

## **NESPELEM SCHOOL DISTRICT BOARD OF DIRECTORS (SPECIAL MEETING)**

### **Meeting Date / Time**

1/11/2021 @ 5:30 p.m.

**Location** Nespelem School District Business Office

**Members Present** Jolene Marchand, Chair (Zoom) Anna Vargas, Legislative Rep. (Zoom) Nancy Armstrong-Montes, Director (Zoom) Jarae Cate, Director (Zoom)

## MEETING MINUTES

**CALL TO ORDER** - Meeting called to order by Jolene Marchand, Chair @ 5:30 p.m. followed by the flag salute.

**WELCOME OF STAFF / GUESTS** - Effie Dean, Superintendent / Principal

**ADOPTION OF SPECIAL AGENDA** (Changes to the Agenda) - Jarae Cate motioned to approve. Anna Vargas seconded. Motion passed.

**NEW BUSINESS A.** Action: Indian Policy & Procedure – The timeline requirements mentioned in the policy were reviewed. Concerns were voiced in relation to the Parent Advisory meetings, distribution of information, and surveys. It was decided that Effie would create a timeline for moving forward with the program that would be presented at a later date. The current policy was acceptable with date and percentage changes. Anna Vargas motioned to approve. Jarae

Cate seconded. Motion passed. B. Discussion: Board Training- Typically Board Members are given chances to attend trainings at the annual WSSDA Conference in November. This year, due to COVID), the event was not attended, as it was only offered via zoom. Effie will contact WSSDA to set up the

necessary new member training for Jarac, as well as annual training for the entire Board. C. Discussion: Superintendent Evaluation Tool - It was decided that the template provided by

Grand Coulee would be used this year for evaluation purposes by the Board. Dates of necessary meetings will be decided at the regular meeting on the 25th. The Board would like to meet alone before meeting with the Superintendent and she will provide them with a self evaluation on the same form in advance.

**OLD BUSINESS**

A. Discussion: Board Forms (Agendas, Norms, Protocols & Communication) +- The Team decided that they liked the current district agenda, but should add a "Land Acknowledgement" & "Public Comment section. The Board norms from WSSDA were also preferred. It was asked that Effie contact WSSDA about the legal requirements for Board Meeting protocols, especially in the area of public comments“, as well as District communication policy requirements. Lastly, the fact that the NEA had requested during CBA negotiations that the policy on classroom visitations be reviewed was intioned as well. It seems to relate to district communications also.

B. Action: Hybrid Decision Date - The Board discussed when they would like to review data

related to opening hybrid learning. Their main concern was safety for the Community. It was decided that two more weeks during the regular Board meeting would be a good time to review vaccine and COVID rates. This data will help them make an inforined decision.

**ADJOURNMENT** - Jolene Marchand, Chair  
adjourned the meeting at 7:51 p.m.

Next meetings: January 25, 2021 @ 5:30 p.m. –  
Regular Board Meeting

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**NESPELEM SCHOOL DISTRICT BOARD OF DIRECTORS  
(REGULAR MEETING)**

Meeting Date / Time

1/25/2021 @ 5:30 p.m.

Location Nespelem School District

Members Present

Jolene Marchand, Chair (Zoom) Nancy Armstrong-Montes, Director (Zoom) Jarae Cate, Director (Zoom)

Jarae Cate, Director (Zoom)

MEETING MINUTES

• **CALL TO ORDER** - Meeting called to order by Jolene Marchand, Chair @ 5:31 p.m. followed by the flag salute and the Land Acknowledgment by Nancy Armstrong-Montes.

**WELCOME OF STAFF / GUESTS** – Effie Dean, Superintendent / Principal, Mitzi Adolph, Business Manager, Katrina Reeder, Head Teacher, Dave Cirk, Maintenance, & Ilisa Vaughan (Certified Rep)

• **ADOPTION OF REGULAR AGENDA** (Changes to the Agenda) ---The payroll total was changed to \$166,828.88. Jarae Cate motioned to approve. Nancy Armstrong-Montes seconded. Motion passed.

**RECOGNITION OF BOARD MEMBERS** – Each Board Member was given a certificate, Proclamation from the Governor & a token of appreciate. A letter was also sent to the Tribune in their honor.

