



**Meeting Minutes**  
**Silverdale Water District—Large Conference Room**  
**June 14, 2018**

**Meeting Called to Order:** Jason Nutsford (KPUD) called the meeting to order at 10:10 AM and introductions were made.

**Minutes:** Diana Temple (SWD) moved to approve the minutes from the April 12<sup>th</sup> meeting as well as the May 10<sup>th</sup> celebratory barbeque. Jason seconded. The motion passed unanimously.

**Treasurer's Report:** Diana reported that the current account balance is \$3,172.98. Upcoming expenses include the registration and exhibitor fee for our booth at the Kitsap County Fair in August.

**Task Force Reports:**

**Public Outreach**

Diana reported that the next Public Outreach Taskforce meeting will be on June 29<sup>th</sup> at 1:30 PM at the Silverdale Water District. Planning the booth at the upcoming Kitsap County Fair will be the main focus of this meeting. All WaterPAK members and associates are welcome to attend.

**Conservation**

No Report

**Cross-Connection**

No Report

**Legislative**

No Report

**Mapping/GIS**

No Report

**New Business:** Dan Ervin from Varius, Inc. gave a presentation on the ShakeAlert earthquake early detection system. This presentation will be available on the WaterPAK website.

**General Discussion:**

- Jason recapped the WaterPAK BBQ and thanked those who participated and contributed.
- Jason mentioned the six utilities who have asked to become associate members of WaterPAK: RH2 Engineering, Robinson-Noble, BHC Consultants, Kitsap County – both Community Development and Public Works, Kitsap Public Health District, & Spectra Laboratories. He thanked these organizations on behalf of the group.
- Jason read an email from Jocelyne Gray (DOH ODW), which detailed upcoming items of interest from the Department of Health. Highlights included:
  - *IMSIT/Sync: The focus this year is Value Planning and what that means. If WaterPAK would like to provide feedback on how they would like to see infrastructure funding improved in general (application process, coordination of different funding agencies, coordination of projects, etc.) and feedback on Value Planning and how it should be used. A Value Planning guidebook is in the works. While the legislature set this up for a 3-year process, the Public Works Board would like to see Sync last longer.*



- ***DWSRF:** Webinar training sessions for the 2018 Construction Loan and WSARP Grant cycle will be August 8 and August 15. The two sessions will be identical. The afternoon portion will review the new online application process, WALT (Washington Loan Tracker). Sign up at the DWSRF webpage. Construction loan and WSARP application will be open October 1 through November 30, 2018. Your WSP must be current as of*

*November 30 and the proposed project must be in the WSP or in an approved WSP amendment. Interest rates are increasing for this loan cycle. WSARP funding for consolidations and restructuring projects that have a construction component. Any active DWSRF loans or grants will not have payments processed between June 18 and July 1 as we finalize the transfer of the DWSRF program from Commerce to Health. The transfer will be complete in early July!*

- ***IACC Conference:** The annual funding conference is scheduled for October 23-25 in Wenatchee. Hotel reservations may be made now. Rooms will fill up fast! Conference reservation will open in August. Conference webpage: <http://www.infracfunding.wa.gov/conference.html>. Fern and I are both on the conference planning committee.*
- ***Consumer Confidence Reports:** This is the month CCRs must be sent to your customers and to DOH. If you have last minute questions about preparing your CCR, contact [Sophia.Petro@doh.wa.gov](mailto:Sophia.Petro@doh.wa.gov) or me. I am also willing to review them later in the year to give recommendations for improvements. As a former water department director, I wrote 30 CCRs per year for several years. I do review CCRs during sanitary surveys and provide feedback. There is no penalty for missing or incorrect data. I want to help you provide a useful, and compliant, product to your customers.*

- Betsy Cooper (League of Women Voters) debuted a new water education brochure.
- Thomas Hunter (City of Port Orchard) gave an update on the Foster/Hirst decision. Port Orchard is currently working on pilot projects. Bob Hunter (KPUD) has just been announced as the WUCC representative.
- Tom Baker (City of Bremerton) mentioned that he would like to give a presentation at July's meeting on protecting critical infrastructure.
- Morgan Johnson (SWD) would like all of the WaterPAK taskforces listed on the agenda each month.
- Melina Knoop (KPHD) reported on Sanitary Surveys and Group B systems.
- The current Group B ordinance was not passed last week. Betsy Cooper pointed out that they now have an open comment period and will revisit the ordinance at their July 3<sup>rd</sup> meeting.

**Adjournment:** With no further business to discuss, Jason adjourned the meeting at 12:20 PM.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer