

THE PARWANOO URBAN CO-OPERATIVE BANK LTD.

Head Office: Plot No. 4-A, Sector 1, Parwanoo, District Solan (H.P.)

Email: ho@parwanoobank.com

STAFF REQUIRED FOR EXISTING / FUTURE VACANCIES (ON CONTRACTUAL BASIS)

The Parwanoo Urban Co-operative Bank Ltd., invites applications from eligible and experienced candidates for the following posts on a **contractual basis** to be placed at various locations as mentioned below:

Vacancy Details

S.No.	Designation	Location	No. of Posts
1	Deputy General Manager / General Manager	Head Office, Parwanoo	1
2	Chief Manager (Inspection Department)	Head Office, Parwanoo	1
3	Senior Manager	Sunder Nagar / Ghumarwin / Una	2
4	Assistant Manager / Manager	Parwanoo / Nalagarh	2
5	Expert – Advisor (IT)	Head Office, Parwanoo	1
6	Peon-cum-Guard	Baddi / Nalagarh	2

Eligibility Criteria

1. Deputy General Manager / General Manager- Position 1

- **Age Limit:** Maximum 65 years as on 01.04.2025
- **Qualification:** Graduate with CAIIB (both parts)
- **Experience:** Retired as AGM / DGM preferably from PSU Bank with an unblemished record.

2. Chief Manager (Inspection Department) - Position 1

3. Senior Manager- Position 2

4. Assistant Manager / Manager- Position 2

- **Age Limit:** Maximum 65 years as on 01.04.2025
 - **Qualification:** Graduate with CAIIB
 - **Experience:** Retired / VRS optee preferably from PSU Bank or presently working in any Co-operative Bank / Financial Institution with an unblemished record.
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5. Expert – Advisor (IT) - Position 1

- **Age Limit:** Maximum 50 years as on *01.04.2025*
 - **Qualification:** B.Tech / MCA
 - **Experience:** Minimum 15 years of experience in Banking (preferably IT domain) with an unblemished record.
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6. Peon-cum-Guard- Position 2

- **Age Limit:** Maximum 50 years as on *01.04.2025*
 - **Qualification:** Minimum 8th standard pass / Ex-serviceman / Possessing own gun with valid gun license.
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How to Apply

Interested candidates may send their **detailed Bio-data / Resume** containing the following information to **ho@parwanoobank.com** latest by **31st October 2025**:

- Name
- Father's Name
- Date of Birth
- Aadhaar Card Number
- PAN Number
- Permanent Address
- Correspondence Address
- Mobile Number and Email ID
- Educational Qualifications (attach self-attested copies)
- Professional Qualifications (attach self-attested copies)
- Bank from which retired
- Number of years served in the Bank
- Last five positions held with duration

Only shortlisted candidates will be called for an interview.

Documents to be submitted by Shortlisted Candidates (Before Joining)

For Officers:

- Identification Proof (PAN Card / Voter ID / Photo ID Card)
- Two recent passport-size photographs
- Photograph of nominee
- Copy of mobile or landline bill
- Retirement proof and permission/NOC from previous employer
- If retired within one year, NOC from previous employer is mandatory
- Copy of existing bank account / Pension Payment Order (PPO)
- Two references regarding work conduct
- Statement of assets and liabilities
- Self-attested copies of educational and professional qualifications

For Peon-cum-Guard:

- Identification Proof (PAN Card / Voter ID / Photo ID Card)
- Two recent passport-size photographs
- Photograph of nominee
- Copy of mobile or landline bill
- Statement of assets and liabilities
- Self-attested copies of educational and professional qualifications
- Copy of valid gun license (if applicable)
- Character Certificate from Magistrate / Gazette Officer

Important Notes

- The Bank reserves the right to reject any or all applications without assigning any reason.
- Incomplete or late applications will not be considered.

Last Date to Apply: 31st October 2025
