



Meeting Minutes

Silverdale Water District Office
5300 NW Newberry Hill Road, Silverdale
(also, via Zoom)

July 11, 2024

Call to order

Shawn O'Dell (WA Water Services) called the meeting to order at 10:03 AM, followed by introductions.

Approval of minutes

Mike Pleasants (Silverdale Water District (SWD)) made a motion to approve the minutes from June's meeting. David Vasquez (Kitsap PUD) seconded. Minutes approved.

Treasurer's report

Secretary/Treasurer Diana Craigen (SWD) reported that new event booth flooring has been recently purchased from Home Depot for \$421.03. Upcoming expenses include Fair giveaways. WaterPAK's account thresholds were discussed. In March 2021, the group voted to set the minimum account threshold at \$2,500 and the maximum at \$10,000. Mike made a motion to accept the Treasurer's report. David seconded. Following no further discussion, the motion passed.

Old business

Kitsap Bank account

- Discussion ensued.

Regulatory agency reports

- WA Department of Health—Office of Drinking Water (WA DOH ODW)
 - Candida Granillo-Dobbs (WA DOH ODW) reported: SRF Construction Loan webinar on July 24 at 10 AM; guideline changes. Additional webinars in August and September; question and answer session in October. Virtual meeting information available on DOH's [website](#).
 - Jocelyne Gray (WA DOH ODW) reported (via email): Rulemaking for WAC 246-296 has been completed; CR-103 will be published later this month—rule changes will go into effect one month later. Construction and lead service line funding guidelines will be published on DOH's website on July 22.
- Kitsap Public Health District (KPHD)
 - Melina Knoop (KPHD) reported: Sanitary surveys; Kitsap Coordinating Water System Plan (KCWSP) appeal process. Mike expressed the importance of updating the KCWSP's chair position. Discussion ensued about section 5.3.2: Individual Water Supply.
- Department of Ecology (Ecology)
 - No report.

Taskforce reports

- Public Outreach & Conservation (*contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)
 - Diana reported: Fair booth planning; sign-up sheet will be sent out soon.
- Legislation (*contact: Mike Pleasants, mpleasants@swd16.org*)
 - Mike reported: The Washington Water Utility Council (WWUC) is focusing on budget requests. The legislative operating budget is lower than expected. Ecology is focusing on new governor engagement. Ecology and the WA Department of Health are finalizing their Memorandum of Understanding (MOU). Discussion ensued.
- Cross-Connection Control (*Jim Monaghan, jmonaghan@calwater.com*)
 - Michael Conover (City of Bainbridge Island) reported on this morning's taskforce meeting. Non-compliance issues, protection for in-home dialysis machines, and unprotected irrigation systems were discussed.
- GIS & Asset Mgmt (*contacts: Jim Hershberger, jhershberger@calwater.com; Katrina Harris-Lewis, kharris@kpud.org*)
 - No report.
- Shared Resources (*contact: Andrew Cook, operations@northperrywd.org*)
 - Andrew Cook (North Perry Water District) reported: Four additional water districts have expressed interest in joining the taskforce.
- Emergency Management (*contact: Sid Williams, swilliams@swd16.org*)
 - No report.
- Fats, Oils, & Grease (FOG) (*contact: Brandon Sather, bsather@portorchardwa.gov*)
 - In Brandon Sather's absence, Diana reported that the taskforce needs more participation; contact Brandon if interested.
- Regional Water Cooperative of Pierce County (*contact: Shawn O'Dell, sodell@wawater.com*)
 - No report.

Meeting topics

- Presentation: GIS & Asset Management Taskforce
 - Katrina Harris-Lewis (Kitsap PUD) and Jim Hershberger (WA Water) presented on GIS & asset management software, lead & copper inventory tracking, and other related topics.
- August's WaterPAK meeting
 - Melina made a motion to cancel August's meeting due to projected low attendance. Mike seconded. Shawn suggested that any WaterPAK-related ideas, thoughts, etc. be sent to Diana. Following no further discussion, the motion passed. The next WaterPAK meeting will be September 12.

General discussion

- Joel Purdy (Kitsap PUD) talked about the challenges of relocating a stream augmentation site in Kingston. Discussion ensued.
- Heat advisory notifications were discussed.
- Mike reported on Silverdale Water District's recent First Amendment Audit.

Adjournment: With no further business to discuss, Diana made a motion to adjourn the meeting. Mike seconded. Meeting adjourned at 12:07 PM.

Respectfully submitted,

Diana Craigen
WaterPAK Secretary & Treasurer