



Meeting Minutes
Virtual – via Zoom
October 8, 2020

Meeting Called to Order: Jason Nutsford (Kitsap Public Utility District (KPUD)) called the meeting to order at 10:05 AM and introductions were made.

Minutes: Sid Williams (Silverdale Water District (SWD)) made a motion to approve the minutes from September's meeting. Jacki Brown (City of Port Orchard) seconded. Minutes approved.

Treasurer's Report: Diana Temple (SWD) reported that the current account balance is \$3,610.06. Two dues accounts remain outstanding. Diana made recent contact with one and they promise to send a check soon. Jason will reach out to the other. There is an upcoming website renewal expense of around \$200.

Task Force Reports:

- **Public Outreach:** Diana asked the group to submit photos of their utilities/agencies for the website's homepage slideshow. These should be emailed to Martha at mhesselein@swd16.org.
- **Legislative:** None
- **Conservation:** None
- **Cross-connection:** None
- **Mapping/GIS:** None

Old Business:

CARES Act Funding

- The group talked about tracking COVID-19 expenses: supplies, equipment, and labor. Shawn O'Dell (WA Water) mentioned that WA Water has been tracking their COVID-19 spending. It can be used for grants or subsidy payments for rate payers. Jocelyne Gray (WA DOH ODW) explained how Clallam County is using the CARES Act funding. Jacki added that the DOH is asking that a Customer Assistance Program be submitted along with the Comp Plan. Jocelyne mentioned that the DOH now has a complete Customer Assistance webpage with information for water systems.

New Business:

Sanitary Surveys

- The group discussed the changes to the sanitary survey process. Because the meetings are done virtually now, the meetings are more comprehensive, allowing more people to be involved.

DOH Update

- It is still undetermined when the DOH - Office of Drinking Water building will open again. All mail should be sent to the PO Box, not the building itself.

Kitsap Public Health District

- Kim Jones (Kitsap Public Health District) asked that each utility email her at kimberly.jones@kitsappublichealth.org with information of who to contact with information about irrigation wells located on private properties. Discussion ensued about private irrigation wells. Shawn asked if Kitsap County is looking into prohibiting homeowners from drilling their own wells if a water main is located in front of their house. Kim said no; it was not a change that was written into the updated regulations. Group B wells can be mandated, but not private wells.



COVID-19

- Shawn asked what members are doing for COVID check-ins i.e. temporal temperature checks, health questions, etc. Jason explained that KPUD has stations where each person must identify if they have any symptoms and check their temperature. Shawn said that WA Water has drive-thru COVID check stations that everyone must go through each morning. Discussion ensued.

General Discussion:

- Jason reported that Karen Vargo at West Sound Utility District is retiring after 45 years with the District.
- Jacki mentioned a conversation she had with Pete Tjemsland at the City of Sequim about bringing an AMP testing site to the Kitsap or Olympic Peninsula. Jason will write the letter and report back to the group. Discussion ensued.
- Jason mentioned that the DOE is looking into updating their water rights definitions. The updates could possibly impact mitigation measures for water systems. Discussion continued about water rights.
- Rob Robinson (North Perry) talked about North Perry's property purchase in Bremerton, off Hwy 303. They will be building a new office.
- Jim Hay (Robinson Noble) gave an update on a project they are working on in Leavenworth.
- Jon Davies (City of Bremerton (COB)) reported that COB is working with Jefferson County on a reservoir project.
- Shawn talked about starting up a Shared Resources committee. He is willing to be the chair of this committee. Discussion ensued.
- The group discussed the recent virtual PUD Conference. Sid thought it was done very well.
- The group talked about the positives that have come out of being required to communicate and work remotely.
- Shawn gave a positive overview of Evergreen Rural Water's virtual conference in September. He asked that everyone be mindful that courses are still happening. If you have a subject matter that you would like to see in a course, email the ERWOW office. Their apprenticeship program is still active. They are also looking for presenters.
- Jocelyne reminded the group that ICC has their funding conference this month. There are several funding opportunities available, which are listed on the DOH ODW website. Discussion ensued.
- Rob mentioned WA Technical Solutions (WA Tech) for GIS imagery. The County uses this service for their Parcel Map imagery. North Perry is looking into piggybacking on the County's contract, which is updated every year. For more information, Rob suggested members contact the State GIS Coordinator, Joanne Markert, at WA Tech:
Joanne.markert@ocio.wa.gov, (o) 360.407.8691; (m) 360.522.2643

Adjournment: With no further business to discuss, Jason adjourned the meeting at 12:00 PM.

Respectfully Submitted,
Diana Temple
WaterPAK Secretary/Treasurer