



**Meeting Minutes**  
**Virtual – via Zoom**  
**July 14, 2022**

**Meeting Called to Order:** Chair Shawn O’Dell (WA Water (WWS)) called the meeting to order at 10:04 AM and introductions were made.

**Minutes:** Jacki Brown (City of Port Orchard) made a motion to approve the minutes from June’s meeting. Jason Nutsford (Kitsap Public Utility District (KPUD)) seconded. Minutes approved.

**Treasurer’s Report:** A report was read from Diana Temple (Silverdale Water District) in her absence: The current account balance is \$7,369.76. Twenty-one dues’ statements sent out on June 17<sup>th</sup> via email with a due date of July 22<sup>nd</sup>. Currently, 12 members have paid. Jacki made a motion to accept the Treasurer’s report. Jason seconded. Following no discussion, the motion carried.

**Old Business**

- No report.

**Regulatory Agency Reports**

- WA Department of Health – Office of Drinking Water (WA DOH – ODW)
  - Jocelyne Gray (WA DOH – ODW) reported: DOH is still looking for engineers, filling licenses; Environmental Planner to be replacing staff; PFAS requirements/MCLs discussed; Jocelyne has a new cell phone number (564.200.2348)—all staff will be using cell phones; DOH Duty Officer will receive calls from the emergency on-call number; Regional Managers will be on-call. Jim Hershberger (WWS) asked about PFAS sampling grant money for purveyors—Jocelyne will check into this.
- Kitsap Public Health District (KPHD)
  - No report.
- Department of Ecology
  - Doug Wood (Ecology) reported: cost reimbursement agreements waiting for approval; stream restoration grants are still in progress; currently working on WRIA 8; Doug will be working on Kitsap’s with Shawn next week. Joel Purdy (KPUD) mentioned the Legislative Taskforce’s goals of writing reports that have all the different aspects; water rights will be affected.

**Task Force Reports**

- Public Outreach/Conservation (*Primary Contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
  - Kitsap Fair – A report was read from Diana in her absence: *WaterPAK will have a booth at the Fair, August 24 – 28<sup>th</sup>. Diana sent in the fee for a double booth - \$890, plus an additional \$70 for parking passes. Only two open shifts remain (Friday & Sunday) – email Diana or Lisa for information. This year’s WaterPAK booth will include: a Water throughout Kitsap’s History display; a large service area map; a sink and meter display, which will teach patrons how to identify leaks; handouts; and the plinko game with WaterPAK-branded prizes for adults and kids (mood-changing pencils and rulers; free carwash coupons; shower timers; drawstring backpacks; hand sanitizer spray bottles; and keychain/whistle combos). Patrons will be asked to answer fun water-related questions prior to playing Plinko. Email Diana and/or Lisa Campbell with question suggestions.*
- Legislative (*Primary Contact: Mike Pleasants, mpleasants@swd16.org*)
  - No report.
- Cross-Connection Control (*Primary Contact: Courtney Little, c.little@northperrywd.org*)
  - No report

- Mapping/GIS (*Primary Contact: Jim Hershberger, jhershberger@calwater.com*)
  - Jim reported on PFAS sample tracking; Katrina Harris (KPUD) reported on Lead & Copper and PFAS sample inventory; GIS will operate as a plug-and-play system.
- Shared Resources (*Primary Contact: Andrew Cook, operations@northperry.org*)
  - No report.
- Emergency Management (*Primary Contact: TBD*)
  - Jeannie Screws retired from Silverdale Water District at the end of June. Before her departure, she highlighted key responsibilities and information for the next EM primary contact: *The new primary contact (PC) should be someone very knowledgeable about water operations; they may be assigned to other tasks during an emergency. The PC will communicate with outside agencies. WaterPAK should reach out to Kitsap Department of Emergency Management with the name of the new PC. There are several training opportunities for emergency management, including FEMA's online Incident Command System training and in-person training at the Emergency Management Institute in Emmitsburg, Maryland.*
- FOG (*Primary Contact: Jacki Brown, jbrown@cityofportorchard.us*)
  - Jacki reported: municipal codes discussed at recent FOG meeting; *Procedures* manual exists, but not a *Policy* manual; two sub-groups: Public Outreach and Code Development; updated *pumpers* list is being created. MS Teams message board needs to include Kitsap County PW, City of Bremerton, City of Poulsbo, and City of Bainbridge. New Taskforce Chair: Brian McKinnon (City of Port Orchard).

### General Discussion

- Issues with current supply chain discussed; wait time for inventory is months, not weeks.
- Cami Apfelbeck (City of Bremerton): Bremerton has an approach for looking at windows of opportunity for Capital Projects to purchase Generator Assemblies (plan for MIPER, internal transfer) of funding for allocation to future spending budgets for acquiring materials. This gets the supply chain process started to increase staging time for delivery of future capital project budgetary years.
- Water Rights (WR) discussed – model error needs to be proven for WR management per Ecology; known errors in the model that impact the stream base – environmental and spatial considerations. The comments on model representation are predictive, not preventative. Water Resource Model – Ecology is aware of the model inherent according to the Foster decision; it imposes a standard that we are not all comfortable with.
- Cami is putting together a taskforce for Water Rights and mitigation management for streams. Communication with other purveyors and the County is needed for better coordination. Doug said there is room for modification of the models to eliminate errors; Joe Becker can adjust the model at Robinson Noble. Doug is the technical consultant. The tribes are not in agreement with the real-time modeling change management.
- Shawn talked about WWS's issues with site access security.
- Jason mentioned KPUD's work with cyber security.
- Jim and Shawn discussed WWS's security vulnerabilities they do for employees.
- Cami mentioned Bremerton's issues with theft: copper wiring, fuel pumps, and forestry truck was stolen to break into facility. Shawn mentioned a chlorine pump that was stolen from a WWS site.
- Cami discussed: Bremerton's two new wells; Fe & Mn study; surface water reservoir; and new asset manager. Bremerton is looking into hydroelectric generation to generate its own electricity. Turn-key program was discussed – needs to be approved by the Council. No part of the FIRC process; PSE interested in land for implementation of solar panels. Solar implementation was discussed.

**Adjournment:** With no further business to discuss, Randy Screws (West Sound Utility District) made a motion to adjourn the meeting. Cami seconded. Meeting adjourned at 11:24 AM.

Notes taken by Jim Hershberger (WA Water).