**APPROVAL OF MINUTES** -December 14, 2020 - Regular Meeting, December 22, 2020 -- Special Board Meeting, & January 11, 2021 --Special Board Meeting. Jarae Cate motioned to approve. Nancy Armstrong-Montes seconded. Motion passed. Approval of all three sets of board minutes with corrections to be made; "No action taken added to the Executive Session on December 14th.

**APPROVAL OF WARRANTS** – The total amount of the warrants was corrected to read \$166.828.88. warrants. Jolene asked what the Visa charge of \$1,200 was for on 12-14-2020. Effie said that she would let her know. Nancy Armstrong-Montes made a

motion to accept the warrants (47660-847665 & #47634 - #47659 totaling 166,828.88. Jarae seconded and the motion passed.

## **BOARD REPORTS**

Maintenance/Transportation Report - Dave Cirk reported that they are running the buses every Monday to charge them. Bus #110 has some electrical issues, and it is time to start shopping for an addition. Filters are needed in the K & Preschool rooms for the new units in order to be COVID compliant. The new CARES money will be used to fund this need.

Otherwise, the rooms are ready for students. B. Head Teacher - Katrina Reeder shared that the teachers were starting to complete STAR testing on their students. She should have results to share next week.

C.

Superintendent / Principal's Report - Eilie Dean reported that she has been following her transition plan. Updated goals & adjustments were reported as well. Business Manager's Financial Update-Mitzi Adolph shared the District fund amounts and enrollment: General Fund balance \$2,410,883.96., Capital Projects fund balance - \$426,812.24, there isn't a Debt Fund balance currently, ASB fund balance \$19,754.69, and the Transportation Fund balance ended at \$75,736.77. Mitzi also stated that she is having issues in many areas of finance currently due to the new "Qmlative" system

**NEW BUSINESS** A. Impact Aid Resolution Approval - Mitzi stated that they were allowed to use last year's numbers to apply for the grant due to COVID. This resolution must be approved by the board in order to apply for the grant Nancy Armstrong-Montes made a motion to accept, Jarae Cate second the motion to accept All in favor "1", motion carried. B. IPP Issues -- The procedure stating that the Impact Aid Application would be mailed to all parents was changed to disseminate, as it is rather large. Nancy Armstrong-Montes motioned to accept the change, Jarae Cate seconded Motion carried C. Math Coach Contract -- The Math Coach contract from ESD was presented as being similar to the one from the previous year. Nancy Armstrong-Montes motioned to accept the contract, Jarae Cate seconded. Motion carried. D. Superintendent Evaluation Dates. Effie stated that she would scan her self-evaluation to the Board tomorrow so that they can have it for their closed meeting on the 1st of February. Then, the actual evaluation will take place on the 22nd in an Executive session. E. Board Elections- Mitzi stated that the applications to apply for Board Elections are due to the County on the 1st of March. Jarae, Jolene & Nancy stated that they would look

online for the forms.

**OLD BUSINESS** A. Hybrid - The decision was Tabled until the 1st of February, as there are still inany cases in the area and vaccines have not moved as quickly as desired. B. Spring Positions & Sports - The Board was asked to consider allowing students to participate in track this spring. This decision was Tabled for now. C. Math Pilot - The Board was notified that the math pilot program will not begin until fall due to COVID. There were no questions. D. Goals: Update from previous SIP/Title Plan --- The Board stated that they did not have any questions.

**EXECUTIVE SESSION - RCW 42.30.110 (PERSONNEL)** - Jolene Marchand moved to go into Executive Session at 7:07 p.m. for fifteen minutes. Jarae Cate seconded. Motion passed. Out of session at 7:20 p.m. A motion was made by Nancy to allow Effie Dean to move Dave Cirk to a non representative contract with adjusted wages. Jarae Cate seconded and the motion passed

**ADJOURNMENT** - Jolene Marchand, Chair adjourned the meeting at 7:30 p.m.

**Next meetings:** February 1, 2021 @ 5:30 p.m. - Executive Board Meeting  
February 22, 2021 @ 5:30 p.m. - Regular Board Meeting

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