting the area. A better solution will need to be discussed. Staff is going to be working on the electrical issues, this could be step one. If they don't have electricity to charge their phones they may not come around. The bigger issue is if the homeless are not at the Zocalo they are going somewhere else. Staff asked board Vice-Chair Mr. Peter Johnson his thoughts on this issue. Mr. Johnson stated that this is not just an Immokalee issue, it is an issue everywhere and the concern will be after the moratorium on evictions due to COVID is over. The number of displaced people will probably be higher. The food pantry has gone from serving 200 a month to serving over 10,000 a month, so the numbers are climbing. These are the working poor who are trying to make ends meet but they are probably not paying their rent or mortgages.

There some policies in place to help like the government's Rapid Rehousing, the issue is that it is a process and requires a lot of public/private partnerships that is much bigger than the MSTU can handle. He will however reach out to Ana Estrella and Mark Davis with the Friendship House to see if they can do some outreach with the homeless and try to connect them with some resources.



The chronically homeless don't generally want assistance but at least knowing who they are to give the Sherriff a list of who is searching for help and who just wants a place to stay would help in keeping them out of Zocalo but the problem will still be there.

Mr. Mark Beland with Avow suggested speaking with Michael Overway with the Hunger and Homeless Coalition of Collier County.

6. TIGER Grant Updates

Staff announced that the agreement was approved by the board and the RFP has been put out to do a design build for the project.

7. Code Enforcement updates (Enclosure 10)

Staff gave the board updates on the cases Code Enforcement had in the months of June and July in enclosure 10, along with pictures of specific areas that have been cleaned up.

8. FDOT updates

Ms. Victoria Peters addressed the board with updates on SR 29 and SR 82 leading to the roundabout. It is currently moving along as planned; they have had some issues with the installation of the drainage due to the rainy season, but they are still on target for completion. At this point completion date is set for March 8, 2022.

On SR 29 there is a plan in its early stages of design for a roundabout to be added at the intersection of SR29 and Westclox as an alternative. FDOT has been working on the possibility for a full signal light for that intersection. A traffic study was done in that area, the traffic alone did not warrant a full signal light in that area, but the number of accidents did. They are currently working on making it a "go" but Ms. Peters will bring back updates as she gets them.

She also updated the board on the rest of SR29 widening, the first segment is North of New Market Road to 82, design is in progress and construction has been funded for fiscal year 2025/2026. The next section is what some people refer to as the loop or bypass, but it is the section of CR 846 to North of New Market Road, design is in early stages and construction has not been funded. The next section is South Agricultural way to CR 846, design is in early stages and construction has not been funded. The next section is Sunniland Nursery Road to South Agricultural Way, design is in early stages and construction has not been funded. The final section is Oil Well Road to Sunniland Nursery Road, design is on hold due to PD & E and construction has not been funded.

Commissioner, Mr. William "Bill" McDaniel updated the board with the project that is moving forward with M-CORES. It is a toll road that is being implemented from Lakeland to I-75. It will not be a straight through road, it will follow an already existing route, it will either be SR17to SR31 to SR80 over to SR29 or SR27 to SR29. Either way it will come through Immokalee. If this gets passed, this could make the funding for construction for the FDOT projects not currently funded be a possibility. He will provide another update next month.

9. Other agencies

No other updates

J. Citizens Comments.

Ms. Andrea Halman asked the Commissioner about the Internet issue in Immokalee now that students are doing class from home. Commissioner, Mr. William “Bill” McDaniel, stated that there are no immediate enhancements to the internet for the town, but he has spoken to Dr. Patton about using the schools as an additional booster for hotspots, the issue being that using the school district as a platform would mean following their rules and having lots of restrictions. He is looking for a more open platform that would allow people to search for the things they need without so many restrictions and do it for free, but again nothing will be immediate.

Commissioner, Mr. William “Bill” McDaniel, asked staff about the issues out at the cemetery. He wanted to know if the flooding was still an issue. Staff informed the Commissioner that the drainage is fine, but the current issue is the new signs that have been posted at the cemetery. The fence does need to be fixed. Staff did however call the communications department about the issue and staff was told to route all of the complaints to 311.

Commissioner, Mr. William “Bill” McDaniel, also suggested putting in motion detectors to send a notice to the Sheriff’s department for the homeless issue at the Zocalo Plaza. He will talk to someone about getting some information about using that as an option.

K. Next Meeting Date.

The next MSTU meeting will be on September 23, 2020 @ 8:30A.M.  
Location to be determined.

L. Adjournment.

Meeting Adjourned @ 10:16 A.M.

Fund 186 Immokalee Redevelopment

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total/Fund/CI								
*** 186 IMMOKALEE REDEVELOP								
** REVENUE Sub Total	1,632,900.00-	1,632,900.00-	108,950.00-		1,741,850.00-	30,407.37	315,278.98-	284,871.61
* REVENUE - OPERATING Su	12,000.00-	12,000.00-			12,000.00-		872,361.73-	869,488.27-
331220 FEMA FED EM M							30,761.73-	18,761.73
334225 PUBLIC SAFETY							11,564.97-	11,564.97
361170 OVERNIGHT INT							642.51-	642.51
361180 INVESTMENT IN							4,997.75-	4,997.75
	12,000.00-				12,000.00-		13,556.50-	1,556.50
* CONTRIBUTION AND TRANS	1,620,900.00-	1,620,900.00-	108,950.00-		1,729,850.00-		841,600.00-	888,250.00-
481001 TRANS FRM 001							616,900.00-	616,900.00-
481111 TRANS FRM 111							139,700.00-	139,700.00-
481162 TRANS FRM 162							85,000.00-	85,000.00-
489200 CARRY FORWARD							779,900.00-	779,900.00-
489201 CARRY FORWARD			108,950.00-		108,950.00-		108,950.00-	108,950.00-
489900 NEG 5% EST RE			600.00		600.00			600.00
** EXPENSE Sub Total	1,632,900.00	1,632,900.00	108,950.00		1,741,850.00	30,407.37	557,082.75	1,154,359.88
* PERSONAL SERVICE	257,300.00	257,300.00		45,000.00-	212,300.00		128,998.64	83,301.36
* OPERATING EXPENSE	252,700.00	252,700.00	8,950.00	70,000.00	331,650.00	30,407.37	193,354.61	107,888.02
634207 IT CAP ALLOCA		2,600.00			2,600.00		2,600.00	2,600.00
634210 IT OFFICE AUT		12,000.00			12,000.00		12,000.00	12,000.00
634212 IT MS OFFICE		300.00			300.00		300.00	300.00
634970 INDIRECT COST		54,900.00			54,900.00		54,900.00	54,900.00
634980 INTERDEPT PAY		12,000.00			12,000.00		7,704.50	4,295.50
634999 OTHER CONTRAC		90,000.00		70,000.00	160,000.00	22,593.01	43,541.76	93,865.23
640200 MILEAGE REIMB		500.00			500.00			500.00
640300 TRAVEL PROF D		4,500.00			4,500.00		3,448.38	1,051.62
641230 TELEPHONE ACC		600.00			600.00			600.00
641400 TELEPHONE DIR		6,000.00			6,000.00	2,808.78	2,191.22	1,000.00
641700 CELLULAR TELE		3,000.00			3,000.00	710.73	1,789.27	500.00
641900 TELEPHONE SYS							0.01	0.01-
641950 POST FREIGHT		200.00			200.00		12.11	187.89
641951 POSTAGE		100.00			100.00		22.00	78.00
643100 ELECTRICITY		2,000.00			2,000.00	129.21	870.79	1,000.00
643400 WATER AND SEW		3,000.00			3,000.00	437.40	3,362.60	800.00-
644100 RENT BUILDING		35,000.00			35,000.00		34,990.56	9.44
644620 LEASE EQUIPME		1,900.00			1,900.00	97.30	1,902.70	100.00-
645100 INSURANCE GEN		2,000.00			2,000.00		2,000.00	2,000.00
646180 BUILDING RM I		500.00			500.00			500.00
646317 FENCING MAINT			8,950.00		8,950.00		8,950.00	500.00
646440 FLEET MAINT P		500.00			500.00		21.62	21.62-
647110 PRINTING AND		200.00			200.00		25.00	475.00
648160 OTHER ADS		200.00			200.00		186.09	13.91
648170 MARKETING AND		2,000.00			2,000.00		2,329.07	329.07-
649030 CLERKS RECORD		100.00			100.00			100.00
649100 LEGAL ADVERTI		1,000.00			1,000.00	2,000.00	25.00	1,025.00-

## Fund 186 Immokalee Redevelopment

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	CarryF Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
649990 OTHER MISCELL	300.00	300.00			300.00		139.43	160.57
651110 OFFICE SUPPLI	3,000.00	3,000.00			3,000.00		244.80	2,755.20
651210 COPYING CHARG	3,000.00	3,000.00			3,000.00	1,630.94	1,869.06	500.00-
651910 MINOR OFFICE	200.00	200.00			200.00		72.02	127.98
651930 MINOR OFFICE	1,000.00	1,000.00			1,000.00			1,000.00
651950 MINOR DATA PR	2,000.00	2,000.00			2,000.00			2,000.00
652210 FOOD OPERATIN	1,500.00	1,500.00			1,500.00		1,012.47	487.53
652490 FUEL AND LUB	500.00	500.00			500.00		359.83	140.17
652920 COMPUTER SOFT	1,000.00	1,000.00			1,000.00		933.90	66.10
652990 OTHER OPERATI	300.00	300.00			300.00		720.44	420.44-
652999 PAINTING SUPP	200.00	200.00			200.00		409.58	209.58-
654110 BOOKS PUB SUB	500.00	500.00			500.00			500.00
654210 DUES AND MEMB	3,500.00	3,500.00			3,500.00		2,540.40	959.60
654360 OTHER TRAININ	800.00	800.00			800.00		1,730.00	930.00-
654370 ORGANIZATTONA							150.00	150.00-
<b>* CAPITAL OUTLAY</b>	<b>3,500.00</b>	<b>3,500.00</b>			<b>3,500.00</b>			<b>3,500.00</b>
764900 DATA PROCESSI	2,000.00	2,000.00			2,000.00			2,000.00
764990 OTHER MACHINE	1,500.00	1,500.00			1,500.00			1,500.00
<b>* GRANTS AND DEBT SERVIC</b>	<b>75,000.00</b>	<b>75,000.00</b>		<b>25,000.00-</b>	<b>50,000.00</b>			<b>50,000.00</b>
883100 PAY IN LIEU O	20,000.00	20,000.00			20,000.00			20,000.00
884200 RESIDENTIAL R	55,000.00	55,000.00		25,000.00-	30,000.00			30,000.00
<b>* TRANSFERS</b>	<b>211,600.00</b>	<b>211,600.00</b>	<b>100,000.00</b>		<b>311,600.00</b>		<b>234,729.50</b>	<b>76,870.50</b>
910010 TRANS TO 001	46,400.00	46,400.00			46,400.00			46,400.00
911870 TRANS TO 187	75,200.00	75,200.00			75,200.00		75,200.00	
917160 TRANS TO 716	60,000.00	60,000.00	100,000.00		160,000.00		83,129.50	76,870.50
920010 ADV/REPAY TO							46,400.00	46,400.00-
921110 ADV/REPAY TO	30,000.00	30,000.00			30,000.00		30,000.00	
<b>* RESERVES</b>	<b>832,800.00</b>	<b>832,800.00</b>			<b>832,800.00</b>			<b>832,800.00</b>
991000 RESV FOR CONT	58,000.00	58,000.00			58,000.00			58,000.00
993000 RESV FOR CAPI	774,800.00	774,800.00			774,800.00			774,800.00

## Fund 162 Immokalee Beautification

Fund / Comm Item	BCC Adopt Budget	Tot Adopt Budget	Carryf Amendme	Amendments	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-Fund/CI								
**** 162 IMMOKALEE BEAU								
** REVENUE Sub Total	1,113,800.00-	1,113,800.00-	7,080.75-		1,120,880.75-	35,808.70	265,810.03-	230,001.33
* REVENUE - OPERATING Su	402,100.00-	402,100.00-			402,100.00-		470,753.80-	650,126.95-
311100 CUR AD VALORE	395,100.00-	395,100.00-			395,100.00-		349,278.53-	68,653.80
311200 DEL AD VALORE							28,621.55-	45,821.47-
361170 OVERNIGHT INT							4,350.21-	28,621.55
361180 INVESTMENT IN							12,391.34-	4,350.21
361320 INTEREST TAX							210.79-	5,391.34
369130 INS CO REFUND							75,901.38-	210.79
* CONTRIBUTION AND TRANS	711,700.00-	711,700.00-	7,080.75-		718,780.75-			75,901.38
486600 TRANS FROM PR								718,780.75-
486700 TRANS FROM TA								
489200 CARRY FORWARD	731,900.00-	731,900.00-	7,080.75-		731,900.00-			731,900.00-
489201 CARRY FORWARD								7,080.75-
489900 NEG 5% EST RE	20,200.00	20,200.00	7,080.75		20,200.00			20,200.00
** EXPENSE Sub Total	1,113,800.00	1,113,800.00	7,080.75		1,120,880.75	35,808.70	204,943.77	880,128.28
* OPERATING EXPENSE	273,600.00	273,600.00	7,080.75		280,680.75	35,808.70	108,634.69	136,237.36
631400 ENG FEES	45,000.00	45,000.00	7,080.75		52,080.75	23,738.45	19,486.55	8,855.75
631650 ABSTRACT FEES	400.00	400.00			400.00			400.00
634970 INDIRECT COST	2,200.00	2,200.00			2,200.00		2,200.00	
634980 INTERDEPT PAY	20,000.00	20,000.00			20,000.00		7,806.51	12,193.49
634999 OTHER CONTRAC	100,000.00	100,000.00			100,000.00	12,070.25	75,134.00	12,795.75
643300 TRASH AND GA	1,000.00	1,000.00			1,000.00			1,000.00
645100 INSURANCE GEN	700.00	700.00			700.00		700.00	
646311 SPRINKLER SYS	15,000.00	15,000.00			15,000.00			15,000.00
646451 LIGHTING MAIN	85,000.00	85,000.00			85,000.00			85,000.00
649010 LICENSES AND	2,000.00	2,000.00			2,000.00			2,000.00
649100 LEGAL ADVERTI	200.00	200.00			200.00			200.00
651110 OFFICE SUPPLI	500.00	500.00			500.00			500.00
651910 MINOR OFFICE	1,000.00	1,000.00			1,000.00		299.90	700.10
652210 FOOD OPERATI	500.00	500.00			500.00		226.76	273.24
652990 OTHER OPERATI	100.00	100.00			100.00		2,352.95	2,252.95-
652999 PAINTING SUPP							428.02	428.02-
* CAPITAL OUTLAY	105,000.00	105,000.00			105,000.00			105,000.00
763100 IMPROVEMENTS	100,000.00	100,000.00			100,000.00			100,000.00
764990 OTHER MACHINE	5,000.00	5,000.00			5,000.00			5,000.00
* TRANSFERS	85,000.00	85,000.00			85,000.00		85,000.00	
911860 TRANS TO 186	85,000.00	85,000.00			85,000.00		85,000.00	
* TRANSFER CONST	13,000.00	13,000.00			13,000.00		11,309.08	1,690.92
930600 PA BUDGET TR	4,000.00	4,000.00			4,000.00		3,251.06	748.94
930700 TC BUDGET TR	9,000.00	9,000.00			9,000.00		8,058.02	941.98
* RESERVES	637,200.00	637,200.00			637,200.00			637,200.00
993000 RESV FOR CAPI	637,200.00	637,200.00			637,200.00			637,200.00

## Fund 111 Immok Rd SR29

Fund Ctr / Comm Item	BCC Adopt Budget	Tot Adopt Budget	Tot Amend Budget	Commitment	Actual	Available
**** Grand Total-FC/CI						
*** 163805 IMMOK RD & SR 2	215,700.00	215,700.00	215,700.00	19,669.92	170,199.27	25,830.81
** REVENUE Sub Total					900.00-	900.00
* REVENUE - OPERATING Su					900.00-	900.00
369130 INS CO REFUND					900.00-	900.00
** EXPENSE Sub Total	215,700.00	215,700.00	215,700.00	19,669.92	171,099.27	24,930.81
* OPERATING EXPENSE	215,700.00	215,700.00	215,700.00	19,669.92	171,099.27	24,930.81
634990 LANDSCAPE INC	35,000.00	35,000.00	35,000.00		5,000.00	30,000.00
634999 OTHER CONTRAC	140,000.00	140,000.00	140,000.00	4,037.00	141,163.00	5,200.00-
643100 ELECTRICITY	13,000.00	13,000.00	13,000.00	1,887.74	7,512.26	3,600.00
643300 TRASH AND GA	11,000.00	11,000.00	11,000.00	10,039.93	1,340.07	380.00-
643400 WATER AND SEW	6,000.00	6,000.00	6,000.00	1,567.67	10,382.33	5,950.00-
646311 SPRINKLER SYS	3,400.00	3,400.00	3,400.00	2,137.58	131.21	1,131.21
646318 MULCH	7,000.00	7,000.00	7,000.00		5,570.40	1,429.60
652310 FERT HERB CHE	300.00	300.00	300.00			300.00









**Operations Manager Report**  
**September 17, 2020**

1. Immokalee Area Master Plan (IAMP) Restudy (PL201880002258)

Approved by BCC for final adoption on 12/10/2019.

Copy of IAMP as amended by Ordinance 2019-47 can be found at [www.ImmokaleeToday.com](http://www.ImmokaleeToday.com) website.

2. CRA Office

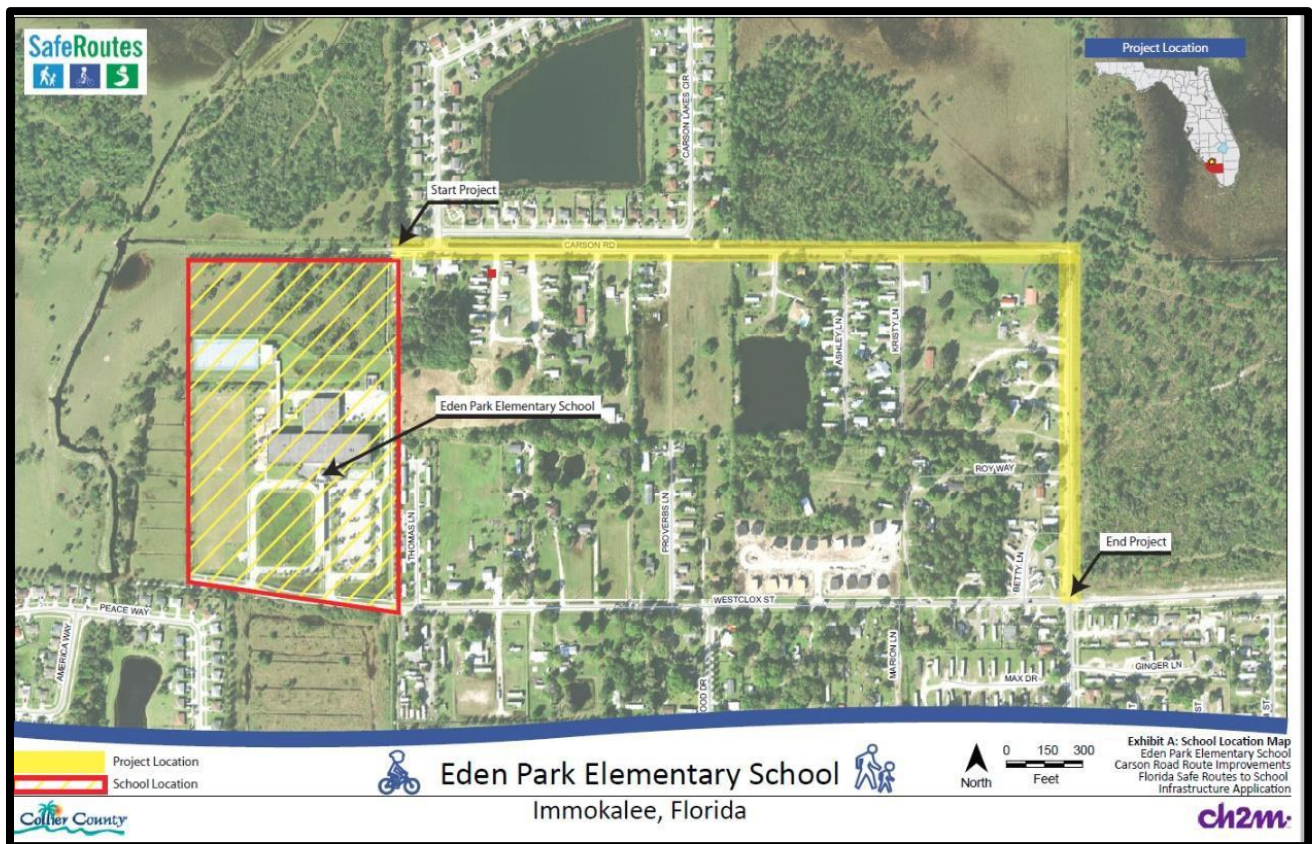
CareerSource SWFL building is open by appointment only.

- Job Bank Assistant – staff is continuing to use temp service until further action is taken.
- Staff is working to upgrade phone and cable services.

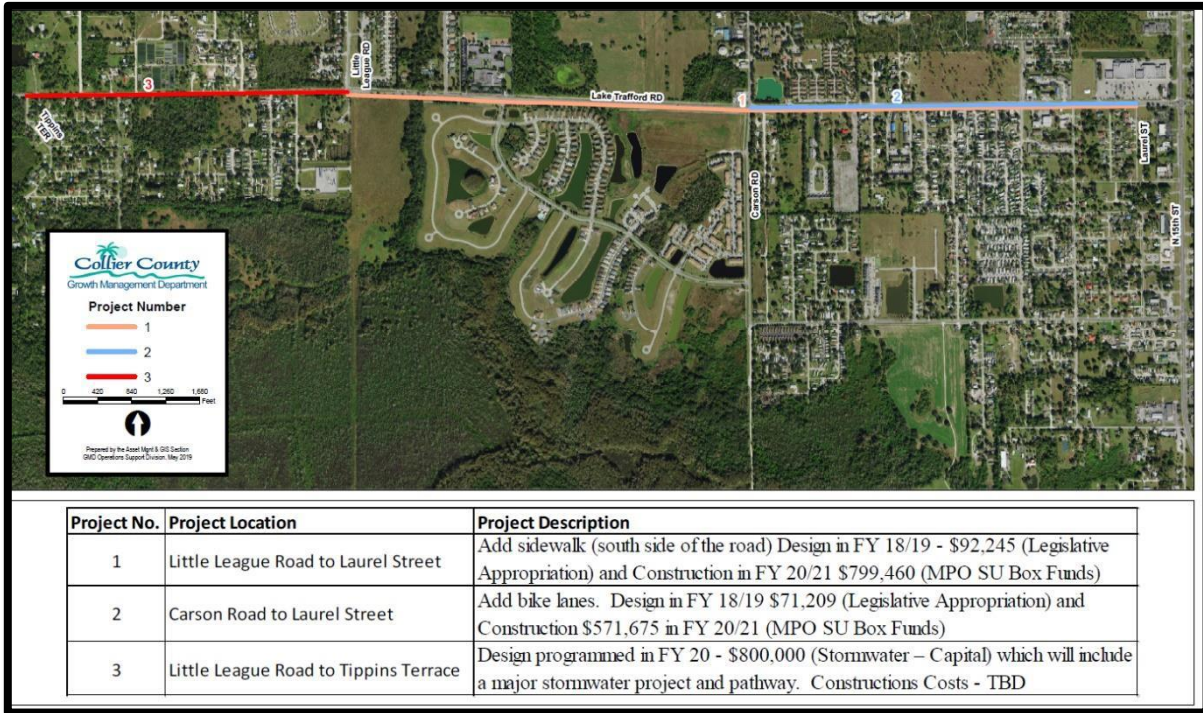
3. Sidewalk Projects in Immokalee

***Eden park Elementary Safe Routes to School***

- 6’ Sidewalk on the south and west side of the road.
- Construction costs \$663,000.
- Funded with Safe Routes to School funds in FY 21/22.



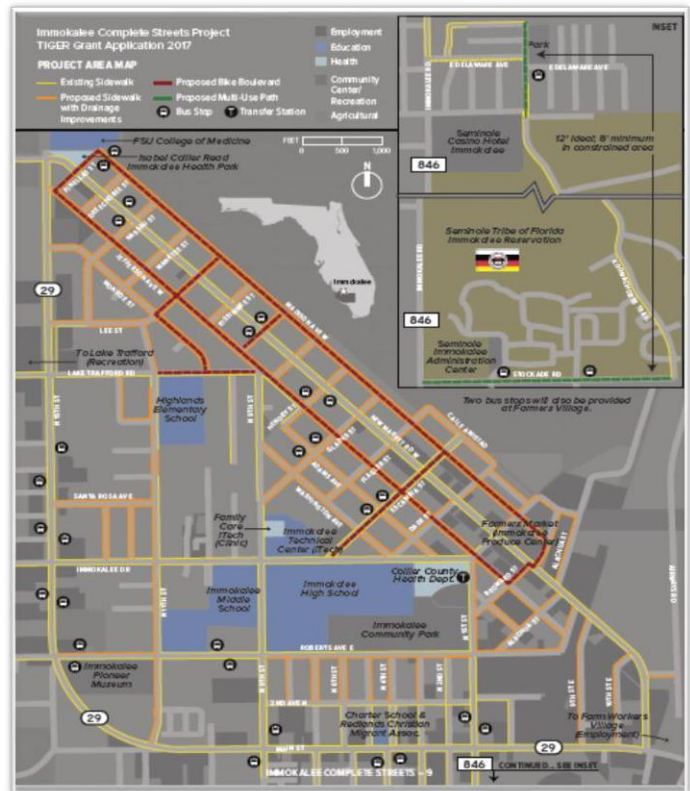
Lake Trafford Road



4. TIGER (Transportation Investment Generating Economic Recovery) Grant

Immokalee Complete Streets TIGER Grant – \$16,415,864 Project total. Funding sources are FHWA grand funds (80%) = \$13,132,691 County match funds (20%) = \$3,283,173.

- Includes design and construction of 20 Miles of concrete sidewalks, a bike boulevard network, a shared-use path, street lighting, bus shelters, a new transit center, landscaping, drainage improvements, and intersection and traffic calming retreats.
- Collier County has provided the CRA with an overview of estimated schedule with milestones. The design/build portion of this project is set to start Early 2021 and construction is set to be completed December 2023.



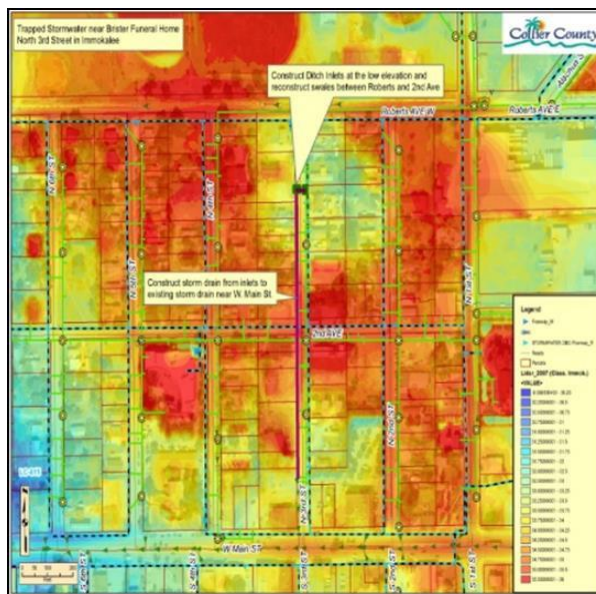
5. Stormwater Improvements

The original Immokalee Stormwater Master Plan (ISWMP) was prepared by H.W. Lochner (2005). Camp Dresser & McKee (CDM) was contracted in 2010 to prepare construction plans for the Downtown Immokalee and Immokalee Drive projects plus update the ISWMP. A draft update document was prepared but not finalized. On November 28, 2018 county staff presented the follow-up analysis.

**Immokalee Stormwater Project updates:**

**North 3<sup>rd</sup> Street Stormwater Improvements:**

The grant funding contract is now finalized, and the project is entering the contractor bidding phase. The new project manager is Brittany Lazo with Collier County Stormwater Management. The contractor procurement process typically takes 5 or 6 months, but the process is moving forward.



**Eden Gardens project:**

The County has again applied for CDBG-DR grant funding for this project. The application is now in the review and response to questions stage.

**West End of Lake Trafford Road:**

The County is currently in the selection process for the engineering design. The design will be for both the pathway and pond at the west end of Lake Trafford Road as well as the stormwater treatment system on the Arrowhead Reserve Tract 3 parcel at the intersection of Carson Road and Immokalee Drive. Separate sets of plans will be prepared for these two projects under the one design contract. The engineering proposals have been received, reviewed and a recommendation for selection was placed on the 9-8-20 Board agenda. When that is approved Procurement staff will then be authorized to start contract negotiations with the top ranked firm.

**Madison Avenue Channel project:**

Collier County Stormwater Management recently purchased a 6-acre tract of land for a pond site at the entrance to the Gopher Ridge grove at the north end of Alachua Street. We're also working with FDOT's design engineers on coordination of the routing of the Madison Avenue channel along the side of the proposed SR-29 bypass road in that area.

Commercial Façade Grant

Program is in place and being reviewed for revisions.

- On June 19, 2019 CRA board approved Lozano’s Mini Mart for a \$20,000 façade grant for improvements to property located at 102 New Market Rd.
- Staff met with Mini Mart owners to complete package for BCC submittal.  
No update.



6. FHERO

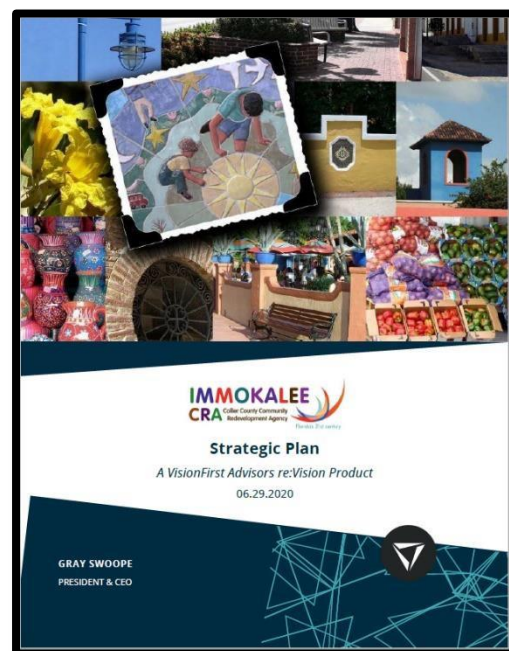
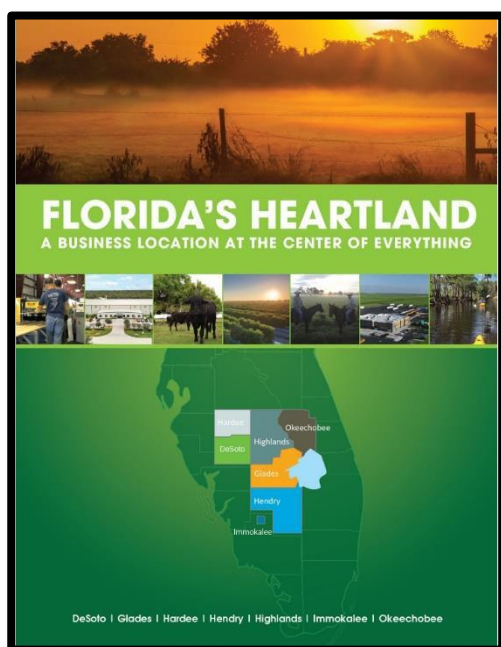
Florida Heartland Economic Region of Opportunity – updates  
Staff attended FHERO monthly meeting on September 14, 2020.

FHERO was awarded a \$22,000 grant to prepare an Economic Strategic Plan for Immokalee. Site Tour was conducted by VisionFirst on March 13, 2020. Staff provide VisionFirst with updates to draft Strategic plan. Final copy will be presented at a future meeting.



The new digital flip-book edition of the **FHERO Guide** is live, active and public.

For complete 32 page guide please visit [http://passportpublications.com/FHERO\\_Guide.html](http://passportpublications.com/FHERO_Guide.html)



7. Immokalee Unmet Needs Coalition

The Housing Committee is working on revising the Immokalee Disaster Recover Resiliency Plan and funding options for future projects. The Immokalee Unmet Needs Coalition (IUNC) is a long-term recovery group that formed in the fall of 2017 as the result of Hurricane Irma. This group is composed of non-profits, faith based, local, state or national organizations who work together to meet the unmet of Immokalee residents impacted by disaster.



8. EPA Brownfields Coalition Assessment Grant

Awarded to the Southwest Florida Regional Planning Council. Immokalee site identified in the grant was the **Immokalee Regional Airport** (165 Airpark Blvd., Immokalee, FL. 34142).

Airport staff is coordinating with Terracon to complete assessment.

Terracon provided staff with a draft report of the airport sites.

9. Development in Immokalee

- Proposed Guadalupe Van Otterloo Campus
- Proposed Immokalee Foundation Learning Lab 18-home subdivision. Construction has started on the Career Pathways Learning Lab. Project is near Calle Amistad.



- McDonald's new build at the corner of Immokalee Drive and N. 15<sup>th</sup> Street (SR29)



- KFC remodeling (old Taco Bell building) on 15<sup>th</sup> Street
- Proposed 7 Eleven at corner of 9<sup>th</sup> and Main Street



10. Impact Fee Installment Payment Program

The program is for areas within the Immokalee CRA Boundary. The program took effect on October 2017.

- Pay your impact fees in installments over 20 years.
- Non-ad valorem special assessment on property tax bill.
- One-time application fee:
  - Residential Single Family - \$500.
  - Residential Multi-Family or Commercial - \$1000.
- Property Appraiser and Tax Collector Reimbursement:
  - \$200 one-time fee.
- An approved agreement must be executed and recorded prior to issuance of a Certificate of Occupancy or payment of impact fees.
- For complete program requirements call Brandi Pollard at 239-252-6237 or email her at [Brandi.Pollard@colliercountyfl.gov](mailto:Brandi.Pollard@colliercountyfl.gov).

#### 11. Collier County Opportunity Zone Program

A new community and economic development tool to drive long-term private investment in low-income communities!

Collier County hopes to leverage Opportunity Zones as an important tool to support the development of jobs, affordable housing and economic vitality in five areas in Golden Gate, Naples Manor and in and around Immokalee.

Low Tax Opportunity Zones, established by the federal Tax Cut and Jobs Act of 2017, encourage long-term investment and job creation in targeted communities by reducing taxes for many job creators. They enhance the ability to attract businesses, developers and financial institutions to invest in these targeted areas — distressed communities — by allowing investors to defer capital gains taxes through investments in Low Tax Opportunity Zones, established by the federal Tax Cut and Jobs Act of 2017, encourage long-term investment and job creation in targeted communities by reducing taxes for many job creators. The zones enhance local communities' ability to attract businesses, developers and financial institutions to invest in targeted areas by allowing investors to defer capital gains taxes through investments in federally established Opportunity Funds.

It's an economic and community development tax incentive program that provides a new impetus for private investors to support distressed communities through private equity investments in businesses and real estate ventures. The incentive is deferral, reduction and potential elimination of certain federal capital gains taxes.

U.S. investors hold trillions of dollars in unrealized capital gains in stocks and mutual funds alone, a significant untapped resource for economic development!

To become a Qualified Opportunity Fund, an eligible corporation or partnership self-certifies by filing [Form 8996](#), Qualified Opportunity Fund, with its federal income tax return.

