

Club / Member Responsibilities

This is a list of typical tasks and duties the club has to perform throughout the year. Please choose which duty (ies) fit your ability to commit respond in duties forum. If there is not enough help for the task, help will be re-assigned as needed, Teams for each item is encouraged.

Track and Facility Maintenance

Perform duties in relation to facility clean up, track surface, pipe repair, and other repairs as needed to insure the track and facility are in top working condition and appearance.

Organize and coordinate equipment rental / donation

Perform duties in relation to coordinating equipment rental / donation to be used for major track builds at PRCC

Pit lane maintenance

Perform duties in relation to repainting and refreshing pit lane as well as repair to insure the pit lane is in top working condition and appearance

Drivers stand maintenance

Perform duties in relation to painting, repair work, siding, rewiring, and sweeping as needed to insure the drivers stand is in top working condition and appearance

Seek donations / sponsors

Perform duties in relation to actively seeking out new sponsors and / or donations that will be put towards the club and facility. *Note 1-2 substantial donations / sponsors will count towards one year worth time commitment per member*

Website administration

Perform duties in relation to update, maintain the website and club forum per direction of the club. Insure debts are paid for the domain and hosting required.

Forum moderation

Perform duties in relation to moderation the blub provided the forums for behaviour that is unwarranted, abusive, aggressive, or creates great community distaste.

Club race sign-ups

Perform duties in relation to verifying membership for the club race attendees and collect appropriate fees. Work in collaboration to the RD.

RD Equipment

Perform duties in relation to setting up and tearing down the equipment in collaboration with RD.

RD and back up RD

Hold driver meeting before an event. Start program in timely fashion, minimize amount of brakes taken and run a smooth, consistent and fair program

Large event check in

Perform duties in relation to check in of pre-paid entries, non-paid entries, new entries, and collect appropriate fees, insure racer checks their information. Work in unison with the RD and club officials to insure those who have not checked in or paid are not able to practice

Large event controlled practice (Punch Cards)

Perform duties in collaboration with the RD and club officials, to insure no racer is on the stand practicing without having received a punch in the practice card

Light rental

Perform duties in relation to renting, picking up, and return of light bars for the club races and large events as needed

Trophies and procurement

Perform duties in relation to obtaining a design, contacting vendors for cost options, batch pricing, reporting back to club officials, providing design to vendor, placing the order and picking up t-shirts.

Raffle Administration

Perform duties in relation to selling raffle tickets, insuring the security of raffle prizes, tickets and money. And reporting back to club officials or director

Track Builds

Perform duties in relation to working with the track director on implementing the design, pipe removal, ranking, shovelling, sculpting, watering, packing, pipe laying and any other duty deemed appropriate by the track director

Post event policing

Perform duties in relation to walking the event grounds for garbage and litter removal, retuning tools to the shed, removing banners, and general clean up of facility

Errands

Perform duties in relation to insuring the equipment has gas, grill is still in working condition, propane is available, food for the BBQ's is at the facility and any other supplies needed for a club function

Membership appreciation race and BBQ

Perform duties in relation to setting up the grill, collecting fees, BBQ the food, and shutting down the grill and clean up.

T-shirt design and procurement

Perform duties in relation to obtaining a design, contacting vendors for cost options, batch pricing, reporting back to club officials, providing design to vendor, placing the order, and picking up the t-shirts

Additional

Perform any additional duties the club as a whole deems appropriate for the betterment of the facility, club racing, large event hosting, etc.