



Meeting Minutes
Virtual – via Zoom
February 10, 2022

Meeting Called to Order: Chairman Shawn O’Dell (WA Water) called the meeting to order at 10:03 AM and introductions were made.

Minutes: Jacki Brown (City of Port Orchard) made a motion to approve the minutes from January’s meeting. Vice Chairman Jason Nutsford (Kitsap PUD (KPUD)) seconded. Minutes approved.

Treasurer’s Report: Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$7,584.76. Jacki made a motion to accept the Treasurer’s Report. Jason seconded. Following no discussion, the motion carried.

Old Business

- None

Regulatory Agency Reports

WA Department of Health – Office of Drinking Water (WA DOH – ODW)

- Jocelyne Gray (WA DOH – ODW) reported: PFAS sampling will be required 2023 - 2025 for all community and non-transient, non-community water systems. Samples taken in 2022 will qualify toward requirement. Funding available for PFAS sampling – contact DOH ODW for information. All new wells will be required to test for PFAS for source approval. Funding was discussed. Staffing shortages remain at the Southwest ODW office. Jocelyne thanked the group for their patience. SRF projects may be reviewed by the SRF team. Shawn asked for recommendations for speakers to present on PFAS. Jocelyne suggested Sophia Petro (WA DOH ODW) for both PFAS and lead & copper. Jacki offered to lead three one-hour CEU-eligible training classes covering water quality topics.

Kitsap Public Health District (Kitsap Public Health District (KPHD))

- Melina Knoop (KPHD) confirmed her position as the primary contact for Group B-related questions, adding that KPHD’s counter is open Monday through Friday with an inspector-of-the-day available to answer questions. New staff currently being trained in reviews and sanitary surveys. Group B Operating Permit Program has been an ongoing success. Cami Apfelbeck (City of Bremerton) asked about site approval inspection applications for new sources. Discussion ensued. Jason asked about real estate sale water system approvals for Group B systems. Melina explained water status reports. Building permits must have approved water systems. Discussion ensued.

Department of Ecology

- No report.

Task Force Reports

Public Outreach (Primary Contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us)

- Diana reported: Public Outreach Taskforce meeting yesterday – discussed ways to spend down account balance. Kitsap Building Association will not allow an unoccupied booth at the Home & Garden Expo in May due to liability concerns. Suggestions to spend money included: purchasing giveaways for future events; water conservation goodie bags for schools; awards for the WA State Science Fair; and career video production for local high schools. Initial meeting to discuss the career video is scheduled for February 17th or 18th. Diana will send out email, polling those interested, to secure a date and time.

Legislative (Primary Contact: Mike Pleasants, mpleasants@swd16.org)

- Shawn thanked Cami and Diana for forwarding legislative reports. David Vasquez (KPUD) asked for clarification concerning the requirement to add a climate resilience element to water system plans, as mentioned in the February 4, 2022 memo from the WWUC. Fern Schultz (WA DOH ODW) clarified that this requirement applies to plans submitted after June 30, 2024. Discussion ensued.

Conservation (Primary Contact: Diana Temple, dtemple@swd16.org)

- No report.

Cross-Connection Control (Primary Contact: Courtney Little, c.little@northperrywd.org)

- Courtney Little (North Perry) reported: Bill Bernier (WA DOH ODW) will be giving a presentation on annual summary reporting, February 16th at 10 AM via Zoom. Presentation hosted by “The Group” – Western WA Cross-Connection Prevention professionals (backflowgroup.org). Diana will forward information.

Mapping/GIS (Primary Contact: Jim Hershberger, jhershberger@calwater.com)

- Recent taskforce meeting included discussions on WebGL, technical infrastructure infiltration, and well log layer additions. Katrina Harris (KPUD) reported: Kitsap County Drillers Log Project to start on Monday. Currently tasked with attaching driller logs to each of the County’s well records. Security concerns were discussed. Melina stated that wells drilled prior to the mid-1990s may not have available records. Ecology also has wells records. Jim Hay (Robinson Noble) added that new well logs include parcel numbers and, occasionally, GPS coordinates. Melina reminded the group that everything submitted to the KPHD is public record, with the exception of complainant names. Katrina gave an overview of the work being done on GIS Dashboard. Jocelyne asked if this program can be used to publicly report service line material per the revised Lead & Copper Rule. Katrina explained her preliminary efforts to identify properties by tier level. Discussion ensued. Jim Hershberger (WA Water) shared the following lead service line inventory link from ArcGIS:
<https://doc.arcgis.com/en/arcgis-solutions/latest/reference/introduction-to-lead-service-line-inventory.htm>

Shared Resources (Primary Contact: Andrew Cook, operations@northperry.org)

- Shawn talked about WA Water’s current project to pull a large heavy well pump. He thanked the group for their recent feedback.