Three areas in and around Immokalee, from Lake Trafford to the west to the county line to the east

- [Census Tract 112.05](#) area surrounding Immokalee
- [Census Tract 113.01](#) area surrounding Immokalee
- [Census Tract 114](#) Immokalee

*Report by:*

*Christie Betancourt, Operations Manager*







## Upcoming Community Events

*Updated 09/17/2020*

### **Citizen Advisory Committee (CAC)**

**Date:** 09/28/2020 at 2:00 p.m.

**Location:** Virtual

For more information contact: 252-5814

### **Immokalee Chamber of Commerce Meeting**

**Date:** 10/07/2020 at 8:00 a.m.

**Location:** Virtual

For more information contact: Cherryle Thomas 657-3237

### **Metropolitan Planning Organization (MPO)**

**Date:** 10/09/2020 at 9:00 a.m.

**Location:** Virtual

For more information contact: 252-5814

### **Immokalee Interagency Council Meeting**

**Date:** 10/14/2020 at 11:30 a.m.

**Location:** Virtual

For more information contact: Mark Beland 285-9300

### **Immokalee Fire Department Regular Board Meeting**

**Date:** 10/15/2020 at 6:00 p.m.

**Location:** Virtual

For more information contact: 657-2111

### **Bicycle/Pedestrian Advisory Committee (BPAC)**

**Date:** 10/20/2020 at 9:00 a.m.

**Location:** Virtual

For more information contact: 252-5814

### **Parks and Recreation Advisory Board (PARAB)**

**Date:** 10/21/2020 at 2:00 p.m.

**Location:** Virtual

For more information contact: Miguel Rojas 252-4031

### **Immokalee Water & Sewer District Board Meeting**

**Date:** 10/21/2020 at 4:30 p.m.

**Location:** Virtual

For more information contact: 658-3630

### **Joint Immokalee Local Community Redevelopment & Immokalee Municipal Service Taxing Unit Advisory Committee Meeting**

**Date:** 10/21/2020 at 9:00 a.m.

**Location:** Hybrid Remote Zoom/ Immokalee CRA Office

750 South 5<sup>th</sup> Street, Suite C

Immokalee, FL. 34142

For more information contact: Monica Acosta 867-0025

If you have a community event you would like us to add to the list, please send to [Christie.Betancourt@colliercountyfl.gov](mailto:Christie.Betancourt@colliercountyfl.gov)

Project Manager Report  
09/17/2020



1. **Community Development Block Grants (CDBG) Sidewalk Projects**

*i. Immokalee Sidewalk Project Phase II*

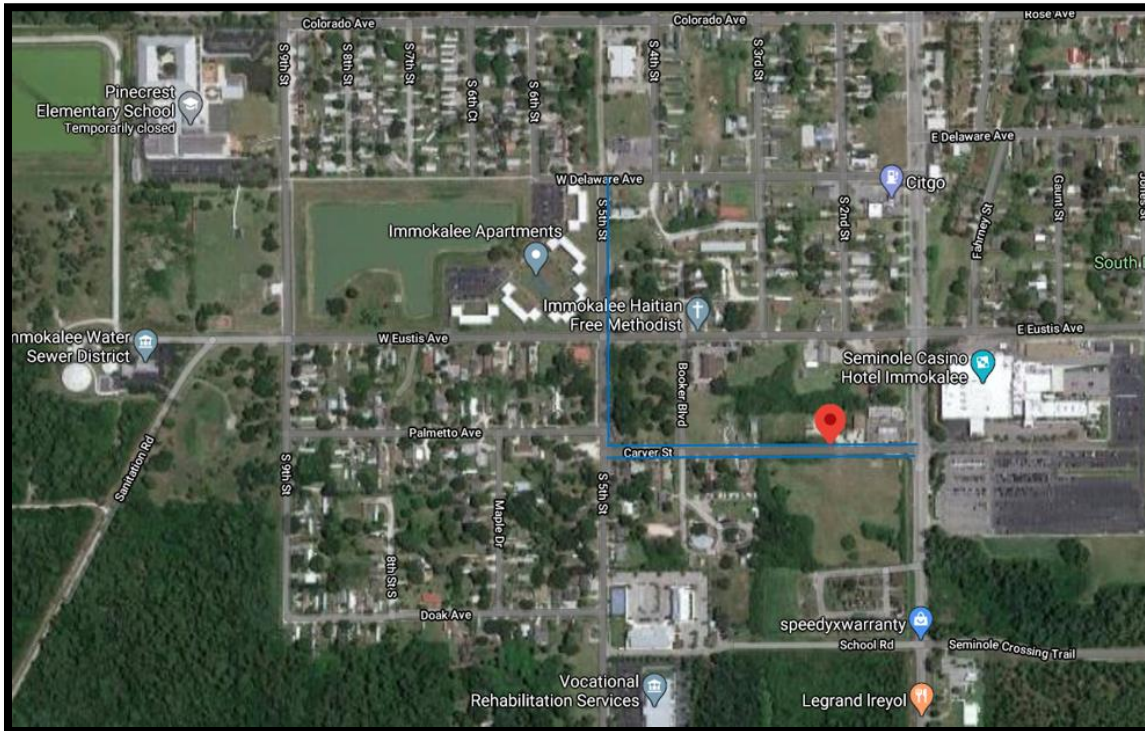
***Carver Street and S. 5<sup>th</sup> Street (funded with CDBG and CRA funds) Project #33588.1***

In June 2019, through a competitive process, the Immokalee CRA was selected and awarded grant funds for additional sidewalk improvements along the southside of Immokalee. The CRA received a total of \$676,365 of HUD funding allocation for CDBG projects. The Immokalee Sidewalk 2018 Improvement Project will allow the CRA to complete sidewalk improvements along a portion of Carver Street & South Fifth Street.

In June 2020, through a competitive bid process the county received six proposals for the construction of the sidewalks. Staff reviewed the bidders' submittals and found all six (6) bidders to be responsive and responsible. The lowest bidder, Andrew Sitework, LLC is not a Section 3 Business, while Coastal Concrete Products LLC d/b/a Coastal Site Development the second lowest bidder is and provided certification as a "Section 3 Business".

Coastal Concrete Products LLC d/b/a Coastal Site Development agreed to match the lowest bidder (Andrew Sitework, LLC) in the amount of **\$821,756.00**, as permissible per the Affidavit for Certification for Claiming Status as a Section 3 Business, award shall be made to the Section 3 Business. The low bid is approximately 13% lower than the Engineer's Opinion of Probable Cost. The average of the six bids was approximately 2% lower than the Engineer's Opinion of Probable Cost. Total project cost is estimated at **\$991,114**.

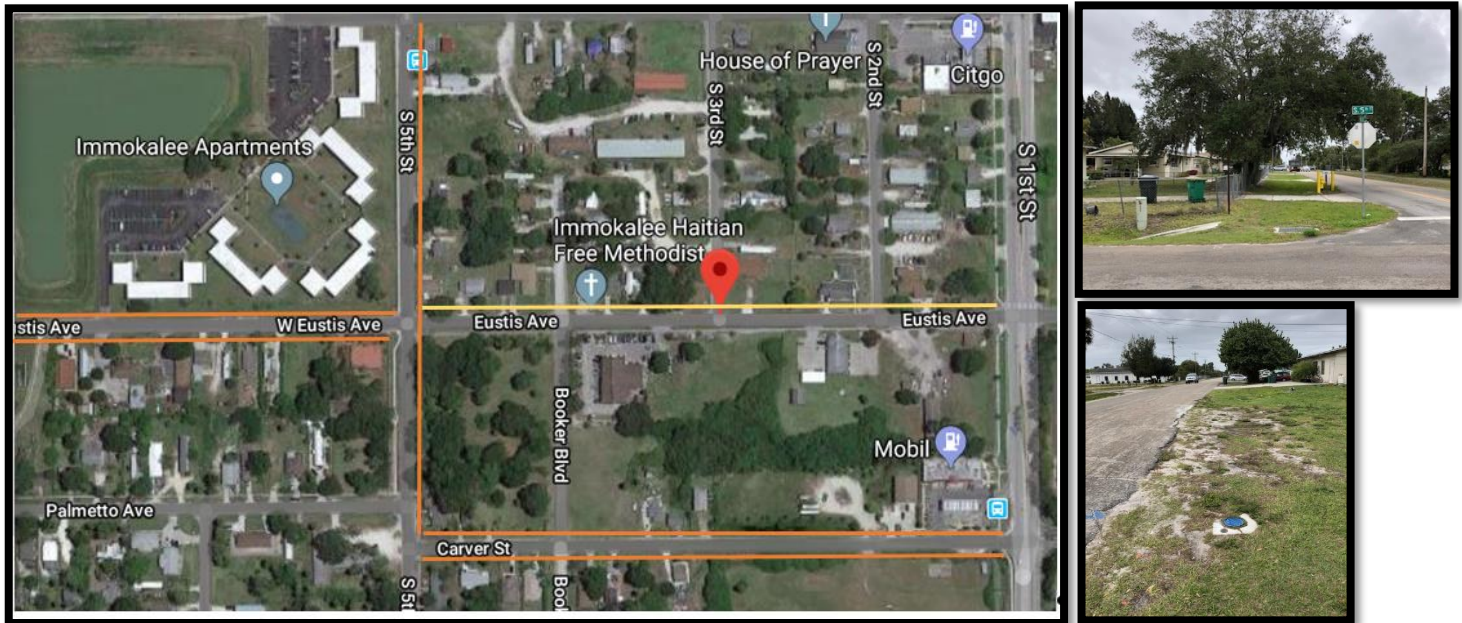
A Pre-Construction Zoom Meeting was held on September 2, 2020 and on September 15, 2020, Notice to Proceed was issued on September 16, 2020, and the Commencement of Work shall begin September 16, 2020. Construction is expected to be completed within 150 days (February 12, 2021). The Right-of-Way Permit is in review and it is anticipated the permit will be issued by September 18, 2020.



