



## Meeting Minutes

Virtual – via Zoom

October 12, 2023

### Call to order

Cochair Shawn O'Dell (WA Water) called the meeting to order at 10:02 AM, followed by introductions.

### Approval of minutes

Jacki Brown (City of Port Orchard) made a motion to approve the minutes from September's meeting. Jim Hershberger (WA Water) seconded. Minutes approved.

### Treasurer's report

Secretary & Treasurer Diana Temple (Silverdale Water District (SWD)) reported that the current account balance is \$8,939.51. Jacki made a motion to accept the treasurer's report. Indee Girven (Kitsap PUD) seconded. Following no discussion, the motion passed.

### Old business

- Shawn discussed revisions to RCW 19.122: Underground Utilities. Discussion ensued. Diana will send out the proposed RCW revisions to the group for review.

### Regulatory agency reports

- WA Department of Health – Office of Drinking Water (WA DOH ODW)
  - Ben Majors (WA DOH ODW) reported: *Lead Service Line Replacement and Construction Loan* cycles will close on November 30; please send questions to Ben Majors (benjamin.majors@doh.wa.gov) or Jocelyne Gray (jocelyne.gray@doh.wa.gov). The DOH is continuing to search for engineers; upcoming IACC Conference in Wenatchee (October 24-26).
- Kitsap Public Health District (KPHD)
  - No report.
- Department of Ecology (Ecology)
  - Water rights were discussed. Ecology is actively catching up on permit and certificate stipulations, like IOC sampling requirements (e.g., chloride analysis), well level monitoring, and production numbers. Discussion ensued.

### Meeting topics

#### *WaterPAK's future goals and public outreach efforts*

- Shawn suggested ways to improve WaterPAK. He stressed the importance of updating procedures as times change. Jacki discussed WaterPAK's history. Shawn asked members to consider updated ideas for our current procedures, public outreach efforts, and other Bylaw components. Mike Pleasants (SWD) mentioned the completion of two new conference rooms at the Silverdale Water District office – WaterPAK can begin hybrid meetings in November. He also expressed his appreciation for the taskforces and reminded the group that participation is open to all interested members.

## Task force reports

- Public Outreach & Conservation (*primary contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
  - Diana reported that the missing carwash coupons from the fair booth inventory were recovered. The group maintained its decision to purchase a lockbox for future events.
- Legislation (*primary contact: Mike Pleasants, mpleasants@swd16.org*)
  - Mike reported on the WUCC – continued efforts with Policy 2030; hybrid meeting this month at the Spokane airport on 10/27; hybrid tristate WUC on 11/16 in Vancouver, WA.
- Cross-Connection Control (*primary contact: Courtney Little, c.little@northperrywd.org*)
  - No report.
- Mapping & GIS (*primary contact: Jim Hershberger, jhershberger@calwater.com*)
  - Jim reported on a recent roundtable meeting, which included a presentation on lead service line inventory and customer billing. The group discussed potentially changing the name of the taskforce to *Enterprise GIS & Asset Management*, since mapping is not regularly discussed. Jim would like to add Katrina Harris (Kitsap PUD) as an additional taskforce primary contact. Conversation ensued. Diana will send an email to the WaterPAK group, asking for opinions on the name change.
- Shared Resources (*primary contact: Andrew Cook, operations@northperry.org*)
  - No report.
- Emergency Management (*primary contact: Sid Williams, swilliams@swd16.org*)
  - Shawn thanked Mike and Sid Williams (SWD) for participating in WA Water's recent Emergency Operation Center training in Gig Harbor. Sid thanked WA Water for hosting the training. He would like to see WaterPAK offer a similar training session in the future. Discussion ensued.
- Fats, Oils, and Grease (FOG) (*primary contact: Jacki Brown, jbrown@cityofportorcharad.us*)
  - Shawn would like to set up a presentation on FOG for WaterPAK. He asked for input on presentation ideas. Conversations ensued.
- Regional Water Cooperative of Pierce County (*primary contact: Shawn O'Dell, sodell@wawater.com*)
  - Shawn talked about the challenges he's experienced in receiving updates from the Co-op. He suggested that a WaterPAK representative attend the meetings and share information with the group. Mike asked if a joint meeting is possible. Discussion ensued. The topic has been tabled for a later meeting.

## General discussion

- Shawn asked Peter Tonder (North Perry Water District) about North Perry's sampling stations ([Kupferle Water Solution's Eclipse #88](#)). Discussion ensued.
- The group talked about their recent experiences with Spectra Laboratory in Poulsbo. Brandy Milroy (Mason County PUD 1) discussed her utility's resampling issues. Charlie Kratzer (Suquamish Tribe) asked about other labs in Kitsap County. Sound Microbiology on Bainbridge Island was mentioned. Discussion ensued about Water Management Laboratory in Tacoma. Diana will reach out to the owner of Spectra Laboratories with an invitation to attend December's meeting and join the discussion.

## Adjournment

With no further business to discuss, Mike made a motion to adjourn the meeting. Chance Berthiaume (City of Bremerton) seconded. The meeting adjourned at 11:50 AM.

Respectfully submitted,

Diana Craigen Temple  
WaterPAK Secretary & Treasurer