Emergency Management (Primary Contact: Jeannie Screws, jscrews@swd16.org)

- No report.

Meeting Topics

2022 Meeting topics/presenters

- Shawn would like to see additional member involvement & participation. Jason stressed the importance of vendor presentations, such as ShakeAlert and tank cleaning companies. Jim Hershberger would like to see presentations related to asset management and new technologies. Cami spoke well of the City's new invoicing software, *Stampli*. She will attempt to set up a presentation. Discussion ensued related to creating a presentation schedule for the year. Jason would like to have Ecology present on law changes. Jacki suggested setting up presentations outside of regularly scheduled WaterPAK meetings, specifically with agencies like Ecology and Kitsap Department of Community Development (Kitsap DCD). Cami suggested a presentation from Ecology on municipal water law. Fern will contact Darin Gurnee (Kitsap DCD) about presenting. Diana will speak with Sid Williams (SWD) about presenting on ShakeAlert.

2022 PNWS – AWWA South Sound Subsection 12th Annual Water Taste Test

- Jacki reported: Competition on Friday, March 25th. No in-person social event or additional competitions this year (e.g., meter madness, tapping, hydrant hysteria). Register by 5 PM on March 22nd. Four select sample drop-off locations: City of Port Orchard; Mountain View – Edgewood Water; Spanaway Water Co; and Thurston PUD. Samples must be received by 4 PM on March 24th and be in laboratory-provided 1 L glass bottles, labeled with removable tape or tags. Jacki will send information to Diana to disseminate. One sample of *finished* water per purveyor. The competition winner advances to the 2022 AWWA PNWS Conference in Tacoma, followed by AWWA's Annual Conference & Exposition, June 12 – 15, in San Antonio, TX.

Customer Leak Adjustment Policies

- Discussion on billed leak adjustments. KPUD considers the customer's previous three-year average and bills at the lower tier. WA Water offers a one-time adjustment every two years with proof of repair, averaging the billed amount using data from previous usage. Diana reported on behalf of Christy Shipman (City of Bainbridge Island (COBI)): COBI looks at "like dates" and adjusts the bill according to the first tier rates. Diana explained Silverdale Water's Usage Relief Policy for high water bills. Fern asked if utilities add information to their statements pertaining to available assistance programs. Shawn explained WA Water's customer interaction process. Peter Tonder (North Perry) reported that North Perry bills at 50 percent of the overage amount.

WaterPAK bank account – update signers/contacts

- Diana reported: Kitsap Bank needs a copy of the WaterPAK minutes that identify the names of those being added to the account. Once minutes are delivered, each signer must go to the Bank at their convenience to fill out a "signer" form. Following discussion, Jacki made a motion to add the following members to the account:

Shawn O'Dell (WA Water)
Jason Nutsford (Kitsap Public Utility District)
Diana Temple (Silverdale Water District)
Mike Pleasants (Silverdale Water District)

Jason seconded the motion. Following no further discussion, the motion carried.

General Discussion

- Jason introduced KPUD's new General Manager, Angela Bennink, who will replace Bob Hunter following his retirement at the end of February. Angela has a background in chemical engineering and has worked in KPUD's Telecom department since 2018. Jason also welcomed KPUD's Education and Conservation Coordinator, David Vasquez to the group.
- Shawn revisited the discussion related to changing the monthly WaterPAK meeting date. Jacki explained that changing the date will allow members to attend the Regional Water Cooperative of Pierce County, which meets at the same time. Cami suggested avoiding Mondays and Fridays. Discussion ensued.
- Diana thanked the group for responding to her distribution list email. The updated list includes 87 contacts, including six additions.

Adjournment: With no further business to discuss, Jacki made a motion to adjourn the meeting. Jason seconded. Meeting adjourned at 11:55 AM.

Respectfully Submitted,

Diana Temple
WaterPAK Secretary/Treasurer