***Project Timeline:***

Invitation to Bid begins	5/4/2020
Invitation to Bid ends	6/9/2020
Execute construction contract (BCC)	7/28/2020
Pre-construction meeting	9/2/2020
Pre-construction meeting	9/15/20
Notice to Proceed	9/16/2020
Begin Construction	9/16/2020
<b>CDBG Funding Ends</b>	<b>11/30/2020</b>
Substantial Completion	1/13/2021
Final Completion	2/12/2021
Close Out Monitoring	2/13/2021

ii. *Immokalee Sidewalk Project Phase III – Eustis Avenue*



On February 6, 2020 the CRA applied for a Community Development Block Grant (CDBG) for the construction of sidewalks along Eustis Avenue. Project area is highlighted in yellow (see above) from South 5<sup>th</sup> Street to South 1<sup>st</sup> Street (about .3 mile). Current and completed projects are highlighted in orange (see above). The total cost for the project (design and construction) is estimated at \$380,000. The MSTU (Fund 162) will design the project in FY20, anticipated cost is \$60,000. On March 6, 2020 CRA staff presented to CHS panel and staff for the grant project. In April 2020, staff were informed that they were not awarded the requested grant amount. Staff will move forward with design for this project in order to have it shovel ready for the next round of grant funding.

No Updates

**2. Beautification Enhancements**

i. *Welcome Signs (Monuments)*

1. The MSTU Advisory Board (MSTU) requested proposals from the local community to enhance the proposed new signs to incorporate a work of art that will reflect the culture of Immokalee. Collier County United Arts Council (UAC) had facilitated in the artist selection process by initiating a “Call To Artist” contest.

Eleven (11) proposals were submitted by the August 28, 2020, 5:00 p.m. contest deadline for all entries.

A Selection Committee met on September 5, 2020 to rank the top three (3) proposals (artists).

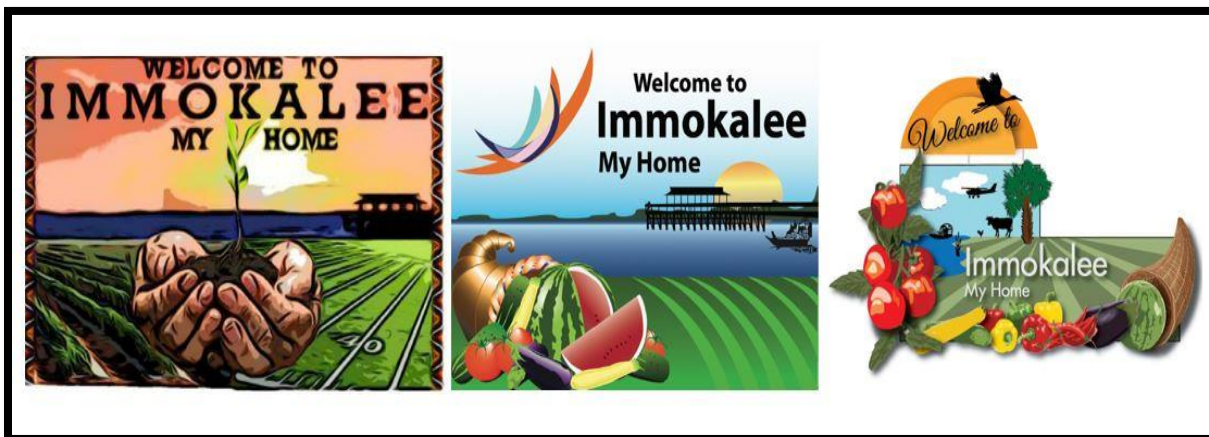
On September 9, 2020 at a Special MSTU Advisory Board Meeting, the MSTU accepted the recommendations of the Selection Committee; and the 3 proposals will be presented to the Immokalee Community via an on-line survey. All 3 Artist selected by the MSTU will each receive \$250.

The three (3) proposals were presented to the Immokalee Community via an online survey. The Survey was available to community members to rank the three proposals (see below) between September 9 and September 16. One vote per individual.

On the morning of September 16, 2020, Christie Betancourt, Immokalee CRA Operations Manager, was interviewed by NBC-2 TV for an update on the Survey participation.

Results of the survey will be presented to the MSTU for review and approval at the September 23, 2020 Meeting. The top ranked artist will receive \$5,000 to cover the cost of supplies and for the purchase of the rights of the artist's creative property.

2. Staff has extended the 490 S 1<sup>st</sup> Street Right-of-Way Permit #PRRPW2019094077101 to December 13, 2020 and the Monument Sign Permit #PRSG2020020671601 to November 24, 2020 so the work may be completed.
3. The 100 bricks are stored at road maintenance, and Staff has sent Scope of Work for the proposals for bids to three vendors.



**3. Main Street Improvements**

- i. *SR 29 (Main Street) from North 9th Street to North 1st Street (Project #439002-1) Pedestrian Safety Improvements*

Florida Department of Transportation (FDOT) partnered with the Community Redevelopment Agency (CRA) and the Municipal Service Taxing Unit (MSTU) to program a project on SR 29 in Immokalee due to a history high bicycle and pedestrian crashes and activity.

The purpose of the project is to increase pedestrian and bicyclist safety and consists of installing two RRFBs (Rectangular Rapid Flashing Beacons), signing and pavement marking improvements, reconstruction of the lighting system, constructing a new signal at 3rd Street, drainage improvements, and sidewalk enhancements. The project is estimated at 1.98 Million. The FDOT Project Manager for this project is Josephine Mak.



#### Project Schedule:

- Construction began in May 2020.
- Expected completion by December 2020.

#### Background:

- FDOT will pay the cost to install 30 standard LED light Poles.
- MSTU will pay the cost difference to add the enhancements.

The MSTU provided an advance deposit of \$125,342 to FDOT for installation of holiday attachments on 30 light poles and all efforts associated with adding the attachments, including banner arms, GFCI outlets, additional conductors, mobilization and maintenance of traffic at SR29 from 1<sup>st</sup> Street North to 9<sup>th</sup> Street North in Immokalee.

#### Project Updates:

- Staff is participating in biweekly progress meetings.
- Staff is coordinating with FDOT, County staff, and Wright Construction on field issues.
- At the June CRA board meeting a motion was carried to fund the cost of stamped concrete instead of regular concrete. Due to time constraint staff will not move forward with stamped concrete. Contractor (Wright Construction) will construct per plans.
- Staff is coordinating the relocation of the Blue Light poles in the project area. At the last progress meeting on August 5, 2020 contractor announced that the pole removal/relocation is still a month away. Contractor will coordinate with Immokalee Airport staff to get access to storage area being utilized by the CRA for the storage of 47 blue light poles.
- At the progress meeting on August 19, 2020, FDOT reported no environmental field issues and that no dewatering was anticipated.
- It was stated that night-time is preferred for the installation of the mast arm foundation work. The concrete curb and gutter work on the north side of 5<sup>th</sup> St, 2<sup>nd</sup> St, 7<sup>th</sup> St and 4<sup>th</sup> St were anticipated to be completed the end of August.

- Street light outage was reported to Staff on morning of September 16, 2020. At 0630 in the morning the street lights were out, but the traffic signals were operating. It was reported that outage was from the First Street/Main Street intersection to 9<sup>th</sup> Street. Staff contacted FDOT project representative and the outage was reported to Traffic Operations. Staff is working with CCSO, FDOT, Collier County, and Wright Construction to get the outage fixed.

#### 4. First Street Corridor Conceptual Plan

##### *i. First Street Lighting*

Q. Grady Minor & Associates, P.A (GradyMinor) has been hired to provide professional services for future street lighting and pedestrian safety improvements along South First Street (from Main Street to School Road/Seminole Crossing Trail) in Immokalee.

The work includes feasibility studies and conceptual plans for the purpose of relocating existing decorative light poles, considering the future street lighting and pedestrian safety improvements. Additionally, it includes reviewing and providing recommendations for the location of new pedestrian crosswalks and the location of new landscape and hardscape elements, for areas in need of improvements, considering the future street lighting and pedestrian safety improvements. Estimated project costs and long-term maintenance costs will be included with the feasibility studies. The Work Order was processed on September 2, 2020. Tom Hollis Engineering Consultants, Inc. will provide sub-consultant assistance for determining lighting requirements, light pole locations, and lighting specifications. Total project cost is \$43,872. Notice to Proceed was issued on September 16, 2020. Work is scheduled to be completed 180 from notice to proceed (March 14, 2021).

##### *ii. First Street Insurance Claims*

Status of Insurance Claims:

All claims have been paid to date. Total reimbursed this fiscal year is \$67,366.97 to MSTU funds (\$66,466.97 fund 162 and \$900 fund 111). No Updates.

