

Minutes
Jackson County Board of Elections

~~08/22/2025~~

7/22/2025

Regular meeting

Corrected

BT

W. J.

Members Present - Bill Thompson, Betsy Swift, Jay Pavey, Roy Osborn, Wes Hanemayer

Meeting called to order- Bill Thompson at 12:05 PM, Jay Pavey led Pledge of Allegiance

Members Sworn in - Bill Thompson (Chairman), Wes Hanemayer, Roy Osborn, Jay Pavey, Betsy Swift

Secretary Nominated and Voted in – Bill Thompson Motion that Secretary be Wes Hanemayer, Roy Osborn 2nd, Unanimous vote approval.

Public Comment Rules Adopted – Wes Hanemayer motioned "Time for each comment be 3 minutes in length, with an extension of 5 minutes be approved by a majority board vote". Jay Pavey 2nd. Discussion for clarification Roy Osborn asked to confirm if the comment was to be 3 min + 5 min or total of 5 minutes. Clarification provided by Bill that it was 3 min + 5 min. Unanimous vote approving public comment rules.

Public Comment. None

Agenda was approved. 6/10/25 Details? Wes Hanemayer moved to accept. 2nd Roy Osborn. Unanimous vote yes.

Minutes from BOE meeting on 6/10/25 approved. Bill Thompson moved to accept. 2nd Wes Hanemayer. Unanimous vote yes.

BOE Budget 2025 – 2026 Fiscal year reviewed.

- Capital budget includes funds for required laptop replacements and Ballot printing machines tied to registration computers. Ballot printers have not been purchased as meetings with vendors will be conducted at the SBE conference in Wilmington NC on July 27th to 29th 2025. Quotes have been requested on required laptops.
- Operating budget reduced from requested. Noted we should be fine this fiscal year as we only have the Sylva, Webster, Forest Hills, Town of Highlands and Dillsboro municipal elections and the Federal Mid-term primary. These include early voting and Election Day.
- Details were provided on the process and benefit of accuracy and staff efficiency.
- Confirmed training will be retained on how to perform manual process if machines break.
- ATV book will be retained, proposed at Chief Judge station
- Timing desired to have new ballot printers in place by Municipal election

Municipal early Voting plan – Typically smaller turnout for municipal election. Early voting at Jackson County BOE office only. Early Voting will be Monday thru Friday 8AM to 5PM October 16th to October 31st. Plus 8AM to 3PM Saturday Nov. 1st.

- Bill Thompson Motioned approval of plan, 2nd by Jay Pavey. Unanimous vote yes

Precinct Judge Appointments – Preliminary basic report presented to the board on proposed election day judges. This report has been provided to Jackson County GOP and Democrat parties for review, comment and vetting. Election day judges serve a two-year term. Judges must be appointed by August 19th 2025.

Early voting judges are appointed prior to each election. Plan is being compiled, and potential judges are being contacted. Municipal early voting plan near complete.

List of potential judges shared for review by the board.


Directors Report. CBE Director Amanda Allen presented for review and discussion.

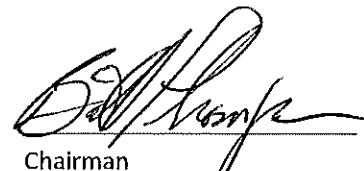
- Memorandum re Registration Repair project. Who does not have last 4 Social Security or Drivers license number on their voter registration. Jackson county has 230 people on this list. Jackson county BOE staff have cleared approximately 30%. If the voter registration cannot be cleared the state board will send a letter to the voter noting, they will be required to vote provisionally. State board WEB site has many details on the process and records.

- Memorandum on Same Day registration. This is the same as the numbered memo from SBE in 2023. No change in guidance. Reissued including foot notes covering discussion around the memo.
- Numbered Memo 2025-01 addresses UOCAVA (Oversees Service Members, study abroad etc.) Defines those in this category must follow the same process as all other voters, including but not limited to the photo ID law. Includes for Citizens who have never lived in the USA they are eligible to vote on Federal elections but not state or local. It was presented how the board may need to handle ballots cast. Currently being discussed with department of defense how this will be rolled out to bases etc.
- Report on candidate filings for Jackson County municipal elections this fall presented and reviewed. This info is available on Jackson County BOE WEB site and the SBE WEB site for review.
- Reviewed attendance at the State Conference in Wilmington NC. Roy Osborn complimented Amanda Allen for her attentiveness and efficiency on organizing this.

The next meeting date. Next meeting set at BOE office Aug 12th 2025 10AM.

Motion to adjourn. Roy Osborn motioned to adjourn, Bill Thompson 2nd. Unanimous vote yes


Secretary
Wes Hanemayer


Chairman
Bill Thompson