



Meeting Minutes
Virtual – via Zoom
November 18, 2021

Meeting Called to Order: Chairman Shawn O’Dell (WA Water) called the meeting to order at 10:11 AM and introductions were made.

Minutes: Jacki Brown (City of Port Orchard) made a motion to approve the minutes from October’s meeting. Vice Chairman Jason Nutsford (Kitsap Public Utility District (KPUD)) seconded. Minutes approved.

Treasurer’s Report: Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$7,802.78. There is one upcoming expense to renew the WaterPAK website for ~\$209.02, which is set to auto-renew on December 26th. Jason will pay using KPUD credit card. Jason asked if WaterPAK supplies KPUD with presentation materials for their conservation outreach programs. Diana responded that WaterPAK only purchases giveaways for WaterPAK events, however, brochures and paper handouts are available to all members. Jacki made a motion to accept the Treasurer’s report for November. Jason seconded. Following no discussion, the motion passed and the report was accepted.

Old Business

- None.

Regulatory Agency Reports

WA Department of Health – Office of Drinking Water (WA DOH ODW)

- Andy Anderson (WA DOH ODW) reported: Due to recent flooding and landslides around the state, many areas are experiencing drinking water emergencies. Regionally, DOH staff has been reduced to a skeleton crew. Next week, Andy will be hiring a new engineer & planning manager. There are also three engineering vacancies that will be announced before the end of the year. There is a new Director, Holly Myers; Deputy Director, Kay Rottell. A new Policy Manager and Operations Manager. Mike Means is now the Capacity Development & Policy Manager. Debt forgiveness & low income funding were discussed. Diana asked about an email she received from DOH, identifying revisions to the *Notifiable Conditions Rule* (Chapter 246-101 WAC). Andy advised to contact Sophia Petro for information on those revisions. Cami Apfelbeck (City of Bremerton) suggested that they may be linked to the PFAS reporting requirements. Andy touched on violations that occurred from 2018-2020. Customers only have until the end of 2021 to notify their customers of non-acute violations that occurred during that period. The Lead & Copper Rule was discussed. New PFAS action levels were mentioned. DOH adopted the new rule with state action levels (SAL). The EPA recently sent notification that they want to fast-track federal action levels which will be much lower than WA SALs. Jacki asked about applying for DWSRF grants & loans while water system plans are still in review. Discussion ensued. Andy discussed the current and future state of the physical DOH offices.
- Kitsap Public Health District (KPHD)
 - Kim Jones (KPHD) reported: Many new staff members. COVID notification through contact-tracing was discussed. All KPHD correspondence should be sent to: ossdw@kitsappublichealth.org
- Department of Ecology
 - No report



Task Force Reports

- Public Outreach (*Primary Contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
 - Diana shared the Career video draft outline. KPUD and WA Water are interested in being involved. Shawn mentioned videos that WA Water has produced in the past. He will contact Don Jones for ideas. Shawn, Jason, and Diana will meet soon to discuss production ideas.
- Legislative (*Primary Contact: Mike Pleasants, mpleasants@swd16.org*)
 - No report
- Conservation (*Primary Contact: Diana Temple, dtemple@swd16.org*)
 - No report
- Cross-Connection Control (*Primary Contact: Courtney Little, c.little@northperrywd.org*)
 - No report
- Mapping/GIS (*Primary Contact: Jim Hershberger, jhershberger@calwater.com*)
 - Jim Hershberger (WA Water) reported: ArcGIS database where utilities can openly share amongst themselves. Privacy issues were discussed. Many sharing exercises were conducted. Jim added that November 17th was “GIS DAY.”
- Shared Resources (*Primary Contact: Rob Robinson, r.robinson@northperrywd.org*)
 - Rob Robinson reported: Andrew Cook will be the new lead for the Taskforce. All correspondence should go to operations@northperry.org. Shawn mentioned a tank cleaning company that uses rovers, *Integrated Underwater Services, LLC*. Discussion ensued.
- Emergency Management (*Primary Contact: Jeannie Screws, jscrews@swd16.org*)
 - Shawn reported that WA Water is focusing on storm water management and winter weather preparation. Keep in mind that other utilities are around for shared resources.

Meeting Topic: Elections

Diana nominated Shawn to continue as Chairman and Jason to continue as Vice Chairman. Jim seconded. Shawn nominated Sid Williams (SWD) for Chairman. Jacki seconded. After further discussion, Diana made a two-part motion:

- a. Table the elections until the December meeting
- b. Email announcement to WaterPAK group, referencing upcoming elections

Cami seconded. Motion carried.

General Discussion

- Jason reported: KPUD’s Water Resources Director, Mark Morgan, will be retiring on December 31st. Joel Purdy will be stepping into that role. Bob Hunter will be retiring at the end of February.
- Jason talked about fiber optic line in conduit that runs inside water mains. Discussion ensued.
- Shawn mentioned an all-in-one stainless steel tapping saddle with the corp included. The drawback is the operating nut for the corp is on the side instead of the top.
- Jacki thanked Andy for joining the meeting today.

Adjournment: With no further business to discuss, Cami made a motion to adjourn the meeting. Jacki seconded. Meeting adjourned at 11:23 AM.

Respectfully Submitted,

Diana Temple
WaterPAK Secretary/Treasurer