



Hybrid Meeting Minutes

Silverdale Water District Office
5300 NW Newberry Hill Road, Silverdale
(also via Zoom)

January 8, 2026

Call to order

Jason Nutsford (Kitsap PUD) called the meeting to order at 10:00 AM, followed by introductions.

Approval of minutes

Sid Williams (Silverdale Water District (SWD)) made a motion to approve the minutes from December's meeting. Jason seconded. Minutes approved.

Treasurer's report

Secretary/Treasurer Diana Craigen (SWD) reported: the current statement balance is \$3,812.41. This amount does not include a recent website renewal fee of \$222.64. Dues statements will be sent at the end of January. Diana presented a form from Kitsap Bank—Facsimile Signature Resolution—which describes the bank's requirements for electronic signature acceptance on checks and requires a vote by the membership. Diana presented the following motion: *I move that WaterPAK allows checks from our Kitsap Bank account to be electronically signed by the approved signers on the account.* Shawn O'Dell (WA Water) seconded. Discussion ensued. The motion passed unanimously. Sid made a motion to accept the Treasurer's report. Jason seconded. Following no further discussion, the Treasurer's report was accepted.

Old business

Burt Clothier (Strata Geosciences) mentioned that USGS is interested in updating their model. Shawn O'Dell suggested WaterPAK form a taskforce. Joel Purdy (Kitsap PUD) suggested they present to WaterPAK. Discussion ensued.

Regulatory agency reports and legislative updates

WA Department of Health—Office of Drinking Water (WA DOH ODW)

- Ben Majors (WA DOH ODW) reported: SRF scoring guidelines updated; putting together intended-use plan. Quite a few applications received for construction loans; current wait list. Several publications have been updated. Candida Granillo-Dodds (WA DOH ODW) added that the fee structure is changing. Discussion ensued.

Kitsap Public Health District (KPHD)

- Kim Jones (KPHD) reported: Sanitary survey notification letters going out this week.

Department of Ecology

- No report.

Taskforce reports

Public Outreach & Conservation (*contact: Lisa Campbell, lisa.campbell@ci.bremerton.wa.us*)

- No report.

Cross-Connection Control (*contact: to be determined*)

- John Tapia (West Sound Utility District (WSUD)) mentioned that Jacob Holcombe (WSUD) is interested in filling the CCC Taskforce chair position. Diana will reach out to Jacob with taskforce information.

GIS & Asset Mgmt (contacts: Jim Hershberger, jhershberger@calwater.com; Katrina Harris-Lewis, kharris@kpud.org)

- Jim Hershberger (WA Water) reported that WA is now live with utility network GIS asset management process. Katrina Harris-Lewis (Kitsap PUD) announced her upcoming resignation from Kitsap PUD. Her last day is February 28. She thanked Jim and the rest of the GIS team for their work in the taskforce. Jim thanked Katrina for her help with the GIS software over the past eight years. Discussion ensued.

Shared Resources (contact: Andrew Cook, operations@northperrywd.org)

- No report.

Emergency Management (contact: Sid Williams, swilliams@swd16.org)

- No report.

New business

- Vote: new associate member—City of Gig Harbor
 - George Flanigan and Jeff Olsen (both with City of Gig Harbor) expressed Gig Harbor's interest in joining WaterPAK. Jeff mentioned that GH is interested in being a part of the USGS model update. George talked about the importance of being a part of WaterPAK during an emergency. Discussion ensued. Sid made the following motion: *I move that WaterPAK accepts City of Gig Harbor as a new associate member.* Shawn seconded the motion, endorsing and praising the City for their revamping efforts over the past few years. The motion passed.
- Board member elections—one-year terms for president; vice president; and secretary/treasurer
 - Nominations
 - President: Jason Nutsford
 - Vice President: Cami Apfelbeck
 - Secretary/Treasurer: Diana Craigen (with Jim Hershberger as backup)
 - Sid made the following motion: *I move that WaterPAK elects Jason Nutsford as president, Cami Apfelbeck as vice president, Diana Craigen as secretary & treasurer, and James Hershberger as backup.* James Hart (WSUD) seconded. The motion carried.
- 2026 WaterPAK presentations
 - The group discussed several presentation topics, including GIS, USGS, Kitsap DEM, laboratories procedures, and local tribal requirements, in regard to water rights. Discussion ensued.

General discussion

- Cami noted EPA's [draft perchlorate rule](#), scheduled for implementation in May 2027; public comment period is open until March 9. Perchlorate was included in UCMR 1 sampling. Discussion ensued.
- Shawn reminded the group of his retirement at the end of the month and shared a letter of appreciation to colleagues and the WaterPAK community; the group offered kind remarks in response.
- Jason mentioned the discontinuation of Sensus SR2 meters. Discussion ensued.
- Sid reminded the group of the hybrid AWWA South Sound Subsection *Waterworks 101* workshop hosted by Silverdale Water District on February 24, 2026. CEUs available. A post-class South Sound mixer will be held in Silverdale.
- Jason asked how utilities manage household pressure-reducing valves. Discussion ensued.
- Cami announced that Bremerton's new well, 7A, went into production today.

Adjournment: With no further business to discuss, Sid motioned to adjourn the meeting. Jason adjourned the meeting at 11:32 AM.

Respectfully submitted,

Diana Craigen
WaterPAK Secretary/Treasurer