

NESPELEM SCHOOL DISTRICT

Bus Driver



**POSITION
SUMMARY:**

Classified Non-exempt Position
Various Hours 170-190 Days
Salary Range - \$28.19-\$33.70

SUPERVISOR:

Facilities / Transportation Director

**ESSENTIAL
FUNCTIONS:**

The position of Bus Driver is responsible for the safe transportation of students to and from school, as well as to and from extra-curricular activities.

- Operate school bus in all types of weather conditions including but not limited to fog, rain, hail, sleet, snow and ice.
- Operate on scheduled routes and/or on all types of trips, in support of district approved activities, both in and out of school district boundaries.
- Maintain control of student passengers as related to safety. Report unsafe acts or conditions which require the attention of any person other than the driver.
- Complete forms, records and reports as required by the state or local school district policies.
- Successfully complete school bus driver training programs and courses established by the State Superintendent of Public Instruction.
- Operate a school bus in accordance with the laws of the state of Washington and policies published by the Superintendent of Public Instruction.
- Operate and service all school bus equipment and accessories including, but not limited to, fire extinguishers, highway warning kits, snow chains, sanders, first aid kits, etc.
- Perform required operational and safety inspections of the school bus and all related equipment.
- Clean and service school bus including interior/exterior sweeping, washing, fueling, and other non-mechanical servicing tasks on an as needed basis as required by state and district policy.
- In emergency situations, perform basic first aid as appropriate, which may include CPR.
- Legibly and accurately complete forms, records, time sheets, trip requests, route studies, trouble reports, misconduct reports, accident reports and other clerical type activities as may be required.
- Perform split shifts and varied hours depending on route.
- Maintain professional behavior
- Other job duties as assigned by the Facilities / Transportation Director.

QUALIFICATIONS:

- Minimum age 21.
- High School graduate or equivalent.
- Possess a valid Washington State School Bus Driver's certificate.
- Possess a valid Washington state driver's license with the appropriate endorsements of class B, C and P.
- Meet the physical and mental standards necessary to perform the duties, tasks and responsibilities of a school bus driver.
- Possess a current first aid card.
- Subject to drug and alcohol screening test as a condition of employment and

	annual random testing.
WORKING CONDITIONS & PHYSICAL REQUIREMENTS:	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions:</p> <ul style="list-style-type: none"> ➤ Ability to regularly walk, sit, stoop, kneel, crouch, crawl, push, and pull. ➤ Ability to lift up to 50 lbs.
TERMS OF EMPLOYMENT	Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.
PROCEDURE:	<ul style="list-style-type: none"> • Application procedure can be found at http://www.nsdeagles.org • Click on Job openings • Click on how to apply <ul style="list-style-type: none"> ➤ Position opens ➤ Position opened until filled ➤ Screening & Interviews TBD ➤ Position begins as soon as possible • Note: Employment contingent upon successful clearance of a Washington State Patrol and FBI fingerprint criminal history background check.
<p>Immigration Reform and Control Act Requirement: The recommended applicant, if not a current regular employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.</p> <p>Disclosure Statement and Record Check: Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant, if not a current regular employee, will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints, will be requested from the Washington State Patrol & FBI. Employment is conditional based upon completion of the record check.</p> <p>The Nespelem School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance and/or grievance may be directed to the district's Title IX/RWC 28A.640 Officer and Civil Rights Coordinator- Mitzi Adolph and Section 504/ADA Coordinator Effie Dean.</p> <p style="text-align: center;">Nespelem School District, P.O. Box 291, Nespelem, WA 99155. (509) 634-4541. Nespelem School District is an Equal Opportunity Employer</p>	