 **SHEPPARD FAMILY PARK SOCIETY**

 **Rental Agreement**

**Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contract #\_\_\_\_\_\_\_\_\_\_\_\_\_**

An Agreement made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_\_ for the above event as agreed to in the Province of Alberta between

**The Society:**

Sheppard Family Park Society

1201 – 5 Street SE

High River AB T1V 1J2

  **AND**

**The Renter:**

 Renter Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 City, Province \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Postal Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Renter, by signature, agrees to the terms and conditions of this Rental Agreement which includes:
2. Information Page – Renter Details, Event Details & Schedule.
3. Schedule A – Rental & Fees.
4. Schedule B – Sheppard Family Park Society Rental Rules & Policies.
5. Schedule C - Instant Risk Insurance Portal Instructions
6. The Renter confirms, with their initials, that they have been advised that all ***Event and Host Insurance requirements are their responsibility***. *This Agreement does not provide insurance coverage*. You may seek event insurance from your own insurance agent OR access **the Instant Risk Insurance Portal** described on Schedule C.

**Initial \_\_\_\_\_\_\_\_**

1. The Renter is responsible to obtain a **Comprehensive Event Liability Insurance Policy** with a minimum coverage of Two Million Dollars ($2,000,000) *and* Sheppard Family Park Society listed as an *Additional Named Insured* (with thirty (30) days’ notice of cancellation). The Certificate of Insurance (COI) will be presented to the Sheppard Family Park Rental Manager at least fourteen (14) days prior to the event*.* (See Schedule C).

1. The liquor and public event laws of the Province of Alberta are to be strictly observed at Sheppard Family Park. If liquor is to be served, the Renter must obtain the necessary **Liquor and/or Event Permits** from Alberta Registries**.**  *A copy* of this permit must be presented to the Sheppard Family Park Rental Manager fourteen (14) days prior to the date of the Event. The Renter is to comply with all conditions of the Liquor and/or Event permit.
2. The Sheppard Family Park Rental Manager must be advised of general details and specific requests at least fourteen (14) days prior to the date of the Event.
3. The Renter agrees to use the facilities in a lawful and careful manner, to prevent damage to the facilities or injury to participants and to prevent any nuisance from occurring in or around the premises of the Sheppard Family Park facilities.
4. The Renter agrees to return the Sheppard Family Park facilities in the condition they received them.
5. The Renter agrees that the Damage Deposit (Schedule A) will be deducted to cover costs for any damage incurred or extra cleaning to the facilities during the term of the rental.
6. The Renter agrees to pay Sheppard Family Park Society for all damage and cleaning costs incurred which *exceed* the Damage Deposit.
7. The Renter agrees that any representative of the Sheppard Family Park Society, is authorized to remove any person who causes damage, nuisance or has failed to comply with any provision of the Alberta Liquor Control Act from the Sheppard Family Park premises.
8. The Renter agrees that at all times, without limitation, to indemnify and save harmless the Sheppard Family Park Society, its directors, officers, agents, affiliates, employees, volunteers and all other representatives from and against all liability, claims, actions, losses, costs, damages and injury of any kind arising out of actions or omissions of the Renter.
9. Sheppard Family Park Society reserves the right to cancel this Agreement without notice upon any breach of the terms and conditions of this Agreement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Renter - Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sheppard Family Park Society Rental Manager - Date

Signature

Approximate number of attendee’s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_