

CRA RESOLUTION NO. 2025- 113

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF COLLIER COUNTY, FLORIDA, APPROVING THE CREATION AND BYLAWS OF THE IMMOKALEE COMMUNITY REDEVELOPMENT ADVISORY BOARD; AND PROVIDING REPEAL OF RESOLUTION NO. 2001-98 AS TO THE IMMOKALEE LOCAL ADVISORY BOARD, AS AMENDED BY RESOLUTION NOS. 2015-217 AND 2016-198; PROVIDING FOR AMENDMENT TO CRA RESOLUTION NO. 2000-83; CREATION OF ADVISORY BOARDS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on March 27, 2001, the Collier County Community Redevelopment Agency (CRA), approved CRA Resolution No. 2001-98 and established the Immokalee Local Redevelopment Advisory Board to advise the Board and the Collier County Community Redevelopment Agency (CRA) on matters pertaining to the Immokalee Community Redevelopment Area as identified by Resolution No. 2000-82; and

WHEREAS, CRA Resolution Number 2001-98, also approved Bylaws for the CRA and its Advisory Boards, as subsequently amended by CRA Resolution Nos. 2015-217 and 2016-198 2016-198; and

WHEREAS, On October 22, 2002, the Board of County Commissioner's adopted Ordinance No. 2002-52, as amended, to establish the Immokalee Beautification Advisory Committee to advise the Board on matters pertaining to the Immokalee Beautification Municipal Service Taxing Unit (MSTU); and

WHEREAS, the Board of County Commissioners (Board) desires to merge the Immokalee advisory committees into a single unified advisory committee, to advise the Board and/or CRA on matters pertaining to both the MSTU and the Immokalee Community Redevelopment Area.

WHEREAS, on May 27, 2025, the Board created the unified advisory committee called Immokalee Community Redevelopment Advisory Board by Ordinance No. 2025-27, delegating to the CRA the approval of the Bylaws; and

WHEREAS, the CRA desires to approve the creation of the Immokalee Community Redevelopment Advisory Board and its Bylaws, and repeal the former CRA advisory board for Immokalee Community Redevelopment Area; and

WHEREAS, On March 14, 2000, the CRA adopted Resolution No. 2000-83 declaring the Board of County Commissioners to be the Collier County Community Redevelopment Agency and authorizing the creation of advisory boards for the Community Redevelopment Area; and

WHEREAS, the Board of County Commissioners (Board) desires to change Section 3 of Ordinance 2000-83 Creation of Advisory Boards, to effectuate the Advisory Board merger.

NOW, THEREFORE, BE IT RESOLVED, BY THE COLLIER COUNTY COMMUNITY REDEVELOPMENT AGENCY that:

1. The CRA approves the merger of the Immokalee advisory boards into one Board, the Immokalee Community Redevelopment Advisory Board to serve as the advisory board to the Board for the MSTU and to the CRA and Board for the Immokalee Community Redevelopment Area.
2. The Bylaws of the Immokalee Community Redevelopment Advisory Board attached hereto and incorporated by reference herein are hereby approved.
3. Resolution No. 2001-98 as to the Immokalee Local Redevelopment Advisory Board and its Bylaws, as amended by Resolution Nos. 2015-217 and 2016-198, are hereby repealed.
4. Section 3 of Ordinance No. 2000-83, creation of Advisory Boards is hereby amended as follows:

Section 3. Creation of Advisory Boards. ~~They are to~~ may be created, under separate resolutions by the Community Redevelopment Agency or ordinance of the Board of County Commissioners, advisory boards for each component area of the community redevelopment area in the unincorporated area of Collier County, which ~~shall~~ may be composed of citizens, residents, property owners and business owners

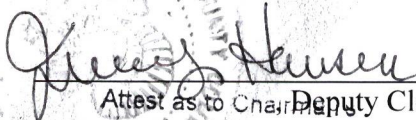
or persons engaged in business in the area, as provided in the resolution of the Community Redevelopment Agency or ordinance of the Board of County Commissioners ~~providing for the appointment of such members. The duties and responsibilities of such advisory boards shall be set forth in the resolution of the Community Redevelopment Agency.~~

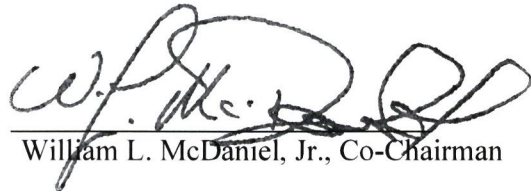
5. Except as modified above, CRA Resolution No. 2001-98 and CRA Resolution No. 2000-83 remain in full force and effect.

