



**Meeting Minutes**  
**via Zoom**  
**June 11, 2020**

**Meeting Called to Order:** Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:00 AM and introductions were made.

**Minutes:** Sid Williams (Silverdale Water District (SWD)) made a motion to approve the minutes from May's meeting. Shawn O'Dell (WA Water) seconded. Minutes approved.

**Treasurer's Report:** Diana Temple (SWD) reported that the account balance is \$4,628.03. There are still two members who have not paid their dues.

**Task Force Reports:**

- Public Outreach
  - Diana reported: The Kitsap County Fair has been canceled for 2020. The WaterPAK website will now be moderated and updated by Martha at Silverdale Water; Tonya is leaving Manchester Water.
- Legislative: None.
- Conservation: None.
- Cross-connection: None.
- Mapping/GIS: None.

**Old Business:** None.

**New Business:**

*FEMA Public Assistance Grant*

- Jason updated the group that this grant cannot be used for reimbursing regular hours worked - only overtime hours. Jason advised everyone to organize and label receipts for easier tracking later on. FEMA offers several templates for tracking hours and other expenses related to COVID-19. Discussion ensued on various tracking methods.

*COVID-19 Utility & Agency Responses*

- Jason mentioned the Governor's new mandate for wearing masks in public, which went into effect June 8<sup>th</sup>. Discussion ensued about the various types of masks and cleaning products available. Cami Apfelbeck (City of Bremerton) talked about an alternative disinfection solution available that uses oxygenated water instead of alcohols and other chemicals. Cami will send Diana information to forward to the group. Shawn mentioned a product called Nozin, which is a nasal sanitizer. The benefit of this solution is that it offers a full day of protection against COVID-19. Shawn also spoke of his daily call-in to the EOC. Jason asked if any utilities currently have their lobbies open. The City of Port Orchard, City of Bremerton, Silverdale Water, Kitsap PUD, Kitsap Public Health District, WA DOH and WA Water all remain closed to the public. Jason talked about stickers and signs KPUD has ordered for their trucks and outside work areas, instructing the public to allow at least six feet of social distance between themselves and the employee. Jacki Brown (City of Port Orchard) and Jim Hershberger (WA Water) both mentioned their increase in productivity since transitioning to working from home. Cami, Sid, and Jason talked about the downside of being away from the office in terms of missed person-to-person interactions with fellow employees. Discussion ensued on the pros and cons of remotely working.



#### *Newberry Hill Well #2 Pump Study*

- Joel Purdy (KPUD) reported that the pump test came to an end on Monday, June 8<sup>th</sup>, after 11 months of continuous run time. The aquifer is currently in recovery mode. Several of Silverdale Water's wells remain offline. All data will be sent to Aspect Consulting who will use it to generate recommendations for updating the USGS model. Joel would like neighboring utilities to continue monitoring their wells through at least the end of June. He plans on giving a presentation to WaterPAK in October.

#### **General Discussion:**

##### *Consumer Confidence Reports*

- Jocelyne Gray (WA DOH) reminded the group that CCRs are due July 1<sup>st</sup>. She is available to review documents prior to submittal. She also mentioned a checklist that includes all language required. She will send to Diana to distribute to the group.

##### *Fraudulent Unemployment Claims*

- Jocelyne advised utilities and agencies to be aware that there are still several fraudulent unemployment claims taking place. Discussion ensued. Jocelyne will send Diana more information to forward to the group.

##### *Water Rights*

- Jacki mentioned a presentation at a recent Watershed Restoration Enhancement Committee meeting by the Squaxin Island Tribe about their water rights not being adjudicated. Discussion ensued about water rights in Washington.
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**Adjournment:** With no further business to discuss, meeting adjourned at 11:53 AM.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer