

FOR YOUR NEW HOME



ANNUALLY MAINTENANCE CHECKLIST



- ✓ Have an HVAC professional inspect and maintain you're A/C – Heater system as recommended by the manufacturer.
- ✓ Check your water heater for leaks or rust.
- ✓ Check your fire extinguishers.
- ✓ Clean the kitchen exhaust hood and air filter.
- ✓ Repair all cracked, broken and uneven driveways and walk to help provide a level walking surface.
- ✓ Check the shutoff valves at all plumbing fixtures to make sure they function.
- ✓ Clean the clothes dryer exhaust duct and damper, and the space under the dryer.
- ✓ Check kids' playground equipment.
- ✓ Check the nightlights at the top and bottom of all stairways.
- ✓ Test your emergency generator.
- ✓ Have a certified chimney sweep inspect and clean the flues and check your fireplace damper.
- ✓ Clean the gutters and downspouts.
- ✓ Test all AFCI and GFCI devices.
- ✓ Review your emergency escape plan with your family.
- ✓ Make sure your house number is visible from the street for first-responders to see.
- ✓ Replace all extension cords that have become brittle, worn or damaged.
- ✓ Every three months, flush the heat pump system's drain line with a quart of bleach followed by a gallon of hot water to keep the line clear.
- ✓ Use a water sprayer and a 50/50 mixture of water and bleach to remove black-colored mold from the roof and exterior.
- ✓ And finally, **Have your InternNACHI Certified Professional Inspector perform a yearly home maintenance inspection.**



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