



Meeting Minutes
Silverdale Water District – Large Conference Room
May 9, 2019

Meeting Called to Order: Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:05 AM and introductions were made.

Minutes: Shawn O'Dell (WA Water (WWS)) made a motion to approve the minutes from April. Jason seconded. Minutes approved.

Treasurer's Report: Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$2,757.61. There is one utility member who has yet to pay their dues of \$50.

Task Force Reports:

- Public Outreach:
 - Diana reported: Kids Day is Saturday, June 1st. WaterPAK's safety message this year will focus on hydration. Examples of hand-outs related to this theme were shown to the group.
- Legislative:
 - Thomas Hunter (City of Port Orchard) reported: King County franchise case has been postponed; most legislative issues are currently in a lull.
- Conservation:
 - No report.
- Cross-connection:
 - Bill Bernier with WA DOH will be at our June 13th meeting where he will lead the conversation about cross-connection requirements and how to improve our programs.
- Mapping/GIS:
 - The group talked about the idea of organizing a meeting of utility members to discuss the creation of a centralized county utility map. Diana will send out an email to the group, asking for feedback from interested parties on possible meeting dates and times.

Old Business: None.

New Business:

- Angela Gallardo and Doug Adams (both from Kitsap County Stormwater) led the discussion on the topic of viewing underground utilities using a centralized GIS viewer. Doug pointed out that the goal is to get all underground utilities in the County added to the map.
- Angela and Doug showed the group their award-winning Asset Management program using Cartegraph. Cartegraph was chosen over other comparable programs due to their customer service, the absence of third-party entities, and their affordability.

Discussion Items:

GPS deployment for infrastructure

- Jason asked the group about the different GPS programs and software being used for field infrastructure. Jacob Holcombe (West Sound Utility District (WSUD)) said that the coordinates of all WSUD's valves, meters, etc. are stored in a GPS-based program. Sid Williams (SWD) said that Silverdale Water District employees GPS the coordinates of meters, valves, etc. in the field as they are installed. Sid added that obtaining the coordinates of existing infrastructure is also used as a light-duty option for employees.



WaterPAK Board

- Thomas reported that he is leaving the City of Port Orchard for the City of Port Angeles to become their new Public Works Director. His last day with Port Orchard will be June 14th.
- Shawn volunteered to take Thomas' place as WaterPAK Vice Chairman. Jason made a motion. Sid seconded. Starting in June, Shawn will be the Vice Chair of WaterPAK.

Kitsap PUD & Silverdale Water District Pump Test

- Joel Purdy (KPUD) gave an update on KPUD/SWD's plan for their year-long pump test, which begins in July. Skip Beahm (SWD) pointed out that other utilities are also involved including Bainbridge Island, North Perry, and the City of Bremerton. The idea is to see how accurate the USGS's model simulates the actual groundwater flow. This test will also show how pumping groundwater effects surface water. The well is 960' deep. There will be a technical advisory meeting on May 16th.

ShakeAlert

- Sid mentioned that SWD is six weeks away from implementing ShakeAlert with their SCADA system. It will be connected to SWD's larger wells and valves. Since it is a pilot program, approval is needed from USGS. SWD's reservoirs that currently have seismic control systems will not be connected to the ShakeAlert system yet. Mike Pleasants (City of Port Orchard) said that Port Orchard will be implementing the ShakeAlert system as well.

General Discussion:

- Mike reported on Port Orchard's progress with their new 1500 foot well.
- Jim Hershberger (WWS) mentioned that WA Water will be debuting their first GIS mapping system online in a few months. He explained that the program is very customer-friendly and will, hopefully, reduce the amount of phone calls.
- Shawn talked about an old hand-dug well up in Sequim that needs to be decommissioned. WA Water is looking for recommendations for local contractors to that area who could do the work.
- Jim Hay (Robinson Noble) described a challenge they recently had in Gig Harbor while drilling a new well.
- Jason thanked Brandy Milroy and James Reyes from Mason County PUD#1 for attending the WaterPAK meeting today.
- Chuck Smiley (Kitsap County Public Works) reminded the group of the County's website that lists all the active and proposed construction projects.
- Skip mentioned that SWD is in the planning process of implementing a new Asset Management program using Aktivov.
- Skip asked if any utilities charge convenience fees for customers to pay connection fees online. Brandy says that Mason County PUD#1 allows customers to pay in person or over the phone, but not with credit cards. Silverdale Water is considering the idea of not charging customers for UB, but adding a convenience fee for connection charges.

Adjournment: With no further business to discuss, Jason adjourned the meeting at 11:35 AM.

Respectfully Submitted,

Diana Temple
WaterPAK Secretary/Treasurer