

PATTERSON APRICOT FIESTA, INC.
P.O. BOX 442
PATTERSON, CA 95363
(209) 892-3118
(209) 892-3388 FAX
2023
FOOD VENDOR APPLICATION/CONTRACT
(Please Type or Print)

Date: _____

1. Applicant Name/Organization: _____
Contact Person: _____
Address: _____ City: _____ Zip: _____
Phone: work () _____ home () _____
Fax Number: () _____ cell () _____
Alternate Contact: _____

2. Answer the following questions that apply to you or your organization with an (X):

* Mark One Only

_____ Applicant is a Local (Patterson, Westley, Vernalis, Crows Landing) organization or individual.

_____ Applicant is a Non-Local (outside those areas shown above) organization or individual.

* Mark One Only

_____ Applicant is a profitable organization or individual

_____ Applicant is a non profitable organization or individual

3. Please list your current California Sellers Permit Number _____

4. Please list your California Sales Tax I.D. Number _____

5. You will need to provide your own booth/booths.

Please send a picture of your booth with this completed application. What are the dimensions of your booth? Please include measurements of auxiliary BBQ units, tables, etc.

Booth Dimensions (including the tongue) _____ ft. (width) by _____ ft. (depth) _____ ft (height-including signs). Auxiliary Units- dimensions _____ ft (width) by _____ ft.

* In the event an auxiliary unit is larger than **6' by 6'** an additional booth space fee **will apply**.

6. Please indicate if you will be needing electrical service Yes _____ No _____. 120 Volt, 20 Amp GFI circuits are available for use/rent by vendors (120 Volt Only) Vendors using the "Apricot Fiesta Power", are not permitted to remove, replace, or otherwise disable the Ground Fault Circuit Protection Device(s)(GFI) provided by the Apricot Fiesta. Any damage to equipment caused by the use-of-that-power is the responsibility of the "vendor". If 120 Volt, 16 Amp continuous power is not enough; vendors are permitted to bring a "generator power source" with the understanding that "areas-of-use are restricted to specific locations "determined by the Apricot Fiesta Food Committee in order to maintain a safe and unobstrusive food-court environment.

7. Will you be using a generator ? ___Yes ___ No
8. Please list all foods to be sold from your booth. **Important Note: The sale of DRINKS of any kind, Bar-B-Que chicken, or beer will not be permitted in the food court.** The only exceptions are vendors who only sell a drink product as their main menu item. Please keep in mind that any variance from your listed menu could result in closure of your booth.

	Menu Item	Contents/ Ingredients	Portion Size	Price
a.	_____			
b.	_____			
c.	_____			
d.	_____			
e.	_____			
f.	_____			

APPLICATION FEES

The application fees are as follows:

	<u>Single Space</u>	<u>Double Space</u>
Local Vendors Space Fee	\$ 500.00	\$ 800.00
Non-Local Vendors Space Fee	\$ 850.00	\$ 1,500.00
Electricity (GFI Unit)	\$ 60.00	\$ 120.00
Deposit (GFI Unit)	\$ 100.00	\$ 200.00
County Vendor Fee	\$ 50.00	\$ 50.00
City of Patterson Business License Fee	\$ 30.00	\$ 30.00
City of Patterson Inspection Fee	\$ 50.00	\$ 50.00

* Non Profit Discount - Those organizations which are non-profit will be given a discount of \$100 on their Space Fee. See #11, page 3 for detail.

* The above fees are for Friday, Saturday, and Sunday. **NO REFUNDS WILL BE GIVEN DUE TO INCLIMATE WEATHER OR EARLY CLOSURE OF YOUR BOOTH. IF YOU CANCEL PRIOR TO THE EVENT, THE PATTERSON APRICOT FIESTA WILL WITHOLD A \$300 CANCELATION FEE.**

9. Vendors are required to provide the Patterson Apricot Fiesta, Inc. with proof of General Liability Coverage with combined single limits, with an endorsement naming the Patterson Apricot Fiesta, Inc., and the City of Patterson as additionally insured. Minimum Limits of Liability are \$1,000,000 Combined Single Limit of Commercial General Liability.
10. Applications will be reviewed as they are received. Your application will not be considered complete if you have not addressed the Patterson Apricot Fiesta, Inc. insurance requirements in #9 of this application form.

11. Required Booth Fees: Please complete (see # 8 for fee schedule).

1.	Space Fee	\$ _____
2.	Electricity Fee (GFI Unit)	_____
3.	GFI Unit Deposit	_____ 100.00
4.	County Vendor Fee	_____ 50.00
5.	City of Patterson Business License Fee	_____ 30.00
	City of Patterson Inspection Fee	_____ 50.00
	SUBTOTAL	\$ _____
	NON PROFIT DISCOUNT	(_____)
	TOTAL AMOUNT DUE	\$ _____

Please return this vendor application/contract, along with your payment to the Patterson Apricot Fiesta, Inc., P.O. Box 442, Patterson, CA 95363, no later than March 15, 2023. The Apricot Fiesta will only accept cashiers checks, money orders, or Major Credit Card payment for fees due. (NO PERSONAL CHECKS OR COMPANY CHECKS WILL BE ACCEPTED FOR PAYMENT).

A \$20.00 Processing Fee will be charged if paying with a Credit Card.

VISA/MC: # _____ EXPIRATION DATE: _____

Name listed on VISA/MC: _____

Billing Address listed on your VISA/MC account _____

3 Digit
Security Code: _____

ZIP: _____

I have read the Patterson Apricot Fiesta, Inc., Booth Vendor Application/Contract and Rules/Regulations Form to participate in the Patterson Apricot Fiesta, on June 2nd, 3rd, and 4th, 2023. I fully agree with and understand the Vendor Application/Contract and Rules/Regulations of which I have received a copy, and will comply with them. Upon acceptance I will receive, and read the Stanislaus County Department of Environmental Resources "Requirements for Temporary Food Facilities" and agree to comply with all the requirements.

RELEASE

I, the undersigned, do hereby voluntarily submit my application for the participation in the Patterson Apricot Fiesta, Inc. as a Food Vendor. I do hereby assume full responsibility for any and all damage, injuries or loses that I may sustain or incur while attending, or participating, and I hereby waive all claims against the Committee, and Board Members of the Patterson Apricot Fiesta, Inc., their Agents, Officers Servants, Employees, Staff, Volunteers, Promoters, Operators or Sponsors, and the City of Patterson for injuries that I may sustain.

Signature of Applicant: _____ Date: _____

FIESTA USE ONLY

Approved: _____ Denied: _____ Total Fees: \$ _____

Amount Paid: \$ _____ Dimensions of Booth: _____

Date Payment Received: _____ Dimensions of an Auxiliary Unit: _____

Date Application Received _____

Booth Number: _____

Insurance () Fire Department ()

Stanislaus County Permit Forms ()

Using Generator () Yes () No
Needs Electricity () Yes () No
Needs GFI () Yes () No
Center Power Pole () Yes () No