##### *iii. Holiday Lightpole Decorations*

Status of Garland and Banner installation on First and Main Street

Due to the construction on Main Street and the limited number of poles (5) on First Street staff recommended decorations only at 15<sup>th</sup> Street (SR 29) from 9<sup>th</sup> Street to the Triangle area. The Request for Quote (RFQ) is out for bid until September 25, 2020.

#### 5. Trash Cans & Garbage Pickup

Staff is continuing cleanup efforts with our Maintenance Contractor, Waste Connections and our Community Taskforce to keep Immokalee clean.



## 6. Zocalo Plaza

### i. Parks & Recreation Monthly Maintenance

- Park staff is doing monthly maintenance of plaza. Monthly reports are being provided to CRA staff on a quarterly basis.
- Staff is billing CRA & MSTU funds quarterly.
- Staff is cleaning, painting, trimming, installing mulch when available.

### ii. CRA Staff

- Staff is seeking better option for decorating at the plaza.
  - New lighting and electrical upgrades. Purchase Order is being opened for services on the electrical enhancements.
  - Pineapple Bike Rack relocation.
  - 3-year Contract for installing Holiday Decorations
    - Tree Installation  
Laborer for Zocalo decorations. Labor component is out for bid until September 25, 2020.
  - Kiosk will be selected at the September 23, 2020 MSTU Meeting.

Q Grady Minor developed a site plan for Zocalo Plaza that identifies the location of the pineapple bike rack and the placement of a new kiosk (see sketch below). Staff recommends two (2) of the kiosks depicted below for the MSTU's consideration.

1. **Kirby Built Quality Product: Base Price \$1,040;** 30" X 36" panel, Posts: 6' high, 27" width post to post; push pin bulletin board. Optional feature is LED rope lighting (\$170) for a subtotal of \$1,210 plus shipping.
2. **Mailbox Makeovers Product: Base Price \$1,980;** 20.5" X 28.5" panel; Depth 7.25" W33.5" H77.5" with the rubber tack-board upgrade which lasts longer than cork and is weatherproof, washable and easy to maintain. Optional features: (1) extended posts for Pedestrian walk up (\$150) and (2) LED light kit with transformer (\$350) for a subtotal of \$2,480 plus shipping.



**Kirby Built Model**



**Mailbox Makeovers Model**



## 7. Roadway Improvements

### i. SR 82 Road Widening Project Gator Slough Lane to SR 29 (Project # 430849-1).

The Florida Department of Transportation (FDOT) held an information session for the community to illustrate plans and renderings for the upcoming four-lane roadway widening project which includes a roundabout. Improvements will be made to a stretch of 3.2 miles of roadway. The community outreach manager is Lisa Macias. The Project Manager is Dennis Day.



#### Roundabout added features:

- Shoulder (5 feet wide)
- Bike Lanes on south side
- Sidewalk (5 feet wide) on north side
- Median (54 feet wide)
- Multi-use Trail (10 Feet) along south side

#### Project Outline:

- Scheduled to begin towards the end of 2019
- Construction ending in 2022
- Estimated cost of \$29 million
- Contractor is Ajax Paving Industries of Florida

**8. SR 29/Westclox**

On SR 29 there is a plan in the early stages of design for a roundabout for this intersection. As an alternative FDOT has been working on the possibility of a full signal light for that intersection. Awaiting updates from FDOT.

**9. Panther Path Pedestrian Crossing Bridge**

Bridge was pressure washed and painted. Staff need to coordinate with school and county to get a skilled volunteer artist to finish the unpainted areas.

*Report by:*

*Yvonne Blair, Project Manager Dated: September 17, 2020*

**A&M PROPERTY MAINTENANCE- SCHEDULE**  
 Immokalee MSTU/ MSTID Landscape Maintenance

<i>Month of: October 2020</i>	<i>Week Ending</i>				
Work Area 1-Hwy 29 to Hancock	Saturday, October 3, 2020	Saturday, October 10, 2020	Saturday, October 17, 2020	Saturday, October 24, 2020	Saturday, October 31, 2020
(1) Side ROW Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(2) Median Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(3) Median Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(4) Turf Mowing & Edging	10/2/20	n/a	n/a	n/a	n/a
(5) Weeding	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(6) General Site Pruning	10/3/20	n/a	n/a	n/a	n/a
(7) Irrigation Systems	10/7/20	10/10/20	10/17/20	10/24/20	10/31/20
(27) Street Cleaning	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(28) Trash Removal	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(29) Air Blow	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(30) Stamped Concrete Bulbouts (Pressure)	n/a	n/a	n/a	n/a	n/a
(31) Street Sweeping**	10/1/20	10/8/20	10/15/20	10/22/20	10/29/20
(32) Bulbouts and Gutter Channel Drain Cleaning	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(33) Pressure Water Flush	10/7/20	n/a	10/21/20	n/a	n/a
(34) Tree Grates	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(35) Pressure Cleaning btw 9th & 1st	n/a	n/a	n/a	n/a	n/a
Work Area 2-1st to Carver & Triangle	Saturday, October 3, 2020	Saturday, October 10, 2020	Saturday, October 17, 2020	Saturday, October 24, 2020	Saturday, October 31, 2020
(8) Side ROW Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(9) Side ROW Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(10) Median Mowing	10/2/20	10/9/20	10/16/20	10/23/20	10/30/20
(11) Weeding	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(12) General Site Pruning	10/3/20	n/a	n/a	n/a	n/a
(13) Irrigation Systems	10/3/20	10/10/20	10/17/20	10/24/20	10/31/20
(27) Street Cleaning	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(28) Trash Removal	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(29) Air Blow	10/7/20	10/14/20	10/21/20	10/28/20	n/a
(36) Pressure Cleaning-Brick Pavers	n/a	n/a	n/a	n/a	n/a
(37) Street Sweeping	10/1/20	10/8/20	10/15/20	10/22/20	10/29/20
(38) Tree Grates	10/7/20	10/14/20	10/21/20	10/28/20	n/a
Work Areas 1 & 2-Other Items	Saturday, October 3, 2020	Saturday, October 10, 2020	Saturday, October 17, 2020	Saturday, October 24, 2020	Saturday, October 31, 2020
(14-17) Canopy Tree Pruning	n/a	n/a	n/a	n/a	n/a
(18-19) Palm Pruning	n/a	n/a	n/a	n/a	n/a
(20) Ornamental Insecticides & Fungicides	n/a	n/a	n/a	n/a	n/a
(21) Ornamental-Herbicides	n/a	n/a	n/a	n/a	n/a
(22) Fertilization	n/a	n/a	n/a	n/a	n/a
(25-26) Mulching	n/a	n/a	n/a	n/a	n/a
(39) Banner Installation	n/a	n/a	n/a	n/a	n/a
(40) Decorations with brackets	n/a	n/a	n/a	n/a	n/a

\*n/a as listed represents services not required for this time period  
 \*\*Street Sweeping scheduled at variable times in the day, sometimes outside normal business hours

# A&M PROPERTY MAINTENANCE- GENERAL MAINTENANCE REPORT

Immokalee MSTU/MSTD Landscape Maintenance

**Month of: September 2020**

Work Area 1-Hwy 29 to Hancock	Service #1	Service #2	Service #3	Service #4
(1) Side ROW Mowing	9/4/20	9/11/20		
(2) Median Mowing	9/4/20	9/11/20		
(3) Median Mowing	9/4/20	9/11/20		
(4) Turf Mowing & Edging	9/4/20	n/a		
(5) Weeding	9/2/20	9/9/20		
(6) General Site Pruning	9/5/20	n/a		
(7) Irrigation Systems	9/5/20	9/12/20		
(27) Street Cleaning	9/2/20	9/9/20		
(28) Trash Removal	9/2/20	9/9/20		
(29) Air Blow	9/2/20	9/9/20		
(30) Stamped Concrete Bulbouts (Pressure)	n/a	n/a		
(31) Street Sweeping	9/3/20	9/10/20		
(32) Bulbouts and Gutter Channel Drain Cleaning	9/2/20	n/a		
(33) Pressure Water Flush	9/2/20	n/a		
(34) Tree Grates	9/2/20	9/9/20		
(35) Pressure Cleaning btw 9th & 1st	n/a	n/a		
Work Area 2-1st to Carver & Triangle	Service #1	Service #2	Service #3	Service #4
(8) Side ROW Mowing	9/4/20	9/11/20		
(9) Side ROW Mowing	9/4/20	9/11/20		
(10) Median Mowing	9/4/20	9/11/20		
(11) Weeding	9/4/20	9/11/20		
(12) General Site Pruning	9/5/20	n/a		
(13) Irrigation Systems	9/5/20	9/12/20		
(27) Street Cleaning	9/2/20	9/9/20		
(36) Pressure Cleaning-Brick Pavers	n/a	n/a		
(37) Street Sweeping	9/3/20	9/10/20		
(38) Tree Grates	9/2/20	9/9/20		
Work Areas 1 & 2-Other Items	Service #1	Service #2	Service #3	Service #4
(14-17) Canopy Tree Pruning	n/a	n/a		
(18-19) Palm Pruning	n/a	n/a		
(20) Ornamental- Insecticides & Fungicides	n/a	n/a		
(21) Ornamental-Herbicides	n/a	n/a		
(22) Fertilization	n/a	n/a		
(25-26) Mulching	n/a	n/a		
(39) Banner Installation	n/a	n/a		
(40) Decorations with brackets	n/a	n/a		

**ADDITIONAL INFORMATION/COMMENTS**  
(plant/pest problems, site issues, recent traffic accidents, etc.)

WORK IN PROGRESS/ NOTES	COMPLETED THIS MONTH
OPEN ESTIMATES; PENDING APPROVAL	APPROVED; NOT STARTED
EST#1007-1st Street irrigation; waiting on electrical      \$      2,750.00	EST#1070-Trim Bouganvillea @ Zocalo; wait
EST#1008-R-Sheriff's station irrigation; waiting on electric      \$      4,000.00	EST#1088-Triangle Plants; pending monument
EST#1092-Triangle pine      \$      675.00	
EST#1094-Main & 9th St planter (Pending report)      \$      1,200.00	

## MSTU Project Manager Field Observation & Assessment

Present: Yvonne Blair, CRA Project Manager

September 14, 2020 – September 18, 2020

Areas visited: First Street area, the Zocalo Plaza, Main Street, and the Triangle area.

