## Richard M. Leavitt, M.D.

October 5, 2020

To Whom It May Concern:

Ms. Barbara Duncan came to us as my wife's caregiver in September, 2017. I have been privileged to know her professionally and personally.

Throughout, Barbara has conducted herself with dedication, integrity, kindness, a sense of purpose and an ability to extend herself beyond what was just her job description. She has an extensive repertoire based on long experience in a variety of settings with a variety of clients. She is creative, inventive, clever and has a lovely sense of humor and proportion. She can see the tragedy and humor in life, and manages to keep her sense of balance and to walk lightly.

She also knows herself well and knows what she's good at. She approached every day with us as a new day, and always was thinking of ideas on how to improve my wife's comfort and well-being. She gently and expertly coached me on what I could do to help, including letting me know when I was inadvertently making things more difficult for my wife. I have learned a lot from Barbara. She is an excellent teacher.

She is also extremely well organized, efficient and dedicated to seeing a project through. She doesn't procrastinate or make excuses. She gets it done.

I can wholeheartedly recommend Barbara Duncan for any caregiver position that requires expertise, compassion and professionalism. I can also recommend her for any

position that requires organization, planning and execution. She is a one-woman army.

Please do not hesitate to contact me if you have any questions about Ms. Duncan.

Sincerely,

Richard M. Leavitt, M.D.