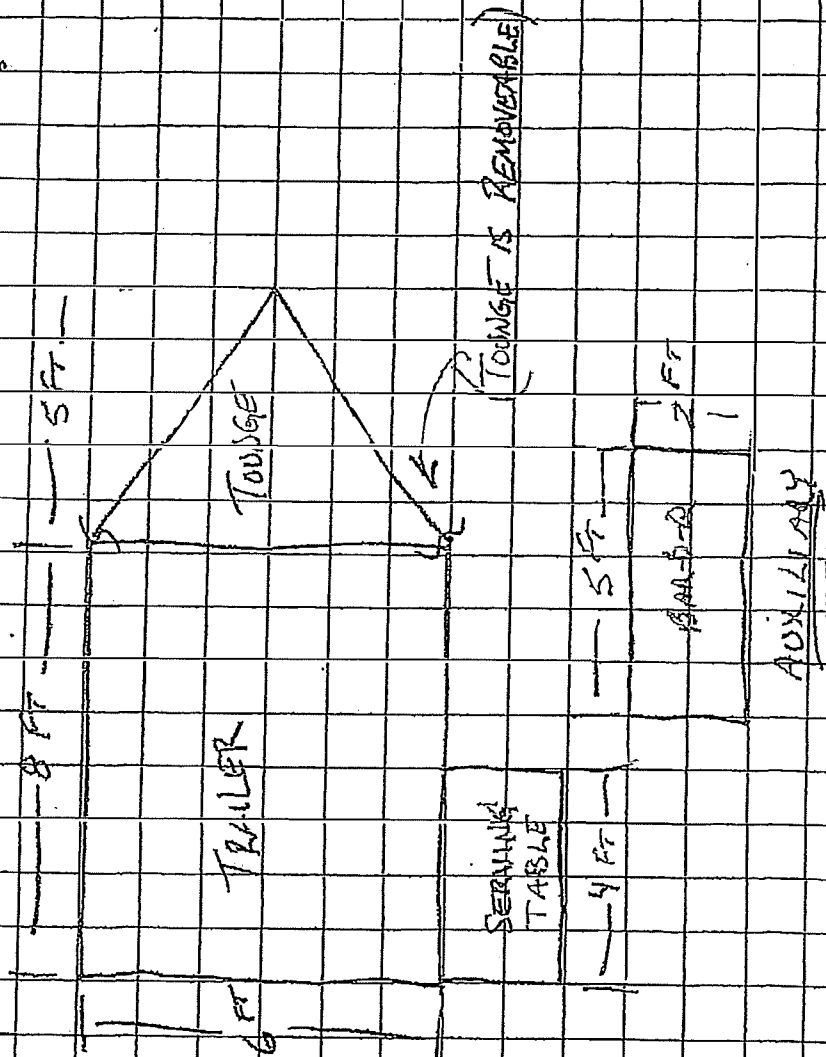
Comments: _____

INSTRUCTIONS:

Please Draw the Size and Shape of Your Booth or Trailer (including tongue) on this Page.

PLEASE BE SURE TO "MEASURE/DRAW THE DIMMENSIONS ACCURATELY"!

SAMPLE



INSTRUCTIONS:

SEE SAMPLE ON BACK

Please Draw the Size (Foot-Print) of Your Booth or Trailer (including the tongue) on this Page.

(Please Measure Accurately, and Include any "Auxiliary Space" Needed)

> Any Auxiliary (Larger Than 6 Ft. x 6 Ft.) Adds "Additional Booth Cost".

A large grid of graph paper, consisting of 20 columns and 20 rows of squares, intended for drawing the footprint of a booth or trailer. The grid is empty and occupies the majority of the page below the instructions.



DEPARTMENT OF ENVIRONMENTAL RESOURCES

3800 Cornucopia Way, Suite C, Modesto, CA 95358-9492

Phone: 209.525.6700 • Fax: 209.525.6774

www.stancounty.com

TEMPORARY FOOD FACILITY APPLICATION FOR PERMIT

Illegible or incomplete applications may result in delay or denial of permit.

Form with radio buttons for event types: Community Event, Certified Farmer's Market, Swap Meet. Includes checkboxes for event attendance and food vendor count.

D.E.R. Use Only box with checkboxes for PHF and Pre-Packaged.

COMMUNITY EVENT INFORMATION

Form for community event information including Name of Event, Starting/End/Setup Dates, Address, City/State/Zip, Organization, and Event Contact Person.

TEMPORARY FOOD FACILITY INFORMATION

Form for temporary food facility information including Business Name, Operator Name, Booth/Vehicle/Cart name, Primary/Secondary Phone, Email Address, and Address (City/State/Zip).

- Will you attend with as a [] CFO [] Booth [] Cart [] Vehicle Lic Permit
o Food vehicles must obtain their permit from DER prior to the event.
o For Veteran's Affair exemption, please attach a copy of form DD-214 to this application for permit.

Operator's Signature: _____ Date: _____

Event Contact Person's Signature: _____ Date: _____

All applications for temporary food permits are to be submitted to the event organizer for approval.