Dates of Observation: Weekly

### 1. Beautification Area Improvements:

- *Historical cemetery on Main Street near 9<sup>th</sup> needs a spruce up.*
  - A&M will be adding a couple of new plants and mulch to the exterior area after the FDOT infrastructure at the sidewalk is completed.



September 16, 2020 – FDOT installed base for mast post in right-of-way.

- First Street Zocalo Plaza
- Homeless Population staying at the Plaza  
Staff is coordinating with the local Sherriff's Department, Park Ranger, Park Maintenance Staff, and other agencies to remove the homeless population sleeping/staying at the plaza.

## MSTU Project Manager Field Observation & Assessment

- Collier County Sheriff Department is patrolling the area in the early mornings and late at night.
- Collier County Park Ranger and CRA staff are monitoring the area during the day.
- Collier County Maintenance Staff cleaned the areas that were unsanitary.

**Tuesday, September 15, 2020, Site visit after Tropical Storm Sally. The area was well drained and no displaced landscaping observed.**

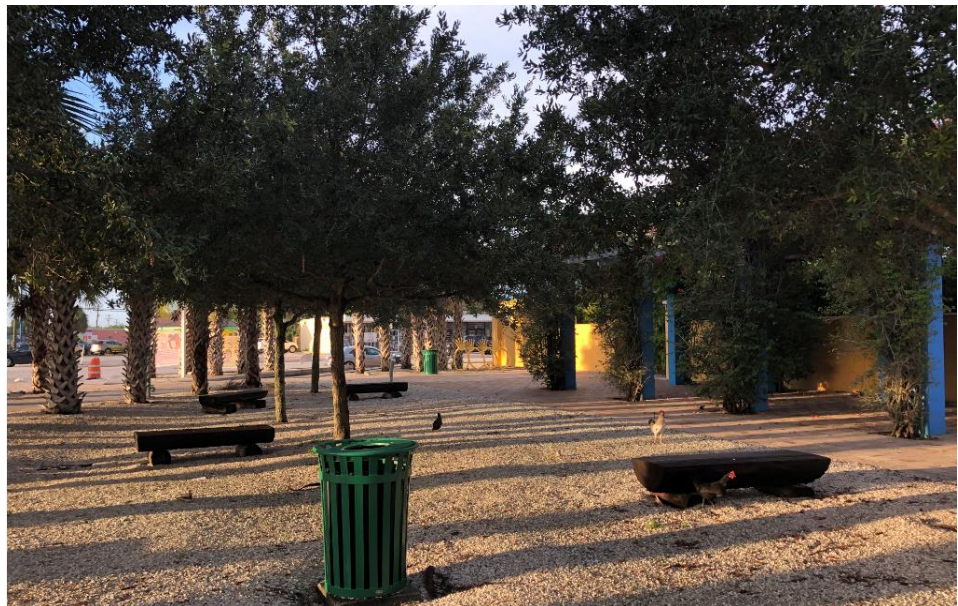




# MSTU Project Manager Field Observation & Assessment

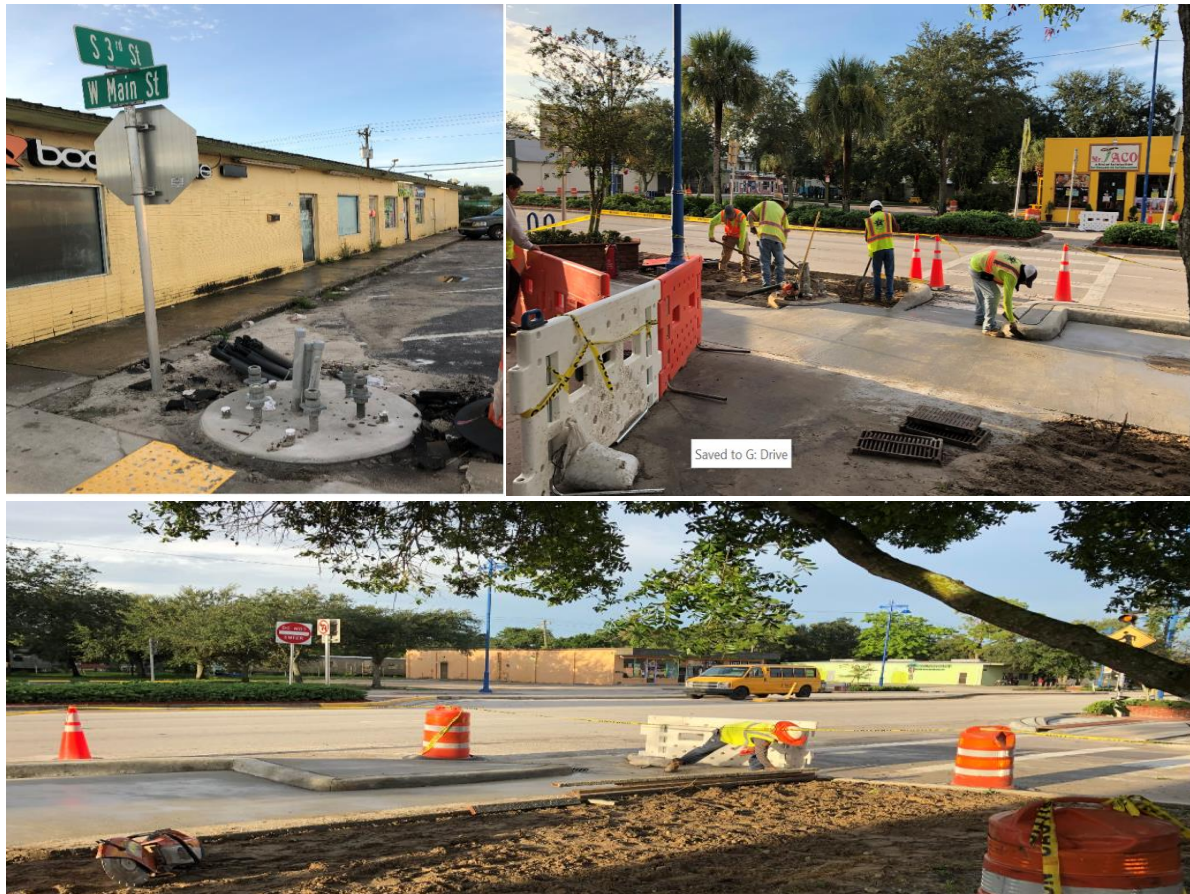


Chicken Population at Zocalo Plaza – September 15, 2020



# MSTU Project Manager Field Observation & Assessment

## 2. Weekly Assessments and Inspections:



### FDOT Improvements on Main Street Project

#### W Main Street/S 3<sup>rd</sup> St – FDOT Improvements September 15, 2020

- A&M is cleaning the streets according to their schedule and work continues to be satisfactory.
- Landscaping is also being maintained.
- A&M is providing an estimate for pressure washing on a monthly basis instead of quarterly.

# MSTU Project Manager Field Observation & Assessment



A&M pressure washed seating area and sidewalks after homeless vacated corner of E Main St/S 3<sup>rd</sup> St



A&M maintaining median landscaping



Updates for CRA/MSTU regarding Code in Immokalee

Code Enforcement continues to address roadside sales along with CCSO as this seems to be an ongoing issue with no end in sight. Since the last official "person meeting" staff has been involved with the demolition of approximately 5 more dilapidated mobile homes bringing the total to around 38 for the last year and a half.

Staff continue to address weeds violations daily and just recently completed a sweep of more than 40 lots in the Arrowhead community. Code continue to open proactive patrol cases throughout Immokalee to include litter, weeds, active construction without permits, property maintenance issues and any other serious health, safety welfare issues.

Code has been tasked with the enforcement of the mask mandate. They received two complaints in Immokalee over the last month. During each of our site visits we educated the business owners, who were unaware such mandate passed and, in the end, quickly came into compliance.

If you need anything further or have any issues you would like Collier County Code Enforcement to address, please call 239-252-2440.

**419 15<sup>th</sup> St SE Mobile Home  
Code Enforcement  
Demoed**

