



## Hybrid Meeting Minutes

Silverdale Water District Office  
5300 NW Newberry Hill Road, Silverdale  
(also via Zoom)

December 11, 2025

### Call to order

Shawn O'Dell (WA Water) called the meeting to order at 10:01 AM, followed by introductions.

### Approval of minutes

Jason Nutsford (Kitsap PUD) made a motion to approve the minutes from November's meeting. Cami Apfelbeck (City of Bremerton) seconded. Minutes approved.

### Treasurer's report

Secretary/Treasurer Diana Craigen (Silverdale Water District (SWD)) reported: the current statement balance is \$5,267.80. This amount does not reflect a recent payment of \$1,455.39 to the Kitsap Building Association for the 2026 Peninsula Home Expo. Jason made a motion to accept the Treasurer's report. Mike Pleasants (SWD) seconded. Following no discussion, the motion passed.

### Old business

- No report.

### Regulatory agency reports

WA Department of Health—Office of Drinking Water (WA DOH ODW)

- Candida Granillo-Dodds (WA DOH ODW) reported: The DOH is available to help with flooding issues caused by the current atmospheric river. Discussion ensued.

Kitsap Public Health District (KPHD)

- Kim Jones (KPHD) reported: The 2026 Group A sanitary survey list is available; invoicing will now come from the DOH, not KPHD. Fees are increasing. WRIA 15 meetings are scheduled to begin again; those interested in being involved should contact Kim. Discussion ensued. Annual water worker certification renewal fees have increased.

Department of Ecology (Ecology)

- Doug Wood (Ecology) reported: The atmospheric river has caused significant flooding on the east side. Discussion ensued about water rights.

### Taskforce reports

Public Outreach & Conservation (contact: Lisa Campbell, [lisa.campbell@ci.bremerton.wa.us](mailto:lisa.campbell@ci.bremerton.wa.us))

- Diana reported: WaterPAK's booth is reserved for the 2026 Peninsula Home Expo, May 1–3, which will be next to Clean Water Kitsap, who has similar messaging.

Legislation (contact: Mike Pleasants, [mpleasants@swd16.org](mailto:mpleasants@swd16.org))

- Mike reported: Legislative committee will be meeting weekly to discuss 2026 the Fly-in in Washington, DC, March 18–20; having representatives from every state and region is desired. Discussion ensued about the state budget—no new revenue for the upcoming year or new water-related bills; new DOH fee structures.

- The group discussed removing the legislative task force and reporting updates as needed. Shawn made the following motion: *I move that we dissolve the Legislative Taskforce and modify the Regulatory Agency Reports section of the agenda to include legislative updates.* James Hart (West Sound Utility District) seconded the motion. After further discussion, the motion passed.

Cross-Connection Control (*Jim Monaghan, jmonaghan@calwater.com*)

- Jim Monaghan (WA Water) reported: He is stepping down from his role as taskforce chair. At this time, the position remains vacant. The board asked that Jim provide recommendations for new taskforce leads. Diana will also send out an email to WaterPAK, asking for interest in the position.

GIS & Asset Mgmt (*contacts: Jim Hershberger, jhershberger@calwater.com; Katrina Harris-Lewis, kharris@kpud.org*)

- Jim Hershberger (WA Water) reported: Some utilities are having issues with converting their GIS structure to the new software. WA GIS Asset Management has successfully gone live with ESRI's Utility Network tool. Maximo will go live next week. Discussion about staffing changes at KPUD.

Shared Resources (*contact: Andrew Cook, operations@northperrywd.org*)

- No report.

Emergency Management (*contact: Sid Williams, swilliams@swd16.org*)

- Jason spoke about his recent meeting with Brian Nielson from Kitsap DEM. Discussion ensued about creating an upcoming emergency management training session for WaterPAK.

### **New business**

Vote for new associate member: City of Gig Harbor

- Vote has been postponed until January's meeting.

Board member elections for 2026

- Elections have been tabled until January's meeting to allow for nominations and more member participation.

### **General discussion**

- Shawn mentioned ERWOW's upcoming conference, February 10–12, 2026, in Ridgefield. He also announced that he is retiring from WA Water, effective February 1.
- Joel talked about local interest in updating the groundwater model, especially since a deeper aquifer has been discovered near Port Orchard. Burt Clothier (Strata Geosciences) offered to organize a meeting with USGS and WaterPAK to discuss updating the model.
- Burt mentioned Pierce County Co-op's annual barbeque in August. He suggested that the co-op and WaterPAK have a joint barbeque. Discussion ensued.
- Mike reported that Skip Beahm (SWD) has retired after 35 years with Silverdale Water District. He also reported on SWD's ongoing recycled water plan. SWD's board approved and signed the current plan last week. It will now go to the county for review and signatures.
- Joel asked about the update to the Coordinated Water System Plan. The county has budgeted \$250,000 in 2026 to update the plan. Discussion ensued.
- Silverdale Water will be hosting a hybrid Waterworks 101 class at its office on Newberry Hill, February 24, 2026. Silverdale is also looking into hosting a chlorine residual analysis workshop, presented by WA DOH ODW. Discussion ensued.

**Adjournment:** With no further business to discuss, Jason moved to end the meeting. Shawn adjourned the meeting at 11:51 AM.

Respectfully submitted,

Diana Craigen  
WaterPAK Secretary/Treasurer