



Hybrid Meeting Minutes

Silverdale Water District Office
5300 NW Newberry Hill Road, Silverdale
(also via Zoom)

July 10, 2025

Call to order

Shawn O'Dell (WA Water) called the meeting to order at 10:05 AM, followed by introductions.

Approval of minutes

Jason Nutsford (Kitsap PUD) made a motion to approve the minutes from June's meeting. David Vasquez (Kitsap PUD) seconded. Minutes approved.

Treasurer's report

Secretary/Treasurer Diana Craigen (Silverdale Water District (SWD)) reported: The current statement balance is \$7,498.52. Cami Apfelbeck (City of Bremerton) made a motion to accept the Treasurer's report. David Vasquez seconded. Following no discussion, the motion passed.

Old business

- No report.

Regulatory agency reports

WA Department of Health—Office of Drinking Water (WA DOH ODW)

- Candida Granillo-Dodds (WA DOH ODW) reported: The SRF team is hosting a series of workshops.

Kitsap Public Health District (KPHD)

- No report.

Department of Ecology (Ecology)

- Doug Wood (Ecology) reported on the City of Port Orchard's mitigation plan; Foster Program.

Meeting topics

Presentation

Brian Nielson (Kitsap Dept. of Emergency Management) presented on the importance of water resiliency during an emergency. Discussion ensued. Brian's presentation will be shared with the group.

Water Availability Letters

Bernie Kenworthy (Kitsap PUD) talked about Kitsap Dept. of Community Development's new requirements for water availability letters; a binding water availability letter is required for permit intake. Kitsap Fire Marshal David Lynam (Kitsap Dept. of Community Development) explained past issues with water systems not being able to provide the appropriate fire flow required. Discussion ensued.

New Associate Member

Cameron Shoemaker with ADC Water & Wastewater Engineering expressed his company's interest in joining WaterPAK. They work closely with water systems and are committed to helping utilities supply clean, safe water to their customers. David Vasquez made a motion to accept ADC as a new associate member. Ian Smith (SWD) seconded. The vote passed unanimously.

**Taskforce reports**

Due to time restraints, taskforce reports were postponed to the next general business meeting.

General discussion

The WaterPAK barbeque and tour of Bremerton's Casad Dam are scheduled for Thursday, August 14. Diana will reserve the picnic shelter at Jarstad Park. Sid Williams (SWD) and Cami are looking into 15-passenger van rentals.

Adjournment: Shawn adjourned the meeting at 12:10 PM.

Respectfully submitted,

Diana Craigen
WaterPAK Secretary & Treasurer