- o Does any food contain meat, dairy or cut fruits or vegetables? YES NO
- o Will all food and drinks served be prepackaged? YES NO
- o Will all food be prepared at the temporary food facility site? YES NO
- o What is the amount of time used to transfer the food to the event: _____ minutes/hours

List all food items, including drinks, ice, and prepackaged foods such as chips or candy.

Food Item(s)	Cooking Method (ex. fried, grilled, baked)	Holding HOT or COLD?	Name of EQUIPMENT used for hot or cold holding	Where is food purchased /obtained

Sketch Sheet – In the following space provide a drawing of the food booth. Identify and describe all equipment, including hand-washing facilities, dishwashing/utensil-washing facilities, cooking, hot-holding and cold-holding equipment, prep tables, food storage, and garbage containers.

How many people will be working in the booth? _____

I, _____, have read the TFF guidelines and understand what is expected of me in order to operate my temporary food facility at this event. If I fail to provide the required items during the operation time, it may result in suspension/revocation of my permit, or further legal action.

Operator's Signature: _____ Date: _____

PATTERSON APRICOT FIESTA
JUNE 2nd, 3rd, and 4th, 2023
RULES/REGULATIONS FOR FOOD VENDORS

THIS IS YOUR COPY:

1. Booths are assigned according to guidelines set forth by the Patterson Apricot Fiesta, Inc. Board of Directors.
2. **All Application forms, fees and insurance requirements outlined in item # 7 are due with the signed application no later than March 15, 2023. If this deadline is not met, the Fiesta Board may reassign your booth space to another vendor on the waiting list.**
3. The \$100.00 GFI electrical hook-up deposit will be refunded within six weeks after its documented return to the Apricot Fiesta Office.
4. The area around each vendor's booth must be left in good condition.
5. Vendors will not be allowed to sell anything on the parade route unless they have a valid permit from the City of Patterson, and the Patterson Apricot Fiesta, Inc.
6. Anyone dispensing paper products will be responsible for litter containers. The disposal of liquid bi-products (i.e., grease, cooking oil, etc.) within the City of Patterson is **prohibited**.
7. **Vendors are required to provide the Patterson Apricot Fiesta, Inc. with proof of General Liability Coverage with combined single limits, with an endorsement naming the Patterson Apricot Fiesta, Inc., and the City of Patterson as additionally insured. Minimum limits of Liability are \$1,000,000 Combined Single Limit of Commercial General Liability. Your application cannot be approved without the satisfaction of this requirement.**
8. Each vendor is responsible for paying sales tax on items they sell.
9. **The sale of bar-b-que chicken, drinks of any kind, or beer will not be permitted by any food vendor. The only exceptions are vendors who only sell a drink product as their main menu item.**
10. The consumption of, or use of, alcohol by vendors will not be permitted during vendor business hours.
11. **Any food items not listed on the original application if offered for sale at the Apricot Fiesta, must be approved in writing by the Patterson Apricot Fiesta, Inc. prior to the Apricot Fiesta weekend.**
12. Upon acceptance each food vendor will be required by the Stanislaus County Health Department to fill out and return all appropriate reports and permits. Please note that your food booth will be evaluated by a representative of the Apricot Fiesta. Additionally, at any time during the event/weekend, if any food vendor is perceived to be in a state of "non-compliance" (e.g. using rancid oil to deep fryer, etc) the Apricot Fiesta Food Committee can make a determination to "close the vendor's booth" until the situation has been resolved to the satisfaction of the Apricot Fiesta and/or the County Health Department. Each vendor's booth will be rated on appearance, cleanliness of booth, speed of service, quality and value of product being sold. The evaluations will be used to make necessary decisions during the Fiesta, and when reviewing your booth application for future consideration.
13. The County Health Department, and the Patterson Fire Department personnel will also be performing inspections. Those vendors who are not in compliance with the County's Health Codes, and the Patterson Fire Department Codes will not be allowed to continue their operation.
14. Once you have passed your inspections on Friday, June 2nd, you may begin selling your products. The Fiesta requires that all vendors be ready to open for business no later than 5:00 p.m. on Friday, and 9:00 a.m. on Saturday and Sunday. In addition, all vendors are required to stop selling and close their booth no later than 11:00 p.m. on Friday, 8:00 p.m. on Saturday, and 5:00 p.m. on Sunday. Failure to meet these requirements will affect the review of your application for future Apricot Fiestas.

Continued

Rules Regulations for Food Vendors

15. All vendors are expected to be ready for inspection by the Stanislaus County Health Department on Friday, June 2nd between 9:30 a.m. and 3:00 p.m., or by appointment. Vendors not ready for inspection during this time, run the risk of not being approved for participation in the Apricot Fiesta Food Court.
16. All vendors using East Las Palmas Ave for access of booth set up or stocking of supplies are required to remove all vehicles from East Las Palmas Ave no later than 10:00 a.m., Friday, June 2nd. After 10:00 a.m., Friday, June 2nd, vendors will only be allowed to unload their booth materials/trailers using the South Salado Street entrance/access.
17. Patterson police officers will be on duty in the downtown/park area during the Fiesta. However, we encourage you not to leave valuable equipment, supplies, or merchandise in your booth. The Patterson Apricot Fiesta will not be responsible for lost or stolen merchandise, equipment, or supplies.
18. There will be ice available for sale throughout the Fiesta. The ice may be purchased through the Fiesta booth near the food booth area. Vendors are responsible for picking up ice they have purchased, deliveries will not be available.
19. In an effort to promote uniformity and create an aesthetically pleasing food booth area, the Fiesta **REQUIRES** that each vendor construct a professional looking sign. All vendor booth signs should be no smaller than 2' x 4'. An attractive sign can be an inexpensive way to promote sales and help create a "festive" atmosphere.
20. No refunds will be given due to incimate weather or early closure of a vendor's booth. If you cancel prior to the event, the Patterson Apricot Fiesta will withhold a \$300 cancellation fee.
21. Early closure of your booth is **not permitted**. Violation of this rule **will** affect the review of your application for future Apricot Fiestas.
22. All vendors must conduct themselves in a professional manner. Any vendors not complying with the Rules/Regulations of the Patterson Apricot Fiesta, Inc. and the laws and ordinances of the City of Patterson may face booth closure.
23. **SATURDAY CLOSING RULES** Clearing of the Downtown-area (including the Food Court) is required to allow for the safe and organized Apricot Fiesta Fireworks Show. All food vendors are required to close their **ORDER and or PICK UP WINDOWS** in an effort to prevent any product from being served after 8 PM Saturday.
23. Acceptance as a Food Vendor will be dependant upon the completion/return of all required forms/permits.

Sincerely,

PATTERSON APRICOT FIESTA, INC.

Marilyn G. Hoobler
Food Booth Chairperson
(209) 892-3118
(209) 892-3388 (Fax)

John and Linda Young
Don and Janelle Catalano
Food Booth Committee



City of Patterson Fire Department

344 West Las Palmas Avenue
Patterson, California 95363
Main: (209) 895-8130
Fax: (209) 895-8139
fire@ci.patterson.ca.us

FIRE PREVENTION GUIDELINE

Special Outdoor Events

This Fire Prevention Guideline has been developed to provide clarification and support for organizations and members of the public who will be hosting or participating in an outdoor event such as street fairs, farmers markets or similar outdoor events. Information contained herein applies to typical circumstances and may not address all situations. This guideline is a summary of currently adopted code(s) which include California Fire Code (CFC), California Code of Regulations (CCR) Title 19 and Patterson Municipal Code.

Definitions

- Cooking Booth: Any food service location that prepares food in a fixed location by a heating or cooking process including but not limited to grilling, frying, barbecuing, flambéing, deep fat frying, baking, warming or boiling.
- Vendor Booth: All booths except cooking booths.
- Mobile Food Vendor: A food truck or trailer that prepares food by a heating or cooking process including but not limited to grilling, frying, barbecuing, flambéing, deep fat frying, baking, warming or boiling.
- Tent: A structure, enclosure, or shelter with sidewalls or drops, constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.
- Canopy: A structure, enclosure, or shelter without sidewalls or drops, constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

Cooking Booths and Vendor Booths

- Cooking is not allowed under EZ-Up style shade devices or patio umbrellas.
- Cooking booth tents and canopies shall have an affixed California State Fire Marshal Seal of Registration for flame retardant qualities.
- Each cooking booth and vendor booth shall have an exit, minimum 3 feet. Booth framing shall not intersect exit path.
- Tents and canopies shall not be located within 20 feet of lot lines, buildings, other tents or membrane structures, parked vehicles or internal combustion engines.
- Tents and canopies shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing.
- Flooring materials used within cooking booths and tents and in outdoor cooking areas shall be noncombustible or fire-retardant. (Exception: 3/8" plywood or fire-resistant tarp.)
- The floor surface inside tents or canopies and the grounds outside shall be kept free of combustible waste and other combustible materials that could create a fire hazard.
- Approved NO SMOKING signs shall be conspicuously posted in all tents open to the public and wherever otherwise specified by the enforcing authority.
- Vehicles necessary to the operation of the establishment shall be parked at least 20 feet from any tent.



Fire Extinguishers

- Vendors with cooking operations shall provide a portable fire extinguisher. The minimum size for the extinguisher is 2A10BC.
- All extinguishers shall have been purchased or serviced within the past 12-months. Proof of service shall be by certified tag, dated register receipt or manufacturer's date stamp on the fire extinguisher.
- Food vendors with cooking appliances that use combustible cooking media (vegetable or animal oils and fats) shall also provide a Class K fire extinguisher. Extinguisher shall be tagged with a current State Fire Marshal service tag and located in an easily accessible location.
- Fire extinguisher gauge shall register in the operative range. Plastic indicator on the pull pin shall be in place.
- Each generator or generator area shall be provided with at least one fire extinguisher having a minimum rating of 2A:10BC.

Generators

- Generators shall be located a minimum of 20 feet from tents or canopies. They shall remain isolated from contact with the public by an approved means.
- Refueling shall not be conducted during event hours.
- Extra fuel shall not be stored in vendor booths during event hours.
- Smoking and open flames shall be prohibited within 25 feet of refueling operations.
- Each generator or generator area shall be provided with at least one fire extinguisher having a minimum rating of 2A:10BC located within 25 feet, but not closer than 10 feet, of the generator.

Electrical Power

- Electrical cooking appliances are allowed to be used inside of tents and booths.
- Extension cords shall be of a grounded type, and approved for exterior use, with no damage or splices.
- Extension cords shall be plugged directly into an approved receptacle, power tap, or multi-plug adaptor and, except for approved multi-plug extension cords, shall serve only one appliance.
- Extension cords shall not be affixed to structures, extended through walls, or subject to environmental or physical damage.
- Extension cords must be secured to prevent a tripping hazard. Large diameter cords must be provided with cord bridges or ramps to facilitate the crossing of wheelchairs, strollers, and similar wheeled equipment.

LP-Gas/Propane

- Portable LP-gas containers, piping, valves and fittings that are located outside and are being used to fuel equipment inside a tent or canopy structure shall be adequately protected to prevent tampering or other hazards and shall be securely fastened in place to prevent unauthorized movement.
- An operational permit is required if exceeding five (5) gallon water capacity, "barbecue" type/size.
- Shut off valves and regulators shall be provided at each fuel source.
- Hoses shall be of a type approved for use with the equipment and LPG.

Fire Department Access

- Fire lanes and access roads of not less than 20 feet in width shall be maintained exclusive of shoulders, except approved security gates and an unobstructed vertical clearance of not less than 13 feet 6 inches shall be maintained. Fire apparatus access roads shall not be obstructed in any manner, including parking of vehicles. Minimum road widths shall be maintained. Alternate means of access or reduced clearances may be approved by the Fire Department.
- Unobstructed access to fire hydrants shall be maintained at all times.

Other code regulations may apply. Any questions regarding these minimum requirements should be directed to the Patterson Fire Department.