



## **Coach (2025-2026 School Year)**

### **Essential Duties and Responsibilities:**

1. Through knowledge of all athletic policies and is responsible for their implementation by the entire staff of the sports program.
2. Knowledge of existing system, state, and league regulations; implements same consistently and interprets them for staff.
3. Understands the proper administrative chain of command and refers all students and parent requests or grievances through proper channels. Is aware of all public/staff/departmental meetings that require attendance.
4. Maintains discipline and works to increase morale and cooperation within the school sports program and school community.

### **Administrative Duties:**

1. Oversees schedule for sport events and practices and adheres to scheduled facility times. Coordinates program with maintenance and school employees.
2. Provides documentation to the athletic administrator needed to fulfill state and system requirements concerning physical examinations, parental consent, and eligibility.
3. Provides proper safeguards for maintenance and protection of assigned equipment sites.

### **Student Responsibilities:**

1. Provides training rules and other sport specific regulations to each student athlete.
2. Supervises practices, games, and team trips. Takes all necessary measures to safeguard each participant.
3. Directs student managers and statisticians.
4. Implements school conduct code. Delineates due process when the enforcement of discipline is necessary. Contracts parents when a student is alleged to have violated the athletic code.

### **Equipment and Facilities:**

1. Accountable for all equipment. Arranges for issuing, marking, and storing of equipment and submits an annual inventory and current records. Responsible for cleanliness and maintenance of specific sport equipment.
2. Recommends budgetary items for next year in his/her area of the program.
3. Monitors equipment rooms and coaches' offices and authorizes who may enter.
4. Permits the athletes to only be in authorized areas of the building at the appropriate times.
5. Examines locker rooms before and after practices and games, checking on general cleanliness of the facility.
6. Secures all doors, lights, windows, and locks before leaving building if custodians are not on duty.
7. Instills in each player a respect for equipment and school property, its care and proper use.

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Nespelem, WA 99155, (509) 634-4541, Athletic Director, Ron Frescas, [rfrescas@nsdeagles.org](mailto:rfrescas@nsdeagles.org), PO Box 291, Nespelem, WA 99155

This organization complies with the Americans with Disabilities Act. Persons who may need some accommodation in the hiring process should contact the Human Resources Office.

Nespelem School District is a drug and tobacco free workplace.

This organization requires a successful applicant to provide employment eligibility and verification of legal right to work in the United States in compliance with the Immigration Reform and Control Act.