

# NESPELEM SCHOOL DISTRICT

## School Nurse



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| <b>POSITION SUMMARY:</b>    | <b>PSE Union Classified Position</b><br><b>10 hrs per day/ 4 days</b><br><b>Salary Range-Certified Pay Scale</b>  |
| <b>SUPERVISOR:</b>          | Building Principal  |
| <b>ESSENTIAL FUNCTIONS:</b> | <p>The position of School Nurse implements, manages, and delivers school health services.</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Assesses and provides for the critical needs of the students, i.e., emergency plans for students with life-threatening medical conditions, medically fragile students, special education students, students with health concerns and/or requiring nursing treatments, medication administration. Develop individualized care plans for these students, including training of unlicensed staff in the care of said students.</li><li><input type="checkbox"/> Provides nursing consultation in communicable disease control and serves as a liaison between district and local public health departments.</li><li><input type="checkbox"/> Assesses the physical and emotional health of students as related to the educational process and within the scope of school nurse practice; initiates referrals for further diagnosis and treatment of identified health needs and provides follow up; communicates health concerns that may impact learning to appropriate staff, with parent and/or student consent.</li><li><input type="checkbox"/> Coordinates and implements health screening mandated by law, including referral and follow up.</li><li><input type="checkbox"/> Delegates, trains, and supervises medication administration and nursing treatments as allowed by law.</li><li><input type="checkbox"/> May provide health counseling and crisis intervention to students.</li><li><input type="checkbox"/> Serves as an advocate for the health rights of students and a professional liaison between the school, family, and health community.</li><li><input type="checkbox"/> Performs professional nursing tasks as indicated and assigned including emergency services when on site.</li><li><input type="checkbox"/> May participate in Multi-Disciplinary Team meetings for students as appropriate.</li><li><input type="checkbox"/> Cooperates with administrators and other staff to identify school safety and environment health needs.</li><li><input type="checkbox"/> Participates in appropriate data collection as related to health care services.</li><li><input type="checkbox"/> Assists district administrators in review and development of school health services policies and procedures.</li><li><input type="checkbox"/> Other job duties as assigned by the Building Principal</li></ul> |

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| <p><b>QUALIFICATIONS:</b></p> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Valid Washington State Nursing License required.</li> <li><input type="checkbox"/> Associate degree in nursing required.</li> <li><input type="checkbox"/> Bachelor of Science Degree in Nursing preferred.</li> <li><input type="checkbox"/> Valid Washington State driver's license.</li> <li><input type="checkbox"/> Current First Aid card required.</li> <li><input type="checkbox"/> Knowledge of current health issues affecting children from Pre-School through adolescence; knowledge of current health issues affecting rural communities; prior experience working with diverse cultures, including students, families, and staff.</li> <li><input type="checkbox"/> Attendance and punctuality are important functions of this job.</li> <li><input type="checkbox"/> Use effective oral and written communication skills, ability to plan and organize delivery of services effectively.</li> <li><input type="checkbox"/> Listen and react professionally.</li> <li><input type="checkbox"/> Give and take directions.</li> <li><input type="checkbox"/> Work in noisy and crowded environments.</li> <li><input type="checkbox"/> Remain flexible to changes in assignments or situations.</li> <li><input type="checkbox"/> Maintain accurate records as well as up to date reports as required.</li> <li><input type="checkbox"/> Experience with the use of a computer to complete work order systems and other work related functions.</li> <li><input type="checkbox"/> Establish and maintain effective working relationships with students, staff, parent, and community.</li> <li><input type="checkbox"/> Maintain a high level of ethical behavior and confidentiality of information about students and staff.</li> </ul> |
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| <p><b>WORKING CONDITIONS &amp; PHYSICAL REQUIREMENTS:</b></p> | <p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.</p> <p>The usual and customary methods of performing the job's functions require the following physical demands:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ability to regularly walk, sit, stoop, kneel, crouch, crawl, push, and pull.</li> <li><input type="checkbox"/> Ability to lift up to 30 lbs.</li> </ul> |
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| <p><b>TERMS OF EMPLOYMENT</b></p> | <p>Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check. Position is continuing and begins during the school year.</p> <p>Familiarity and willingness to adhere to the new Washington State Evaluation System and District adopted instructional framework</p> |
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| <p><b>PROCEDURE:</b></p> | <ul style="list-style-type: none"> <li>• Application procedure can be found at <a href="http://www.nsdeagles.org">http://www.nsdeagles.org</a></li> <li>• Click on Job openings</li> <li>• Click on how to apply <ul style="list-style-type: none"> <li><input type="checkbox"/> Position opens</li> <li><input type="checkbox"/> Position opened until filled</li> <li><input type="checkbox"/> Screening &amp; Interviews TBD</li> <li><input type="checkbox"/> Position begins as soon as possible</li> </ul> </li> <li>• Note: Employment contingent upon successful clearance of a Washington State Patrol and FBI fingerprint criminal history background check.</li> </ul> |
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Immigration Reform and Control Act Requirement: The recommended applicant, if not a current regular employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.

Disclosure Statement and Record Check: Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant, if not a current regular employee, will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints, will be requested from the Washington State Patrol & FBI. Employment is conditional based upon completion of the record check. The Neselem School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance and/or grievance may be directed to the district's Title IX/RCW 28A.640 Officer and Civil Rights Coordinator and Section 504/ADA Coordinator.

**Neselem School District, P.O. Box 291, Neselem, WA 99155. (509) 634-4541.**

**Neselem School District is an Equal Opportunity Employer**