



**Meeting Minutes**  
**Silverdale Water District - Large Conference Room**  
**January 10, 2019**

**Meeting Called to Order:** Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:12 AM and introductions were made.

**Minutes:** Shawn O'Dell (WA Water) made a motion to approve the minutes from December's meeting. Jason seconded. Minutes approved.

**Treasurer's Report:** Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$354.01. There are no outstanding debits or credits. Dues invoices for 2019 will be emailed out by the end of the month.

**Task Force Reports:**

*Public Outreach:*

- Diana reported that there will be a public outreach taskforce meeting directly following today's monthly meeting. The taskforce topics will include preparation for the upcoming Home & Garden Show booth as well as a debut of the updated WaterPAK website.

*Legislative:*

- Thomas Hunter (City of Port Orchard) reported that he will be attending a watershed meeting next Monday and will give a report at next month's meeting. The goal of the planning effort is to address exempt wells in Kitsap County. City of Port Orchard is present to help the County and make sure everything goes smoothly. Thomas will be attending an additional meeting on Tuesday with the City's water rights attorney and local environmental consulting companies to discuss Port Orchard's next steps concerning the Foster case. He feels that they are close to moving forward with their model. Joel Purdy (KPUD) explained the current issues with monitoring groundwater models.
- Thomas was asked to Chair the Issues and Priorities Meetings for the WUCC. He is not sure if he has time and will report back to the group with his decision. Melina Knoop (Kitsap Public Health District) asked how one can find WUCC information and papers. Thomas advised members to use Google to find documents and other correspondence. Jason asked if Thomas can send to Diana for dispersal, WUCC papers and information that are relevant to the WaterPAK group.

*Conservation:*

- No report.

*Cross-Connection:*

- No report.

*Mapping/GIS:*

- No report.

**Old Business:**

- No report.



### **New Business:**

- No report.

### **Discussion Topics:**

#### *Elections*

- Joel moved to reelect the three current officers. Shawn seconded. The 2019 elected officers are as follows:
  - Chair – Jason Nutsford
  - Co-Chair – Thomas Hunter
  - Treasurer/Secretary – Diana Temple

#### *WA State Science and Engineering Fair – Bremerton, WA*

- The group talked about establishing an annual \$50 cash WaterPAK award for a project that best represents WaterPAK's mission.
- Diana and Shawn both volunteered to be judges. Kathleen Cahall (formerly with City of Bremerton) may also be a judge.
- Shawn suggested getting a plaque as well as a \$50 check.
- Sid Williams (SWD) suggested contacting the Science Fair committee and obtaining a list of projects from last year. This will help determine the judging criteria. He also cautioned that there may be fees associated with judging.
- Shawn made a motion to approve WaterPAK to spend up to \$100 for a plaque and cash award. Sid Williams seconded. Motion passed.
- Diana will contact the Science Fair committee for more details and report back to the group at February's meeting.

#### *Evergreen Rural Water*

- Shawn reminded the group that the new CEU cycle has begun. Evergreen Rural Water's (ERWoW) conference will be February 12 – 14 in Yakima. They are celebrating their 25<sup>th</sup> anniversary this year. ERWoW's membership program was brought up – paying a yearly membership fee allows utility members to attend unlimited one-day classes at no additional cost. There will also be a late-summer conference, August 27 – 29, in Bremerton at the Convention Center.
- Shawn reminded the group of ERWoW's apprenticeship program.

#### *Sanitary Control Area*

- Jason talked about an issue KPUD is having with a small water system. The District does not own the land where their well is; they have an easement. A bordering property owner allows their dog to go to the bathroom within the 100 ft. sanitary area. All attempts to prohibit this from happening have been unsuccessful. Jason asked if any members of the group have experienced a similar issue within their sanitary area radius. Melina explained that the Kitsap Public Health District can enforce a sanitary control area. Shawn told of a similar issue WA Water experienced with a resident's chicken coop. Involvement from the local Health Department was required to remedy the problem. WA Water is currently having a similar issue in Mason County, which may require the help of law enforcement.



### *Emergency Management*

- Jeannie Screws (SWD) gave an overview of the questions surrounding FEMA's response to the recent tornado damage in Port Orchard. Kitsap County Department of Emergency Management will be sending an email to Diana to distribute to water purveyors, asking if any public entities sustained structural damage from December 11 – 25, 2018. The information needs to be returned ASAP. A state-wide damage total of over \$900,000 is required before federal assistance can be received. Jeannie and Thomas gave praise to Cascade Natural Gas and Puget Sound Energy for their responses during both the tornado and the surrounding windstorm events. Thomas also praised the Soup Sisters. Shawn stressed that the most vital part of any Emergency Operations Center (EOC) is its relationship with outside agencies and utilities. J.J. Johnson (West Sound Utility District (WSUD)) talked about the damage the tornado did to West Sound's building and employee vehicles in the parking lot. He added that there were several "lessons-learned" for WSUD after this disaster occurred. For instance, drinking water stations should be set up at reservoir tanks since distribution mains will, most likely, be turned off. Joel described the successful emergency wells in Bellevue used for watering stations.

### **General Discussion**

- Jason mentioned that he confirmed with Koni Reynolds, Community Programs Specialist with USDA, regarding her presentation to be given at the February 14<sup>th</sup> WaterPAK meeting. She will be discussing USDA funding opportunities for water systems.
- Joel talked about recent issues KPUD dealt with while trying to drill a replacement well in Indianola. They went down 450 ft. of their intended 500+ ft., when the drillers could not advance any further. The well will be capped for now until further actions are decided.
- Melina and Jason talked about some of the issues still being taken care of related to the invoicing for sanitary surveys.
- Shawn cautioned the group on looking at the fine print when renewing licenses. He described his experience with renewing his electrician's license.
- Angela Kaelin (Spectra Laboratories) mentioned that Spectra is revamping their Microbiology quality control protocols at their Poulsbo location. She also introduced their new microbiologist, Sarah Zischke.

**Adjournment:** Sid made a motion to adjourn the meeting at 12:00 PM. Jason seconded. Meeting adjourned.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer