

STANDARD CODE OF RULES

1. DEFINITIONS

1.A	<p>In these Rules:</p> <p>“Affiliated Association” means an Association accorded the status of an Affiliated Association under the rules of The FA.</p> <p>“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.</p> <p>“Club” means a club for the time being in membership of the Competition.</p> <p>“Club Portal” means the system used by Clubs to affiliate teams as determined by The FA from time to time.</p> <p>“Competition” means the Woolwich and Eltham Sunday Football Alliance League.</p> <p>“Competition Match” means any match played or to be played under the jurisdiction of the Competition.</p> <p>“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.</p> <p>“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.</p> <p>“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.</p> <p>“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.</p> <p>“Ground” means the ground on which the Club’s Team(s) plays its Competition Matches.</p> <p>“Management Committee” means in the case of a Competition which is an unincorporated association the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company. “Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.</p> <p>“Non-Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.</p> <p>“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.</p> <p>“Participant” shall have the same meaning as set out in the rules of The FA from time to time.</p> <p>“Player” means any Contract Player, Non-Contract Player or other player who plays or who is eligible to play for a Club.</p> <p>“Player Registration System” means The FA system to register players as determined by The FA from time to time.</p> <p>“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.</p> <p>“Rules” means these rules under which the Competition is administered.</p> <p>“Sanctioning Authority” means [The FA] [the London Football Association Limited].</p> <p>“Scholarship” means a Scholarship as defined in The FA rules.</p> <p>“Season” means the period of time between one AGM and the next AGM.</p> <p>“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.</p> <p>“SGM” means a special general meeting held in accordance with the constitution of the Competition. “Team” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.</p> <p>“The FA” means The Football Association Limited.</p> <p>“Virtual Meetings” means meetings held electronically.</p> <p>“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.</p>
1.B	<p>Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and also the other way around</p>

GOVERNANCE RULES	
2. COMPETITION NAME, CONSTITUTION	
2.A	The Competition will be known as Woolwich and Eltham Sunday Football Alliance. The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist, or which ceases to be entitled to play in the Competition for any reason whatsoever shall automatically cease to be a member of the Competition.
2.B	This Competition shall consist of not more than 100 Teams approved by the Sanctioning Authority.
2.C	The geographical area covered by the Competition membership shall be within 15 miles radius of Meridian Sports & Social Club and south of the river Thames.
2.D	The administration of the Competition under these Rules will be carried out by the Management Committee in accordance with the rules, regulations, and policies of The FA.
2.E	All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation to them, subject to the provisions of Rule 7.
2.F	The Rules are taken from the Standard Code of Rules (the "Standard Code") determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.
2.G	1. All Clubs must be affiliated to an Affiliated Association. 2. This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, <i>each not exceeding 12 in number</i> .
2.H	Inclusivity and Non-discrimination: 1. The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (including those contained in the Equality Act 2010). 2. This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise. 3. Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
2.I	Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, England Football Accredited and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
2.J	All Participants shall abide by The Football Association Regulations for Safeguarding Children and Regulations for Safeguarding Adults at Risk as determined by The FA from time to time.
2.K	Clubs shall not enter any of their Teams playing in the Competition in any other competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff. A Club must immediately inform the Competition of the details of any fixture(s) in any other competition in which the Club has entered, for which written consent of the Management Committee has been obtained.
2.L	At the AGM or an SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary, this Rule shall take precedence over Rule 22.
2.M	Only one Team from a Club <u>shall be permitted</u> to participate in a <u>single</u> division unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries in which case the Competition will obtain the prior approval of the Sanctioning Authority. This Competition will ensure that, where permission is given, Teams from a Club operating in the same division are run as separate entities with no interchange of players other than by transfers of registration in accordance with these Rules.

3. CLUB NAME	
3.A	Any Club wishing to change its name must obtain permission from the Sanctioning Authority following consultation with the Competition. In the event that permission is granted, the Club must advise the Competition Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
4. ENTRY FEE, SUBSCRIPTION, DEPOSIT	
4.A	<p>Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary <i>by May 31st</i> and must be accompanied by an Entry Fee for each Team as set out in the Fees Tariff, which shall be returned in the event of non-election.</p> <p>Applications, of which due notice has been given, will be received at the AGM or an SGM if confirmed by a majority of the accredited voting members present.</p> <p>When Rule 22.B is applied or a Team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable</p>
4.B	The annual subscription shall be payable, in accordance with the Fees Tariff for each <i>Team</i> payable on or before the August general meeting of the competition each year.
4.C	In the event of any issue concerning the membership of any Club with the Competition the Management Committee may require a Deposit to be paid (in accordance with the Fees Tariff) by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
4.D	A Club shall not participate in this Competition until the entry fee, annual subscription, and deposit (if required) have been paid.
4.E	<p>Clubs must ensure that all its teams participating in the Competition are recorded as affiliated on the Club Portal for the forthcoming Playing Season by the following date 1st August. Clubs must advise the Competition Secretary in a manner prescribed by the Sanctioning Authority, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition.</p> <p>Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.</p>
4.F	<p>The 200 club draw fee of £45 is due by the August league general meeting. Draws take place each month from September to May with 2 draws in December, making 10 number of draws per season. The prizes are £50, £40, £30, £20 & £10. The names of teams are taken from the member club register. Only represented teams that are in attendance at league general meetings can win the prizes. Apologies and absences are not entered.</p> <p>Failure to pay the £45 on or before the August pre-season league general meeting will mean that your club will receive no fixtures until such a time as the full payment is received</p>
5. MANAGEMENT, NOMINATION, ELECTION	
5.A	The Management Committee shall comprise the Officers of the Competition and a minimum of one member (but no more than 8) members who shall all be elected at the AGM.
5.B	Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than 14 days prior to the AGM in each year. All other candidates for election as Officers of the Competition or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two Clubs, not later than 4 weeks prior to the AGM in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination for any office by the date stated in the earlier part of this rule, nominations may be received at the AGM.
5.C	The Management Committee shall meet a minimum of twice a season or as and when required, On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.
5.D	Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
5.E	All communications received from Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

5.F	<p>The Officers (Management Committee) of the competition shall be the Chair, League Secretary, Treasurer, Referee's Secretary and may include:</p> <p>Life President, Vice President, Deputy Chair, Assistant Secretary, Assistant Treasurer, Assistant Referee's Secretary, Fixtures Secretary, Assistant Fixtures Secretary, Registrations Secretary, Conduct Secretary, Results Secretary, Publicity Secretary, Trophy Secretary, Social Secretary, Fund Raising Secretary, Website Administrator, League Development Officer, Social Media Officer, Welfare Officer, Marketing and Communicating Secretary, Minute Secretary. These positions are to be elected at The Annual General Meeting (or co-opted).</p> <p>Club/Team delegates, (maximum of four to be elected at The Annual General Meeting) shall be considered Officers of the Alliance, but not as part of the Management Committee. They will be entitled with advance notice to the League General Secretary, to bring Club issues to the Management Committee's attention, to observe and to ensure the protocol and regulation of the Alliance is adhered to. They will not be entitled to join the discussion/debate on any agenda item unless invited by the Management Committee. Confidentiality must be observed at all times by all Officers. If any part of business in Committee, or any discussion taken by Officers is divulged or placed into the public domain before the official notification has been published, an investigation will take place and the source of that indiscretion will be subject to a vote of no confidence. The Life President position is the only lifetime appointment on the Management Committee.</p>
-----	--

6. POWERS OF MANAGEMENT	
6.A	The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.
6.B	Subject to the permission of the Sanctioning Authority having been obtained, the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call on each Club to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.
6.C	Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote at all such meetings, but no member shall be allowed to vote on any matters directly relating to that member or to the Club so represented or where there may be a conflict of interest. {This shall also apply to the procedure of any sub-committee}
6.D	In the event of the voting being equal on any matter, the Chair shall have a second or casting vote.
6.E	<p>The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.</p> <p>With the exception of Rules 6.J, 8.H, and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:</p> <ol style="list-style-type: none"> 1. Accept the charge and /or submit in writing a case of mitigation for consideration by the Management Committee; or 2. Accept the charge and notify the Competition League Secretary that it wishes to put its case of mitigation at a hearing before the Management Committee; or 3. Deny the charge and submit in writing supporting evidence for consideration by the Management Committee; or 4. Deny the charge and notify the Competition League Secretary that it wishes to have a hearing before the Management Committee. <p>Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.</p> <p>Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).</p> <p style="text-align: right;">CONT:</p>

6.E	<p>Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.</p> <p>With the exception of Teams playing at Regional NLS Feeder League of the National League System, the maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence; taking into account any mitigating circumstances.</p> <p>The maximum fine permitted for a breach of a Rule by a Team playing at Regional NLS Feeder League level is £500.</p> <p>No Participant under the age of 18 can be fined.</p> <p>All breaches of the Laws of the Game; or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate sanctioning Association.</p>
6.F	All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7. Decisions of the Management Committee must be notified in writing to those concerned within 7 days.
6.G	A minimum of 50% of its members shall constitute a quorum for the transaction of business by the Management Committee or any of its sub-committees
6.H	The Management Committee, as it may deem necessary, shall have power to fill any vacancies that may occur in their number.
6.I	A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
6.J	Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn and awarded, until such time as the outstanding fines are paid.
6.K	A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.
6.L	The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season, subject to the provisions of the National League System Regulations or Women's Football Pyramid Regulations (which shall take precedence if applicable).
6.M	The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.
6.N	<p>Any teams statement of account that has a negative balance (monies owed) will have 14 days to clear the total from the date of the statement issued. Failure to do this will result in a fine, in accordance with the fines tariff. A further non-payment within 14 days to clear the account to £0 will result in your cast fixtures will be awarded on a continuous rolling basis (see rule 20P).</p> <p>If a teams' administration becomes a cause for concern, the management committee shall also invoke rule 6(I).</p>
6.O	<p>A club failing to be represented at a general or committee meeting will be fined. If your club has more than one team in the competition, the absence fine is levied against all teams if you are absent. There is a staggered increase of fines dependent on the quantity of meetings not attended by a team per season. There is no fine levied for your one and only apology during a season. The fine tier structure is clarified below;</p> <p>1 x absence = £20, 2 x absences = £40, 3 x absences = £60 + your next fixture within the competition will be awarded to your opposition, 4 x absences = £80 + your next fixture within the competition will be awarded to your opposition, 5 x absences = £100 + your next fixture within the competition will be awarded to your opposition.</p> <p>A maximum of one (1) apology per team will be permitted per season; upon the second notice of apology and subsequent apologies thereafter will have a non-attendance fine levied. (See also Standing Order, section A).</p>

6.P	20 awards will be presented to the winners and runners-up in the league and its other competitions, with awards for other special achievements and successes as decided by the Management Committee. These will be presented at the Annual General Meeting. Awards will not be presented to teams not properly represented. Winners and runners-up in Cup Finals will be presented with awards on the day, at a presentation ceremony after the match. The perpetual trophies are to be returned to the Trophy Officer within 48 hours from the cup final ready for engraving and will be handed back at the AGM.
6.Q	Each Member Team is entitled to send two delegates to all League General Meetings and Extraordinary General Meetings. Each Team shall be entitled to one vote only.
6.R	The Management Committee reserves the right to decline recommending an application from any new team or club to the existing member clubs at the AGM.
7. PROTESTS, CLAIMS, COMPLAINTS, APPEALS	
7.A	<p>1. All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.</p> <p>2. Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities will not be entertained by the Management Committee unless a protest is lodged with the referee prior to the commencement of the Match.</p>
7.B	Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 7 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of their Club) when such protest or complaint is being determined.
7.C	No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
7.D	<p>All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days before the protest or complaint being heard.</p> <p>1. All parties must have received a minimum of 7 days' notice of the hearing should they be instructed to attend.</p> <p>2. Should a Club elect to state its case in person then it should indicate such when forwarding the written response.</p>
7.E	The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
7.F	<p>An intention to appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority, with a copy sent to the Secretary, within 7 days of the Management Committee providing written notification of its decision. A notice of appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority, with a copy sent to the Secretary, within 14 days of the Management Committee providing written notification of its decision, accompanied by the relevant fee (as set out in the Fees Tariff) which may be forfeited in the event of the appeal not being upheld. The procedure for the appeal shall be determined by the Sanctioning Authority.</p> <p>1. An online form at London Football Association - League Appeal Application. The email address for any correspondence is Discipline@londonfa.com</p>
7.G	No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct
7.H	<p>All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee (as set out in the Fees Tariff) which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and in these circumstances may, in addition, be ordered to pay the costs at the direction of the Management Committee.</p> <p>All such protests, claims, complaints and appeals must be received in writing by the Secretary within 14 days of the event or decision causing any of these to be submitted.</p>

