



**Meeting Minutes**  
**Silverdale Water District – Large Conference Room**  
**June 13, 2019**

**Meeting Called to Order:** Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:05 AM and introductions were made.

**Minutes:** Shawn O’Dell (WA Water) approved the minutes from May. Thomas Hunter (City of Port Orchard) seconded. Minutes approved.

**Treasurer’s Report:** Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$2,754.61. There is still one utility with outstanding \$50 dues for the year. They were recently contacted and will be sending in their dues soon.

**Task Force Reports:**

**Public Outreach:**

- Diana reported: Feedback from those who worked Kid’s Day was positive. This year’s safety message on “Hydration” was well-received. The Kitsap County Fair is coming up, August 21<sup>st</sup> – 25<sup>th</sup>. There will be a PO Taskforce meeting on June 26<sup>th</sup> at 2 PM to begin planning our booth.

**Legislative:**

- Thomas reported: No current legislative update; WaterPAK should consider sending a representative to the Water Utility Coordinating Committee (WUCC); feel free to contact Thomas with any questions related to the recent moratorium on building in McCormick Woods.

**Conservation:**

- The group discussed creating a WaterPAK brochure with drought information. The Public Outreach Taskforce will include this discussion at their meeting on June 26<sup>th</sup>.

**Cross-connection:**

- The group discussed putting the Cross-Connection Taskforce back into action to discuss ideas and DOH rules & regulations related to premise and in-premise isolation.

**Mapping/GIS:**

- Diana reported: There will be a GIS Taskforce meeting on June 20<sup>th</sup> at 9 AM to discuss the implementation of a County-wide interactive utility map.

**Old Business:** None.

**New Business:**

*Cross-Connection Control – New DOH Rules and Regulations*

- Bill Bernier (WA DOH) led the discussion that centered on important updates to the DOH’s CCC rules. He reported that, in Kitsap County, there are: 16 systems over 1,000 connections (including the Navy Base); 662 high-hazard connections (only 553 of these are protected); 10,000 backflow assemblies (only 82% have been tested).
- The group agreed that WaterPAK should consider creating a common handout for customers that educates home and business owners on the importance of premise isolation. Cami Apfelbeck (City of Bremerton) stressed the importance of educating owners on the legal liability of cross-connections. Bill advised the group to mention to its customers the possible insurance breaks available when proper CCC devices are in place. Shawn mentioned that WA Water requires every business to sign a form regarding proper premise cross-connection control. Rob Robinson (North Perry Water) pointed out



that his primary focus is premise isolation; in-premise isolation is too difficult to enforce. Brandy Milroy (Mason County PUD #1) said that her district sends out surveys every three years to stay current on possible cross-connections. Discussion ensued about Backflow Assembly Testers. Kenny Eiford (US Navy) commented that they have contracts with BATs. North Perry Water District and West Sound Utility District reported that they test the devices within their system internally. Courtney Little (North Perry Water) mentioned available programs where the backflow device information can go directly to the customer electronically.

## **Discussion Items**

### *Department of Health – Office of Drinking Water*

In her absence, Diana read an email from Jocelyne Gray (DOH ODW). Highlights included:

- Consumer Confidence Reports: Due July 1<sup>st</sup>. Jocelyne can review before submittal.
- Drought 2019: Inclusion of helpful links to information and webinars. Diana sent out an email with the links included.
- DWSRF Funding: Consolidation Feasibility Grant cycle will be open from August 1<sup>st</sup> – 30<sup>th</sup>. These grants are \$30,000 for connection fees and other consolidation costs. There will be an informative webinar on July 23<sup>rd</sup>. There will be five (5) grants available this year. The construction loan and consolidation cycle will be open this year from October 1<sup>st</sup> – November 30<sup>th</sup>. Guidelines will be available in August.

### *Drought*

- Mike Means (DOH) elaborated on Jocelyne’s email discussion points. We are not at a “drought” point currently, but we may be soon.
- Cami asked if anyone has thought about putting out a preliminary advisory now, pushing conservation. The City of Bremerton is looking into creating a message. Brandy said that Mason County PUD #1 already has plans to do this. This will include recommendations for watering only every other day, etc. Mike mentioned that just because a drought has not been declared, does not mean that we are not currently in a water shortage.
- Christy Shipman (City of Bainbridge Island) says that Bainbridge is putting out a conservation message now.
- Thomas recommends WaterPAK’s Conservation group put out a uniform message that all purveyors can send out.
- Joel Purdy (KPUD) commented that groundwater levels are stable lately. However, the stream levels have been below normal flow.

### *Regulations*

- Jason asked about Manganese as a primary contaminant. Mike says that the DOH is working on creating an Action Level.
- Eric Evans (Kitsap Public Health District (KPHD)) reported on Group B agreements and Operating permits.

### *Kitsap PUD/Silverdale Water District 365-Day Pump Test*

- Joel reported: The start date for the one-year pump test will be July 16<sup>th</sup>. The monitoring network will include 54 wells from neighboring utilities. The well will pump 1,000 GPM for one year straight. Every SWD well will be turned off except for one.



### **General Discussion**

- Chuck Smiley (Kitsap County Public Works) mentioned that the Ridgetop, Phase # 2 project will go out for bid later this month. Additionally, the Whispering Firs stormwater park on Silverdale Way has opened.
- Shawn reminded the group of the Evergreen Rural Water conference in Bremerton in August. This year is Evergreen's 25<sup>th</sup> anniversary.
- Melina Knoop (KPHD) mentioned that KPHD is implementing a new Notice of Title program.
- Shawn thanked Thomas for his work and dedication to WaterPAK.

**Adjournment:** With no further business to discuss, Jason adjourned the meeting at 12:10 PM.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer