

Penticton Radio Control Car Club Bylaws

1. The club shall be called Penticton Radio Control Car Club respectively.
2. Mission statement: PRCC mission is to offer and promote organized RC car racing to public and facilitate growth in the hobby / sport for all
3. The club is private, non-profit club
4. The club charter is as follows:
 - 4.1. Promote RC car racing as a hobby / sport in Penticton and surrounding areas
 - 4.1.1. Offer racing to a large and varied community
 - 4.1.2. Orient club races to minimize investment in cars
 - 4.1.3. Orient club activities to encourage newcomers and encourage family participation
 - 4.1.4. Hold organized, fair, and consistent race events
 - 4.1.5. Provide assistance to newcomers
 - 4.2. Facilitate a safe, clean, and positive environment which is intended to promote and foster sportsmanlike behaviour, positive social relations, and self-esteem. Interpersonal skills and the thrill of competition
5. Officers and Duties
 - 5.1. President
 - 5.1.1. Insure club activities and decisions are consistent with club charter
 - 5.1.2. Hold and conduct an organized meetings semi-annually
 - 5.1.3. Appoint chairperson of committees and delegate duties to club members
 - 5.1.4. In collaboration with the VP and the Treasurer, has the authority to represent the club as a collective when time does not permit a formal meeting of all members
 - 5.1.5. Acts as a liaison between the city of Penticton and club unless otherwise delegated
 - 5.2. Vice President
 - 5.2.1. Work in conjunction with the President on promotion, growth, and change of the club
 - 5.2.2. Oversee club activities, events, facility / track maintenance
 - 5.2.3. Track monitor membership help and / or time
 - 5.3. Secretary & Treasure
 - 5.3.1. Logs meeting minutes
 - 5.3.2. Populate and modify club calendar for distribution to club members
 - 5.3.3. Collaborate with race experts and define large event flyers

- 5.3.4. Update and maintain club's website to ensure the utmost information is provided to its members and the public
- 5.3.5. Provides full monthly accounting of club funds and expenditures at club meetings
- 5.3.6. Provides annual financial review upon which an audit will be conducted by two volunteers by club members
- 5.3.7. Balances club check book and maintains account records
- 5.3.8. Primary payer if applicable bills and debts incurred by the club
- 5.3.9. Provide financial interface with Radio Operated Automobile Racing or other national organization of the club is registered, if applicable
- 5.4. Track Director
 - 5.4.1. Coordinate track builds, repairs, and facility maintenance
 - 5.4.2. Coordinate equipment rental / donation for use in 5.4.1
- 5.5. Public Relations Director (PR)
 - 5.5.1. Will represent the club in manners of promotion, publication, and representation of club events
 - 5.5.2. Promotion of such club events will be done so through print, news publication and radio media
 - 5.5.3. Will work in conjunction with the Secretary
- 5.6. Race Director (s)
 - 5.6.1. Position will be filled by one or more of the directors listed in 5.1 to 5.4
 - 5.6.2. Set up and tear down of club equipment needed to host club racing event
 - 5.6.3. Collect race fees and log racers
 - 5.6.4. Conduct club race in timely manner and with discretion
 - 5.6.5. Facilitate club racing series and maintain points of applicable entrants
 - 5.6.6. Will work with club officials on point series specifics
- 6. Elected officials are the leadership of the club and as such:
 - 6.1. Will not enter into buying for resale that could, in any way, compete with a local hobby shop
 - 6.2. Will not enter or collaborate an agreement with any local hobby shops that could, in any way, compete with other local hobby shops
 - 6.3. Are accountable for pentictionrc.ca hosting and domain fee payment
 - 6.4. Insure a positive, safe, friendly and constructive environment

7. Club officials will be nominated and voted upon at the semi-annual meeting held in September of each year
 - 7.1. Officials will serve for a term of two years (September to September)
 - 7.2. Eligible nominees must hold an active membership and participate in club activities for a minimum period of one year
8. Club Official Resignation and Discharge
 - 8.1. Resignation of club officials
 - 8.1.1. Club officials that wish to resign from the position they fill must do so in written form to include the following
 - 8.1.1.1. Name, position, date and brief reason
 - 8.1.2. Submission must be received by the Secretary in written form or email
 - 8.2. Discharge of club officials
 - 8.2.1. A club official may be discharged from their position should the remaining officials and club members feel are not fulfilling their responsibilities as said official
 - 8.2.2. Discharge process Ref 14.2
9. Disbursement of club funds
 - 9.1. Expenses, which are a part of hosting events and club races, will be allowed without membership vote as long as said expenses have been previously outline in a club meeting and are within reason. Adequate funds are required
 - 9.1.1. Typical expenses such as paper, printer cartridges, etc; can be procured as needed
 - 9.2. Unusual expenses for major purchases over \$1,000 will require membership voting
 - 9.3. Unforeseen or emergency expenses critical to the club activities may be committed to and paid for, if approved by any of the Club Officials as long as said commitments and purchases are fully explained in the next meeting
 - 9.4. The club treasurer, if not one of the three deciding officials, must be notified immediately via phone or email then phone call
 - 9.5. In no event shall a club commit expenses without adequate cash available
 - 9.6. A club official or member can make a personal donation / short term loan to cover the expense if needed
 - 9.7. The official or member will be immediately reimbursed at the next club meeting or sooner if the Treasurer is available
 - 9.8. An accounting of disbursements will be provided by the treasurer. Ref. 5.3.5
10. Club Bank Account

- 10.1. A minimum of two signatures are required as signing authorities for the club's bank account
- 10.2. The following officials will maintain signing authority
 - 10.2.1. Secretary & Treasurer
 - 10.2.2. President
- 10.3. In the event that a possible conflict of interest could occur by the two signing authorities stated above, the club elects that another club official will replace the Presidents signing authority
 - 10.3.1. The officials will replace the President in the following order
 - 10.3.1.1. Vice President
 - 10.3.1.2. Track Director
 - 10.3.1.3. Public Relations Director
11. Items requiring major vote of club members via club meeting and / or email
 - 11.1. Major purchases Ref. Item 9.2
 - 11.2. Entering into a written contract of a \$1,000 or more annually
 - 11.3. Adoption of new rules or changes in previously adopted rules
 - 11.4. Election of club officials
 - 11.5. Discharge of a member or official
 - 11.6. Change in bylaws, if approved for vote by all club officials
 - 11.7. Purchase of items for race series or special club activities over \$1,000
12. Membership and members responsibilities
 - 12.1. Memberships are valid for the period of 12 months from date of payment
 - 12.2. Each new member will read understand, and abide by these bylaws and prior to receiving membership
 - 12.3. Membership renewal applicants will read understand and agree to abide these bylaws prior to receiving renewal membership
 - 12.4. Members will not participate or partake in any alcohol consumption or drug use at or near a club hosted / sponsored event
 - 12.4.1. In the event a member is found to have broken this rule the member is subject to suspension
 - 12.4.2. In the event a member is found to have broken this rule their membership may also come under evaluation by the club directors
 - 12.5. Members will act in a respectful and courteous manner to all a club hosted / sponsored event

12.6. Members will act in a respectful and courteous manner to all while using a club provided internet forum

12.7. Members will act with sportsmanship during a club hosted / sponsored race events

12.8. Members are responsible for the behaviour of their children and/ or guests while attending a club hosted / sponsored event

12.8.1. Members whose children and/ or guests are disruptive, disorderly, or rude are subjected to being asked to leave the event without refund

12.8.2. Members whose children and / or guests who cause damage to another person's property will be held responsible

12.9. Members will act in a safe manner not just for themselves but others during a club hosted / sponsored event

12.10. Members will not "bully" another member and/or racer during a club event / sponsored event / event in attendance

12.10.1. Penticton Radio Control Club has a zero tolerance of bullying

12.10.2. The definition of bullying set forth by the Government of Canada is such that "Bullying is a conscious, willful, deliberate, repeated and hostile activity marked by an imbalance of power, intent to harm and/or threat of aggression. Bullying can be verbal (name-calling, put-downs, threats), homophobic bullying, transphobic bullying, social (exclusion, gossip, ganging up), physical (hitting, damaging property) or cyberbullying (using the computer to harass or threaten). Bullying can occur within a peer group or between groups. It can occur at home, at school, at work and in sports."

12.10.3. In the case that a member feels they have been bullied and/or a member or non-member has witnessed the bullying of a racer, a formal investigation will be conducted by the executive committee

12.10.4. Bullying warrants a withdrawal of a membership for a minimum period of one year unless further suspension is warranted

12.10.5. The member in question will receive a written letter of the suspension

12.11. Failure to adhere to any of these rules can warrant disciplinary actions if found unfit; Refer to Item 14.1

13. This club is a private, non-profit club and such as, reserves the right to choose its members

14. The club has the inherit right to discharge those who are found unfit

14.1. Unfit is defined as:

- 14.1.1. Those whose behaviour is repeatedly in conflict with the membership responsibility section
- 14.1.2. Those who intentionally undermine activities being offered by the club
- 14.1.3. Minimal or zero effort / time spent to the betterment of the club and facility
- 14.2. Disciplinary actions for club member misconducted set forth in the club charter and bylaws may include the following: verbal warning, written warning, temporary discharge and permanent discharge.
- 14.3. The process of discharge is:
 - 14.3.1. One or more club members may file a complaint either verbally or in writing having brought it to the executive committee
 - 14.3.2. The accused member will be notified by a club official of the formal complaint
 - 14.3.3. The accused member will be given the opportunity to defend his or herself
 - 14.3.4. A formal investigation will be conducted by the executive committee with the full cooperation of club members and non-members
 - 14.3.5. A silent formal vote by attending members will be taken and tabulated
 - 14.3.6. The accused member will immediately notifies the following vote tabulation
15. Hobby Shops
 - 15.1. The club feels all hobby shops should have a vested interest in the success of the club, facility and club hosted larger events
 - 15.2. The club encourages Hobby shops to donate / provide within their means
16. Major bylaw rewrites will be conducted with the approval of all officers any time deemed appropriate
17. This club was founded on racing by racers. Let us keep in that tradition and collectively make this club, facility and racing community great!