



## Meeting Minutes

Virtual – via Zoom

March 9, 2023

**Call to Order:** Chair Shawn O’Dell (WA Water) called the meeting to order at 10:00 AM and introductions were made.

**Minutes:** David Vasquez (Kitsap PUD) made a motion to approve the minutes from the February meeting. Jacki Brown (City of Port Orchard) seconded. Minutes approved.

**Treasurer’s Report:** Diana Temple (Silverdale Water District (SWD)) reported: the current account balance is \$7,142.79. A payment of \$1,345.00 was made to the Kitsap Building Association for the booth at the upcoming Home & Garden Expo, May 5-7. Dues statements were emailed last week with an expected income of \$4,500. David made a motion to accept the treasurer’s report. Cami Apfelbeck (City of Bremerton) seconded. Following no discussion, the motion carried.

### Old Business

- None

### Regulatory Agency Reports

- WA Department of Health – Office of Drinking Water (WA DOH – ODW)
  - Ceci Welch (WA DOH – ODW) reported: Ongoing DOH hiring and recruiting; local government consistency (LGC) – Kitsap’s DCD prefers to review plans for LGC prior to, or concurrently, with DOH review, contact Melissa Shumake [mshumake@kitsap.gov](mailto:mshumake@kitsap.gov) for guidance; Water System Plan Review Submittal forms are available [here](#); UW Evans School – Ceci thanked those who responded to the survey; several publications and forms are available on DOH’s website, including information about lead service line inventories and DWSRF.
- Kitsap Public Health District (KPHD)
  - Kim Jones (KPHD) reported: Sanitary surveys ongoing and binding water letter requirement review. Kim asked for ideas on how to educate and communicate to the public about the importance of binding water letters.
- Department of Ecology
  - No report.

### Meeting Topics

- Jocelyne Gray (WA DOH – ODW) presented on the Drinking Water State Revolving Fund (DWSRF). Highlights included: record-breaking funding available for the next four years; DWSRF story map; flow of funds between water systems and the DOH; prioritizing disadvantaged communities; construction loans; lead service line inventory funding; and consolidation feasibility study grants. *Pre-construction Loans* are now called *Planning & Engineering Loans*.

## Task Force Reports

- Public Outreach/Conservation (*Primary Contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
  - Diana reported:
    - i. AWWA is offering their annual *Excellence in Communications* award – Lisa Campbell submitted WaterPAK’s new career video. It was requested that WaterPAK cover the \$50 submittal fee. Shawn made a motion to approve the \$50 fee. Mike Pleasants (SWD) seconded. Motion approved.
    - ii. Home and Garden Expo, May 5-7 – Lisa will send out a sign-up schedule soon.
    - iii. Kitsap Water Festival, April 18 – notify Diana if you would like to attend.
    - iv. Science Fair, March 31 and April 1 – volunteer judges needed.
- Legislative (*Primary Contact: Mike Pleasants, mpleasants@swd16.org*)
  - Mike reported on the AWWA Fly-In – The WUCC is sending two representatives; the definition of *disadvantaged communities* is being discussed at the WUCC.
- Cross-Connection Control (*Primary Contact: Courtney Little, c.little@northperrywd.org*)
  - Courtney Little (North Perry Water) spoke about the Annual Summary Review forms.
- Mapping/GIS (*Primary Contact: Jim Hershberger, jhershberger@calwater.com*)
  - No report.
- Shared Resources (*Primary Contact: Andrew Cook, operations@northperry.org*)
  - No report.
- Emergency Management (*Primary Contact: Sid Williams, swilliams@swd16.org*)
  - No report.
- FOG (*Primary Contact: Jacki Brown, jbrown@cityofportorchard.us*)
  - No report.

## General Discussion

- Mike mentioned AWWA’s South Sound Subsection’s upcoming Best-Tasting Water Competition in Tacoma on March 23. The winner will move up to compete during AWWA’s May section conference in Kennewick. There will also be a Waterworks 101 workshop in Tacoma on April 25.
- Mike recapped his recent conversation with a representative from the Kitsap Fire Marshal’s office. They would like updated contact information for all utilities. Please send information to Mike to disseminate or contact the Fire Marshal’s office directly.
- Diana discussed the status of updating WaterPAK’s account at Kitsap Bank; the process has started to obtain a Tax ID number.
- The group discussed current issues with turnaround times at the lab – obtaining sample results has been challenging. Short staffing is a factor. The closure of Spectra’s Port Orchard lab was discussed. Cami suggested a letter be sent to the DOH, identifying specific issues. Shawn suggested asking a representative from the lab to speak at WaterPAK. Ceci added that emails can be sent to DOH’s lab liaison, Andy Schut ([andy.schut@doh.wa.gov](mailto:andy.schut@doh.wa.gov)). Fern can be contacted as well.

**Adjournment:** With no further business to discuss, David made a motion to adjourn the meeting. Mike seconded. Meeting adjourned at 11:36 AM.

Respectfully Submitted,

Diana Temple  
WaterPAK Secretary/Treasurer