This Resolution adopted after motion, second and majority vote this 27 day of May, 2025.

ATTEST:
CRYSTAL K. KINZEL, Clerk

THE COLLIER COUNTY COMMUNITY
REDEVELOPMENT AGENCY


Attest as to Chair Deputy Clerk
signature only

By: 
William L. McDaniel, Jr., Co-Chairman

Approved as to form
and legality:

 
Heidi Ashton-Cicko 4-1-25
Managing Assistant County Attorney

BYLAWS OF THE IMMOKALEE COMMUNITY REDEVELOPMENT ADVISORY BOARD OF COLLIER COUNTY, FLORIDA

ARTICLE I. ESTABLISHMENT

SECTION 1. Purpose: The Immokalee Community Redevelopment Advisory Board (the Advisory Board) was created by Ordinance No. 2025-27, as it may be amended from time to time. These Bylaws supplement the Ordinance with rules of procedure.

ARTICLE II. ADVISORY BOARD

SECTION 1. Authority; Standing Rules: The Advisory Board shall be subject to the direct supervision of the Collier County Community Redevelopment Agency (CRA). The Advisory Board may prepare and adopt standing rules of procedure. Preparation, adoption and amendment of any such standing rules shall be at the discretion of the Advisory Board and must be consistent with these Bylaws, CRA Resolution No. 2000-01 and BCC Resolution No. 2000-181 which adopted the Redevelopment Plan, BCC Resolution No. 2000-83 which declared the BCC to be the CRA and authorized the creation of the Advisory Boards, the adopted Redevelopment Plan and the Act. Proposed standing rules or amendments to such rules shall be submitted by the Advisory Board to the CRA for approval. Any proposed rules or amendments to the rules will be effective upon CRA approval.

SECTION 2. Appointment and Qualifications: The Advisory Board shall nominate members for review and approval by the CRA.

Consideration should be given to appointing members that have experience in the following professions: finance, banking, architecture, engineering, education, law enforcement, social work, real estate sales and development, planning or design and building construction.

ARTICLE III. OFFICERS AND SECRETARY

SECTION 1. Officers: The officers of the Advisory Board shall be a Chairman and a Vice Chairman. The Secretary shall be the individual assigned from CRA staff, but shall have no vote.

SECTION 2. Role of Chairman: The Chairman shall preside at all meetings and hearings of the Advisory Board and shall have the duties normally conferred by parliamentary usage on such office. The Chairman shall call special meetings, serve as the Advisory Board liaison to the CRA, and shall perform such other duties as are customary for the Chairman.

SECTION 3. Role of Vice Chairman: The Vice Chairman shall act for the Chairman in the Chairman's absence. The Vice Chairman shall also perform such duties as are delegated by the Chairman.

SECTION 4. Role of Secretary: It is the duty of the secretary to (a) keep the minutes of the proceedings of the meetings of the Advisory Board, (b) provide all notices in accordance with the provisions of these Bylaws or as required by law, (c) post or cause to be posted all meeting notices as required and notify members, (d) maintain custody of the Advisory Board records, and (e) in general perform all duties from time to time as may be prescribed by the Chairman or the Advisory Board.

SECTION 5. Officer Absences: In the absence of the Chairman and Vice Chairman, the quorum present shall select a Chairman for the meeting.

SECTION 6. Election of Officers: Officers shall be elected annually at the first regular meeting of the year. Election requires nomination from the floor and an affirmative vote by a majority of the Advisory Board members present and voting, provided a quorum is present at such meeting. Officers shall be seated immediately upon their election.

SECTION 7. Terms of Office: Each officer duly elected by the Advisory Board shall serve a term of one year until the next annual election (or as otherwise determined by the standing rules of the Advisory Board). All officers shall hold office until their successors have been elected or until their earlier resignation, removal from office or death. No person may simultaneously hold more than one office on the Advisory Board.

SECTION 8. Officer Vacancies: If a vacancy exists for any office, the Advisory Board shall elect a new officer by the affirmative vote of a majority of the Advisory Board members present and voting at a meeting of the Advisory Board, to fill the incomplete term of the vacated office.

SECTION 9. Removal or Resignation: Removal or Resignation of members is in accordance with County Ordinance No. 2001-55, as amended, Standards for Creation and Review of Advisory Boards.

ARTICLE IV. SUBCOMMITTEES

SECTION 1. Creation: The Advisory Board may create, from time to time, such subcommittees as shall be necessary or desirable to carry out the functions, purposes, and objectives of the Advisory Board. Any such subcommittees shall be subordinate to the Advisory Board, shall be assigned a specific purpose and objective, and shall be given a date certain to complete its tasks, at which time the subcommittee shall be dissolved, unless said date is extended by the affirmative vote of a majority of the Advisory Board members present and voting at a duly constituted meeting of the Advisory Board.

SECTION 2. Members: The members of such subcommittee shall be elected by the Advisory Board for such term and shall have qualifications as the Advisory Board may desire.

SECTION 3. Removal: The Advisory Board may remove any subcommittee member with or without cause by the affirmative vote of a majority of Advisory Board members present and voting at any meeting of the Advisory Board.

SECTION 4. Rules and Procedures: The subcommittees shall be subject to the same parliamentary procedures as the Advisory Board and Florida's Government in the Sunshine Law.

ARTICLE V. MEETINGS

SECTION 1. Meetings: Regular meetings of the Advisory Board shall be held on such day, time and place as may be determined by the Advisory Board, and at a minimum once a month. The purpose of the meetings is to discuss and to then prepare recommendations and advice to the CRA and/or Board of Commissioners on matters brought before the Advisory Board.

SECTION 2. Quorum and Voting: At all regular or special meetings of the Advisory Board, a majority of the membership of the Advisory Board shall constitute a quorum. Voting shall be by voice unless a member of the Advisory Board requests a roll call. The roll shall be in alphabetical order with the first name called rotating with each motion upon which the vote is called. The Chairman shall always vote last. A record of the roll call shall be kept as part of the minutes.

SECTION 3. Special Meetings: Special meetings may be called by the Chairman at anytime provided adequate notice is given pursuant to this Article. The Chairman may also call a special meeting when requested to do so in writing by a majority of the members of the Advisory Board or by a CRA staff member. The notice of such a meeting shall specify the purpose of such a meeting and no other business may be considered except by unanimous consent of the Advisory Board. All members of the Advisory Board shall be notified in advance of such special meetings by the Secretary.

SECTION 4. Notice and Publication: The Secretary shall give notice and keep a record of such notice of its meetings and the meetings of the subcommittees including the date, time, and location of each regular and special meeting. Notice shall be forwarded to the County Communications and Customer Relations Department for posting at the County Government Center and other appropriate locations as recommended by the Advisory Board and at the County Communications and Customer Relations Department.

SECTION 5. Open Meetings: All meetings of the Advisory Board or its subcommittees shall be open to the public and governed by the provisions of Florida's Government in the Sunshine Law.

SECTION 6. Minutes: The minutes of all meetings shall be promptly recorded, and such records shall be open to public inspection, in accordance with applicable

law. Approved minutes shall be forwarded to the Board's Minutes and Records Department.

SECTION 7. Location: Meetings of the Advisory Board, or any of its subcommittees shall be held in a location accessible to the public.

SECTION 8. Meeting Agenda: The agenda for each meeting of an Advisory Board or any of its subcommittees shall be outlined by the Chairman and submitted to the Secretary for preparation. Any Advisory Board member or subcommittee member may place an item on its own agenda by submitting it to the Chairman for forwarding to the Secretary prior to the deadline for publishing the notice of such meeting.

SECTION 9. Order of Business: The order of business at regular meetings shall be:

- (a) Call to Order
- (b) Roll Call
- (c) Approval of the Agenda
- (d) Approval of Minutes from Previous Meeting
- (e) Communications
- (f) Old Business
- (g) New Business
- (h) Citizen Comments
- (i) Adjournment

SECTION 10. To provide for the orderly and efficient conduct of its meetings, each Advisory Board shall follow Roberts Rules of Order.

ARTICLE VI. CONFLICT

The provisions of these bylaws shall apply to the Advisory Board except as otherwise provided by Collier County Ordinance No. 2025-27 as it may be amended from time to time, and County Ordinance No. 2001-55, as amended, Standards for Creation and Review of Advisory Boards.

ARTICLE VII AMENDMENTS

These Bylaws may be amended at any duly constituted meeting of the CRA by an affirmative vote by a majority of the CRA members present and voting after the proposed amendment has been listed on the agenda and submitted to the CRA for review and discussion.