



Meeting Minutes
Silverdale Water District – Large Conference Room
March 14, 2019

Meeting Called to Order: Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:05 AM and introductions were made.

Minutes: Skip Beahm (Silverdale Water District (SWD)) made a motion to approve the minutes from January's meeting. Jason seconded. Minutes approved.

Treasurer's Report: Diana Temple (SWD) reported that the current account balance is \$3,404.44.

Task Force Reports:

- **Public Outreach:**
 - Kitsap County Fair: The group discussed ordering two additional backdrops for the sides of our booth. These could only be used at the fair and would measure 10' wide x 8' tall.
- **Legislative:** In his absence, Thomas Hunter (City of Port Orchard) sent the following statement:
 - *I am tracking the **King County Franchise Case** with the WWUC through the Issues and Priorities Committee and next month I intend to brief WaterPAK as to the potential precedent that this could create in the water community... specifically as it relates to use of right of way for special purpose districts and PUD's, and the case challenges the coordinated water systems act. We are currently investigating whether or not to file a brief as amicus in the next few months but the results of that are to be determined.*
- **Conservation:** No report.
- **Cross-connection:** No report.
- **Mapping/GIS:** No report.

Old Business: None.

New Business:

- Koni Reynolds, Community Programs Specialist for U.S. Department of Agriculture (USDA), presented on Emergency Community Water Assistance Grants and other loans available to water systems through the USDA. Materials were handed out to the group, detailing the many programs.
 - Shawn O'Dell (WA Water) asked about the main differences between SRF loans and USDA loans. Jocelyne Gray (WA DOH ODW) explained that the SRF loans are typically 20 years and the USDA loans are 40 years. Also, SRF will not give money for meter replacement only, where USDA will.

General Discussion:

Washington State Science & Engineering Fair

- Diana talked about the upcoming Science Fair and the need for an additional judge for Friday, March 29th. Jason volunteered to judge on Friday, alongside Shawn O'Dell. Diana showed the group a picture of the trophies to be awarded to the chosen projects.



Associate Members – 1099 Form Requirements

- Diana mentioned the recent inquiries that WaterPAK has received from a few associate members, requesting W-9's for their dues contributions.
- Skip believes that there is a dollar limit where, if the donation is under this amount, a W-9 is not required.
- Based on his research, Chuck Smiley (Kitsap County Public Works) clarified that donations under \$600 do not need a W-9.

Chlorine Residual Monitoring Requirements – DOH

- Jocelyne talked about the DOH regulation that requires a minimum chlorine residual of 0.2 mg/L. However, this requirement is modified if chlorine is only used to treat taste and odor. Discussion ensued.

Vehicle Tracking

- Jason explained the benefits of the new vehicle monitoring devices that KPUD has ordered for their fleet vehicles.

Utility Easement

- Jason mentioned KPUD's plan to construct a booster station. He asked if any utilities or agencies present have had experience dealing with easements. Discussion ensued.

Meter Replacement

- Rob Robinson (North Perry) talked about North Perry's decision to stop using Sensus meters and switch to Badger. He explained that the new meters are a mixture of AMR and AMI reads.

WA DOH ODW

Jocelyne reported:

- Their main office is moving again (Tumwater). They will still be in the same building, however.
- The DOH ODW is discussing the idea of charging an hourly rate and mileage for sanitary surveys.
- Discussion ensued about the recent bills for the Public Works Trust Fund.

Drought Workshop

- Melina Knoop (Kitsap County Health District) reported on her experience at the recent Drought Workshop in Tumwater on March 5th. Both the EPA and DOH hosted the event.
- Jocelyne will send the presentation slides to Diana to be forwarded to the WaterPAK group.

Website

- Diana and Jason recommended that WaterPAK members visit the new website www.waterpak.org

Shake Alert

- John Gillespie (BHC Consultants) mentioned his company's recent decision to contract with Shake Alert.
- Skip talked about Silverdale Water's involvement with the new Shake Alert system, which they will be trying it out at three site locations, initially.



Engineering Referrals

- Shawn asked the group for engineering referrals. Melina explained that KPHD does not refer engineers, but they do maintain a list. Jim Hay (Robinson Noble) talked about Robinson Noble's recent experience with a new well on Camano Island.

Employment

- Shawn mentioned WA Water's current position openings.
- Jocelyne mentioned that DOH ODW will have two new engineers starting Monday.

Adjournment: With no further business to discuss, Jason adjourned the meeting at 11:52 AM.

Respectfully Submitted,

Diana Temple
WaterPAK Secretary/Treasurer