

CHARTER TOWNSHIP OF ADRIAN
REGULAR BOARD MEETING MINUTES
HELD AT THE TOWNSHIP HALL
NOVEMBER 9, 2020 AT 7:00 pm

**PROPOSED/
UNAPPROVED
APPROVED**

Supervisor Koehn opened the meeting with the Pledge of Allegiance to the Flag. Roll call was taken of the Board members present: Jim Malarney, Steve May, Rob Hosken, Jim Koehn, Ray Thompson and Ben Ruesink. Mike Herr was absent.

Malarney moved, supported by May, to approve the minutes of the Board Meeting held on October 12th, and the Special Board Meeting held on October 20th, both at 7:00 pm. The motion passed unanimously.

Thompson moved, supported by Ruesink, to approve all the reasonable and customary bills and claim audit vouchers paid or presented for payment. The motion passed unanimously.

Treasurer's Report – Distributed

Public Comment –

Amy Dumars of 4639 S. Clubview expressed her dissatisfaction with Board Meeting Minutes not being posted on the Township Website and well as misleading elections dates displayed on the website.

Supervisor's Report – Distributed

The State Revenue sharing check received November 4th, in the amount of \$106,097.00, was an increase of 13% over the same period last year. Contributes the increase to the addition sales taxes collected on internet sales.

Shared a communication from Scott Merillat, at the Road Commission, stating that new 45 mph speed limit signs are anticipated to be installed the week of November 23rd on Spielman Road between Wisner and Tipton.

Attorney's Report – None.

Board of Appeals – None

Planning Commission Report – None

Fire Department Report – Distributed

The new front bay roof in being installed now.

Police Department Report – Distributed

Regarding the proposed work hours presented below at last Board Meeting, Chief Hanselman is concerned about potential overtime per the Township Employment Manual over 40 hours worked per week.

- First week, an officer would work 12 hours on Monday, Tuesday, Friday and Saturday while only working 8 hours on Sunday, amounting to 56 hours for the week.
- The second week, the officer would 12 hours on Wednesday and Thursday only for a total of 24 hours.
- Part time officers would continue to work 10 hour shifts, 3 days per week.
- The Board will review the request and respond at a later date.
- It was agreed that the officers would have to sign a Waiver from Overtime that pertains to the 56 hour work weeks.

The Chief explained that Officer Tom Tanner does not want work the 30 hours week shift as previously thought. He will continue work part time on an as needed basis.

Thompson moved, supported by Ruesink to approve the potential hiring of new police officer Michael Rockette on a 30 hour per week, probationary status. The motion passed unanimously.

Old Business - None

New Business – None

The following actions were taken to address department expenses both over / under in the current 2020 budget.

- **The Chair entertained a motion made by May, supported by Hosken to transfer excess monies from the General Department to Treasurer's Department. The motion passed unanimously.**
- **The Chair entertained a motion made by Hosken, supported by Ruesink to take \$196,661.61 from the Township's cash reserves to fund the shortages in the Highway and Bridges (Road) Department. The motion passed unanimously.**

Township Clerk Rob Hosken presented a recap of the November 3rd, General Election with actual and outstanding expenses compared to Budget.

- Secretary of State's decision to allow *"in person"* absentee ballot voting, required a tremendous amount of additional work that was performed by the Deputy Clerk Deidra Lindeman and Marie Nelson handling the process.
- Because of receiving election reimbursements and a \$5,000 Election Supplies Grant, he predicts the Election Department will have a budget balance in excess of \$5812.00 and requested the Board to approve a \$1,000 bonus to Deidra Lindeman and a \$500 bonus to Marie Nelson.
- **Thompson moved, supported by May, to approve a \$1,000 bonus to Deidra Lindeman and a \$500 bonus to Marie Nelson. The motion passed unanimously.**

Hosken moved, supported by Malarney to add November 11th, Veterans' Day to the approved holidays listed in the Employee Handbook. The motion passed unanimously

2021 BUDGET PUBLIC HEARING OPENED AT 7:32 PM

Clerk Hosken stated he wanted to purchase in 2021 additional Dominion Tabulator Voting Machine as a backup. During the most recent November 3rd Election we experienced 2 tabulator failures.

- Unfortunately, the current equipment required by the State and Lenawee County has had reliability problems.
- Ray Thompson inquired why purchase in an off election year?
 - Hosken stated the Township has had both special and school elections in the past.
 - The current price guarantee is scheduled to go away.
- **Malarney moved, supported by Hosken to add \$6,000 to the Election Department for the purchase of an additional Dominion Tabulator Voting Machine as a backup. The motion passed unanimously.**

Adjourned at 7:35 pm

Public Comment - None

Adjourned at 7:35 pm

Respectfully submitted,



Rob Hosken, Clerk



James Koehn, Supervisor