8. ANNUAL GENERAL MEETING	
8.A	<p>The AGM shall be held not later than 30th June in each year. At this meeting the following business shall be transacted provided that at least 51% members are present and entitled to vote:-</p> <ol style="list-style-type: none"> 1. Confirm the minutes of the last AGM. 2. Adopt the annual report, balance sheet and statement of accounts from the previous season or accounting period. 3. Election of Clubs to fill vacancies. 4. Constitution of the Competition for the ensuing Season. 5. Election of Competition Officers and Management Committee members. 6. Appointment of auditors/verifiers. 7. Alteration of Rules, if any (see Rule 14). 8. Agree the date for the beginning of the Playing Season and kick off times applicable to the Competition. 9. Agree the date for the end of the Playing Season (save for Regional NLS Feeder League which shall be determined by The FA). 10. Other business of which due notice shall have been given and accepted by the Chair as being relevant to an AGM.
8.B	A copy of the duly audited/verified balance sheet, statement of accounts and agenda shall be forwarded to each Club at least 14 days prior to the meeting, together with any proposed Rule changes.
8.C	A signed copy of the duly audited/verified balance sheet and statement of accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.
8.D	Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.
8.E	Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Season being concluded. <i>This provision will not apply to Clubs expelled in accordance with Rule 12</i>
8.F	All voting shall be conducted by a show of hands, or count of email or virtual responses (for virtual meetings), unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chair so decides.
8.G	No individual shall be entitled to vote on behalf of more than one Club.
8.H	<ol style="list-style-type: none"> 1. Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff. 2. Any club that has submitted a valid application to join the Competition for the forthcoming season must have the opportunity to be put forward for membership and to have a vote taken on their membership application.
8.I	Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM, but cannot also cast a vote on behalf of a club (See Rule 8.G)
8.J	Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.
9. SPECIAL GENERAL MEETINGS	
9.A	On receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call an SGM.
9.B	The Management Committee may call an SGM at any time
9.C	At least 7 days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.
9.D	Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.
9.E	Any Club failing to be represented at an SGM shall be fined in accordance with the Fines Tariff.
9.F	Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs, but cannot also cast a vote on behalf of a club (See Rule 9.D)

10. AGREEMENT TO BE SIGNED	
10.	<p>Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season,</p> <p>“We, (A) (name) [] of (address) [] (Chair)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [] Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7.”</p> <p>The agreement shall be signed:</p> <p>1.where a Club is an unincorporated association, by the Club Chair and Secretary; or</p> <p>2.where a Club is an incorporated entity, by two directors of the Club.</p> <p>Any change of Chair Secretary or Directors of the Club as named on the above agreement must be notified to the London Football Association to which the Club is sanctioned and to the Secretary of this Competition.</p> <p>Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.</p>
10.B	A club will not be allocated any fixtures until the League Secretary is in receipt of a signed copy of this Rule by the member team by the 1 st August each season. The Competition shall require all players and club officials to have signed the FA’s “respect” codes of conduct and produce these if required by the Management Committee.
11. CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB	
11.A	Any Club intending, or having a provisional intention, to withdraw a Team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing of such intention by 31 st March each season. This does not apply to a Club moving in accordance with Rule 22.B. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
11.B	The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.
11.C	Notwithstanding the powers of the Management Committee pursuant to Rule 6.1, in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.
11.D	A continuation form must be completed by each member club by 31 st March each season, failure to do so will result in the team not being included in the constitution for the following season and will need to reapply. A fine will be levied against any team that submits a continuation form stating that they are continuing for the following season and then withdraws. Fine in accordance with the fines tariff.
12. EXCLUSION OF CLUBS, TEAMS. MISCONDUCT OF CLUBS, OFFICERS, PLAYERS, MANAGEMENT COMMITTEE	
12.A	<p>At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to:</p> <p>(1) remove a member of the Management Committee from office; (2) exclude any Club or Team from membership. both of which, must be supported by more than two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.</p>
12.B	At the AGM, or at an SGM called for the purpose in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, provided this is supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
12.C	Any Officer or member of a Club found guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of 12.A and/or 12.B of this Rule.
12.D	Any member club, having played the AWAY fixture against another member club, and not fulfilling their return HOME fixture, and withdrawing from the league during the playing season, shall be liable to reimburse their opponents’ £50 for the loss of revenue. The amount of reimbursement will be subject to the remainder of monies initially deposited as a goodwill bond by the withdrawing team(s).

12.E

Any team that reaches 15 disciplinary points in the season will be written to by the ‘Conduct Secretary’ warning them of their misconduct. A team obtaining 25 disciplinary points in a season will be required to attend a sub-committee meeting to discuss in person their continuing misconduct and supply evidence of how they intend to manage this area of concern. Any team accumulating 40 disciplinary points during the season from all fixtures, may be considered by the Management Committee for expulsion from the Alliance by member clubs at the AGM or an SGM. It is each teams’ responsibility to manage their players’ behaviour and conduct both on and off the field of play. If you do not, then the Management Committee will.

Any team that reaches 50 points or over during the season will not be recommended for membership of WESFA the following season. A vote at the AGM by current member clubs and management committee will decide their fate. Disciplinary points table:

S1	Serious Foul Play	5pts
S2	Violent Conduct	7pts
S3	Spitting	10pts
S4	Handball	0pts
S5	Denying an obvious goal scoring opportunity	0pts
S6	Using foul/abusive/threatening/insulting language/gestures	7pts
S7	Receiving a 2 nd caution in the same match	6pts
C2	Sin Bins (word or action)	4pts

13. TROPHY	
13.A	<p>The following agreement shall be signed on behalf of the winners of the cup or trophy:</p> <p>“We (A) (name) and (B) (name), the Chair and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of cup or trophy, and the cup or trophy having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before []. If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”</p> <p>Failure to comply will result in a fine in accordance with the Fines Tariff.</p>
13.B	<i>At the close of each Competition awards shall be made to the winners and runners-up if the funds of the Competition permit.</i>
13.C	Failure to return trophies by the February meeting will incur a fine in accordance with the fines tariff for each trophy. The Tansley Memorial is required to be returned on or before the AGM each playing season. If any trophy is returned in a damaged or unsatisfactory condition, the restoration will also be charged to the team concerned.
13.D	Only those successful teams whose continuation of membership has been confirmed for the following season and not later withdraw shall be permitted to retain the leagues perpetual trophies until the date of return quoted in the above rule. Any team not continuing in the Alliance in the following season will be presented with the trophies at the AGM however they must be returned at the end of the AGM.

14. ALTERATION TO RULES	
14.A	Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at an SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season, except in exceptional circumstances and approved by Sanctioning Authority or The FA.
14.B	Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 1 st May in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 15 th May and any amendments to these proposals shall be submitted to the Secretary by 22 nd May. The proposals and proposed amendments to these proposals shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if 51% [a majority] of those present and entitled to vote and voting are in favour.
14.C	A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least 28 days prior to the date of the meeting.
14.D	Each Member Team agrees to the foregoing Rules and also to abide by decisions of the Management Committee, subject to Rule 7, Each Member Club, having signed the Codes of Conduct or any other policies adopted by this alliance, has been accepted and agreed to abide by them.

15. FINANCE	
15.A	The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
15.B	All expenditure in excess of £75 shall be approved by the Management Committee.
15.C	The financial year of the Competition will end on 31 st May.
15.D	The accounting records or a certified balance sheet, of a Competition shall be prepared and shall be <i>[audited/verified]</i> annually by a suitably qualified person(s) who shall be appointed at the AGM.
16. INSURANCE	
16.A	All Clubs must have valid Public Liability Insurance cover for a minimum of ten million pounds (£10,000,000) at all times.
16.B	All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' Personal Accident Insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.
16.C	Failure to comply with Rule 16.A or 16.B will result in a fine in accordance with the Fines Tariff.
16.D	Fixtures cannot be arranged for member clubs without these insurances.
17. DISSOLUTION	
17.A	Dissolution of the Competition shall be by resolution approved at an SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.
17.B	In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.
17.C	<p>The Management Committee shall deal with any surplus assets as follows:</p> <ol style="list-style-type: none"> Any surplus assets (save for a trophy or any other presentation); remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Authority. If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.