



**Meeting Minutes**  
**Virtual – via Zoom**  
**December 9, 2021**

**Meeting Called to Order:** Chair Shawn O’Dell (WA Water) called the meeting to order at 10:05 AM and introductions were made.

**Minutes:** Jacki Brown (City of Port Orchard) made a motion to approve the minutes from November’s meeting. Vice Chair Jason Nutsford (Kitsap Public Utility District (KPUD)) seconded. Minutes approved.

**Treasurer’s Report:** Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$7,799.78. The WaterPAK website has been renewed for another year for \$209.02. A reimbursement check will be issued shortly to KPUD from WaterPAK. The group discussed 2022 dues in relation to the current account balance. A discussion item will be added to the January agenda to go over options for spending down funds. Jacki made a motion to accept the Treasurer’s Report for December. Jason seconded. Following no discussion, the motion passed and the report was accepted.

**Old Business**

- None

**Regulatory Agency Reports**

- WA Department of Health – Office of Drinking Water
  - Fern Schultz (WA DOH ODW) reported: Several staffing changes. PFAS SALs have been adopted. Compliance lead & copper sampling must be done between June 1 and September 30. The DOH is now recommending systems submit their Water System Plans (WSP) for review by March so they can be reviewed by November. Jacki thanked Fern for her help in getting Port Orchard’s WSP approved. DOH will be updating their descriptions of certain community groups, opening up more areas for assistance.
- Kitsap Public Health District
  - No report
- Department of Ecology
  - No report

**Task Force Reports**

- Public Outreach (*Primary Contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
  - a. Diana talked about the WaterPAK career video outline. She will meet with Jason and Shawn in January to discuss production options.
- Legislative (*Primary Contact: Mike Pleasants, mpleasants@swd16.org*)
  - a. Mike Pleasants (SWD) reported: WWUC meeting last week – Several position changes; drought-preparations discussed involving \$2M for staffing and drought-related assistance; Joint Legislative Taskforce (JLT) mentioned – looking into water conservation and recycled water. Morgan Johnson with Silverdale Water recently presented to the JLT on Silverdale Water’s recycled water program. Jacki added that the JLT is working to make it feasible for systems to apply for water rights. Mike talked about the current Labor & Industries case involving prevailing wages for pipe layers.



- Conservation (*Primary Contact: Diana Temple, dtemple@swd16.org*)
  - a. No report.
- Cross-Connection Control (*Primary Contact: Courtney Little, c.little@northperrywd.org*)
  - a. Diana reported: Taskforce meeting this morning – Annual Summary Reports were discussed.
- Mapping/GIS (*Primary Contact: Jim Hershberger, jhershberger@calwater.com*)
  - a. Jim Hershberger (WA Water) reported: On-going discussions concerning sharable information. Katrina Harris (KPUD) emphasized the extensive training. Discussion about lead & copper, as it relates to ESRI; fire hydrant service areas.
- Shared Resources (*Primary Contact: Andrew Cook, operations@northperry.org*)
  - a. No report.
- Emergency Management (*Primary Contact: Jeannie Screws, jscrews@swd16.org*)
  - a. Shawn talked about available EOC training. He will send out information at the beginning of the year.

### **Meeting Topics**

#### *Elections*

- The group voted unanimously to keep the current Board of Directors:
  - Chairman: Shawn O'Dell (WA Water)
  - Vice Chairman: Jason Nutsford (KPUD)
  - Secretary/Treasurer: Diana Temple (SWD)

### **General Discussion**

- Shawn talked about the Professional Training Association, which provides training and technical assistance to water utilities. Contact Shawn for more information, or go to [www.pro-train.org](http://www.pro-train.org)
- Diana mentioned that there are over 4,000 certified waterworks operators in WA; around 5% are women. Jacki talked about the importance of communicating with high schools and middle schools about the importance of careers in the water industry. There are several technical positions involved. Discussion ensued.
- Shawn talked about scheduling presentations for 2022 with both inside and outside agencies.
- Jason would like to hear more from utilities who have implemented ShakeAlert. Sid Williams (SWD) gave an overview of Silverdale Water's experience with the program. Contact him with any specific questions, [swilliams@swd16.org](mailto:swilliams@swd16.org).

**Adjournment:** With no further business to discuss, Court Little (North Perry Water) made a motion to adjourn the meeting. Joel Purdy (KPUD) seconded. Meeting adjourned at 11:11 AM.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer