

**NESPELEM SCHOOL DISTRICT BOARD OF DIRECTORS
(REGULAR MEETING)**

Meeting Date / Time

9/28/2021 @ 5:30 p.m.

Location

Nespelem School District

Members Present

Jolene Marchand, Chair (zoom)
Nancy Armstrong-Montes, Director (zoom)
Jarae Cate, Director (zoom)

MEETING MINUTES

- **CALL TO ORDER** – Meeting called to order by Jolene P. Marchand, Board Chair @ 5:46 p.m. followed by the flag salute and the Land Acknowledgment as well.
- **WELCOME OF STAFF / GUESTS** – Effie Dean, Superintendent, Mitzi Adolph, Business Manager, Dave Cirk (Facilities Director), Jacob (STAR), Paige Patrick (NEA), Ron Frescas (AD), and Katrina Reeder (Head Teacher).
- **ADOPTION OF REGULAR AGENDA** (Changes to the Agenda) — Nancy Armstrong-Montes motioned to approve the agenda, Jarae Cate seconded. Motion passed.
- **APPROVAL OF MINUTES** – Nancy motioned to approve the minutes from August. Jarae seconded. Motion passed.
- **APPROVAL OF WARRANTS** – Mitzi explained that there was a variance of \$5.11 due to the North Cascade’s adjustments. Jolene asked what the charges of #7095 & #1271 were for and Mitzi answered that the \$3,000 was for Northwest Furniture and the \$12,000 was for the bikes associated with the bike grant. Nancy motioned to accept the warrants #48135 –# 48154 totaling \$195,055.60 for payroll and #48088 - #48134 totaling \$39,393.75 for AP. Jarae seconded and the motion passed.
- **BOARD REPORTS**
 - A. Maintenance/Transportation Report - Dave Cirk gave his update. He stated that they were not picking up LR students due to COVID (see attached). There were no further questions.
 - B. Head Teacher – Katrina Reeder reported on Special Education safe guards in place due to COVID. Students were taken in small groups, required to wear masks and keep their distance from each other.
 - C. Athletic Director – Ron Frescas stated that the football team would be playing Northwest Christian. He also said that volleyball & cross country were canceled due to not having a coach. Jolene asked if they had been advertised outside of the district. Effie said that they were supposed to be and she would check to make sure that the basketball coaching positions were for the girls. Jolene asked that the boys’ basketball coaching position be placed in a contract as quickly as possible due to the fact that we lost our cross country coach to LR as he had not signed the contract with us yet and took the job with LR. Ron added that LR would not let our students join them for cross country. Jolene said that they

had always been allowed to in the past. Effie said that she would ask Paul why our students were not allowed to join.

- D. Superintendent / Principal's Report – Effie Dean reported on the instructional cycle. For the past year, the team had been focusing on SEL & PBIS training to improve climate. Now they were gathering baselines to begin a focus on academics. The Board wanted to know about recent COVID increases in the area so Effie reviewed the current COVID procedures that were in place for staff to follow, as well as the Remote plan for expected future closures. Jolene asked if we were part of contact tracing and Effie said that Karen our nurse, was in constant contact with Dr. Dan Barbara of the Tribe Health & Human Services Division. There were no further questions.
- E. Business Manager's Financial Update-Mitzi Adolph reported on the following fund balances: General Fund \$1,949,501.84, Capital Projects \$668,224.61, Debt Services \$0.00, ASB \$19,882.26, and Transportation \$168,973.17. There were no further questions.

- **NEW BUSINESS**

- A. District Credit Cards- Mitzi reminded the Board that new credit cards would be coming due to the Bank merger. The Board asked if the rates would be the same as in the past. Mitzi said yes and that she recommended they go with the standard STCU Business Mastercard which had no reward points attached to it. Jarae motioned to follow this advice and Nancy seconded. The motion passed.
- B. Grand Coulee MOU- Effie said that GC was asking for a new MOU. Jolene asked in she and Mitzi could figure out the difference between paying the GC District a portion of our Impact Aid money was more advantageous than just paying a non-high fee. Effie stated that they would investigate this. Jolene said that the decision on a new MOU would be tabled for now.
- C. Policies 1410-1732 First Reading- Nancy motioned that the policies be moved to a second reading at the next meeting. Jarae seconded. The motion passed.
- D. NONREP Vacation Policy Suspension-n Effie stated that several of the NONREP employees had many more vacation hours that they stood to lose due to the current policy (#5411). She asked if the Board could suspend the current policy so that the employees would have a chance to spend down their time. Also, she suggested that the current policy be replaced as it did not work; staff would always wind-up with more hours than they could use. Nancy moved that they current policy be suspended for a year and that a new policy be sought to replace #5411. Jarae seconded. Motion passed.
- E. Increases – Substitute & Parking Lot- Effie suggested that they raise the substitute pay to \$150 dollars a day in order to be more competitive and attract more SUBs to the district. Currently, not having substitutes causes a hardship in the day to day operations of the district. Nancy moved to raise the pay and Jarae seconded it the motion passed. Next Effie asked if they could use some of their ESSER II money to pay to seal the parking lot as the original budgeted amount was lower than the current costs which had significantly increased due to COVID. Jarae motioned and Nancy seconded.
- F. Payoff – Apollo & Cannon - Effie suggest that they pay Apollo the amount that they currently have set aside (\$185,156.79). Jolene ask that the Board be sent all of the contract documents to review and the discussion be tabled for now. Effie stated that she would do this as soon as possible. Effie also said that CANNON had agree to split the buy out amount leaving \$3,400 to pay. Jarae motioned that they pay off CANNON and Nancy seconded . The motion passed.

- G. Redistricting - Effie explained that she had talked to the state expert and discovered that they had a year to research their options in this area. The Board asked that she report a out when she had information for them.
- H. New Resolution –The Board agreed to accept the new Emergency Resolution sent out by OSPI in response to ongoing COVID issues. Nancy moved that they accept with new resolution with the appropriate dates place on the document. Jarae seconded and the motion was approved.
- I. Sports – Bus Usage – Effie asked if the Board was okay with the football team taking a bus to games now that the drivers had received vaccines. Jarae motioned to approve this and Nancy seconded. Motion carried.

OLD BUSINESS

- A. Policies 1220-1400 &1005 - Second Reading - Effie recommended that the Board drop policy 1230, reject 1250 & 1250P, move 1340 to a third reading, and change the dates in 1400 to Monday at 6 pm
- B. Policies 1105 & 1005P 3rd Reading Effie suggested that the Board move to approve the new poicy if they replace the section limiting the district to “eight months” to a full year to carry out the directive. Nancy seconded and Jarae approved.
- C. Policy 4311 Replace with 4200 - Effie stated that the visitor policy they approved a few months back now had a WSSDA version and that she encouraged the Board to adopt the WSSDA version to replace the other. Nancy approved and Jarae seconded. Motion passed.
- D. MOU & Calendar Clarification (NEA) Effie explained that the MOU had to be simplified due to the hour differences in the new four day work week. The calendar was also cleaned up to reflect this change. Nancy accepted and Jare seconded. Motion carried.
- E. NSD Updates Continuous Learning Plan - Effie explained that the Continuous Learning Plan had to be updated from last year. Nancy motioned to approve the plan and Jarae seconded, the motion carried.

EXECUTIVE SESSION – RCW 42.30.110 (PERSONNEL)

Jolene move the meeting into Executive session for fifteen minutes at 8A:59 pm. The meeting was moved out of session at 9:14 pm by Jarae and Nancy seconded. Motion carried. No decisions were made during closed session.

CLOSING BUSINESS -

Teaching position – 1 FTE certified - Nancy moved that the Superintendent post a full time fifth grade teacher position. Jarae seconded. Motion carried.

PSE MOU – Nancy motioned that PSE staff be paid an additional \$50 a day when they substitute more than one day at a time in a certified position, retroactive to the beginning of this school year. Jarae seconded, motion carried.

Effie shared that she would gather information about the upcoming NIISA Conference.

ADJOURNED -- Meeting was adjourned by Jolene Marchand at 9:26 pm.

Next meetings:

October 18, 2021, @ 6:00 p.m. - Retreat follow-up

October 25, 2021 @ 6:00 p.m. – Regular Board Meeting