##### Sheppard Family Park Society

##### Schedule A

##### Wedding / 2 ½ Day Rentals & Fees - 2024

**Munroe Barn Capacity:** **90 seated for dinner at tables of 8**

**125 theatre style seating**

* **Munroe Barn and Yard Rental:**
	+ Summer (May 1 – October 31) $ 1100.00
	+ Winter (November 1 – April 30) $ 900.00
* **Initial Deposit:** 50% of Rental Fee
* **Refundable Damage Deposit:** $ 500.00 (cash)

**2 ½ Rental Day include:** Day before Event for decorating, set-up and preparation; Event Day; Morning after Event for undecorating and clean-up (done by 12:00 noon unless other arrangements are made with the Sheppard Family Park Rental Manager).

**Rental Details:**

#### Initial Deposit: An Initial Deposit of 50% of the Total Rental is required to secure the date of the Event. Payment is due upon signing this Agreement. This amount will be applied to the Final Event Payment Invoice.

**Final Rental Payment:** The Final Rental Payment is due fourteen (14) days prior to the date of the Event.

**Refundable Damage Deposit:** A Refundable Damage Deposit of $500.00 (cash) is required and due at the time of the Final Rental Payment.

After the Event an inspection by the Rental Manager will determine if a deduction from the Damage Deposit will be required to cover any costs of damage incurred or excessive cleaning required to the facilities during the term of the rental.

The Damage Deposit (or a portion thereof) will be refunded to the Renter within seven (7) business days after the Event.

**Cancellation Fee:** If the cancellation is within 60 days prior to the event, 75% of the Initial Deposit will be refunded. More than 60 days prior to the event, 100% of the Initial Deposit will be refunded.

**Additional Rentals:** Chairs for outdoor use - $100

Plastic table coverings - $50

**Initial: \_\_\_\_\_\_\_**