OFFICIAL NOTICE AND AGENDA
RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT'S

REGULAR MEETING

The Regular Meeting of the Rib Mountain Metropolitan Sewerage District will be held at 151401 Aster Road, Wausau, WI on Tuesday, the 13th of January 2026

1. Introduction of Audience

2. Approval of December 9, 2025, Minutes

3. Check Register Approval

4. Director/Superintendent Report

    A. Budget Comparison Report

    B. Asset/Replacement Requests
        1. Weston Sample Station Update
            a. Quote for Review/Approval

    C. Plant Report

    D. Old Business

        1. Phase #2 Construction Update
            a. Pay Request #18 for Approval
        2. Influent pH Issue Update
        3. Applied Laser Tech Update
        4. Account Summary

    D. New Business

        1. Resolution #111-Procurement Policy
            a. Discussion and Possible Action for Approval

5. Adjourn

E-mailed to the Wausau Daily Herald on January 7, 2026, by Sandra E. Balz -Administrative Clerk.
Posted at: Village of Rib Mountain, Village of Rothschild, Village of Weston, Village of Kronenwetter, City of Mosinee, and Strand Associates.
***Any person planning to attend this meeting who needs some type of special accommodation to participate should call the Rib Mountain Metropolitan Sewerage District at (715) 359-7852.*

RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT

DECEMBER - (MANUAL & AUTOPAY) CHECK REGISTER

JANUARY 13TH MEETING

MANUAL/AUTO PAY

CHECK #	VENDOR	AMOUNT	MEMO
V12122501-12122507	Payroll	$22,214.75	Employee Wages (After tax
V12262501-12262507	Payroll	$20,490.03	Employee Wages (After tax
PAYROLL - DECEMBER	Commission Compensation	$461.75	Commission Pay (After tax)
FED/FICA/STATE	Federal & State	$21,130.90	Payroll Taxes
AutoPay - DECEMBER	Kwik Trip	$115.06	Fuel
CREDIT CARD	Cardmember Serv-VISA	$1,161.64	Supplies/Mtg/Misc/Veh Rep
CREDIT CARD	CELLCOM	$142.68	Cell phones
AutoPay	WM -Waste Management	$1,229.33	Garbage/Recycling Service
AutoPay	Wisc Public Service	$19,804.78	WPS-Gas/Electric
AutoPay - DECEMBER	Frontier	$525.82	Telephone Service (3)
Online Payment -DECEMBER	WI Retirement System	$9,200.94	Remittance/Contributions
TOTAL		$96,477.68	

EQUIPMENT / PARTS

CHECK #	VENDOR	AMOUNT	MEMO
Asset/Capital Improv. CK# 941	Strand Associates/CD Smith Req#18	$742,318.65	Asset/Construction
Asset/Capital Improv. CK# 942	URBAN CONSTRUCTION-DOORS	$13,800.00	Asset/Construction
Equip. Replacement CK#		$0.00	Equipment Replacement
General Cks # 31085-31111	Multiple	$127,801.25	Regular
		$883,919.90	Total
TOTAL		$980,397.58	

Robert J. Stavran - President

Thomas J. Kipp - Secretary

Keith Biedermann

Darin Westover

Kevin Breit

DATE:

Budget Comparison - Detail
BUDGET COMPARISON

Account Number		2024 Actual 12/31/2024	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
600-00-41100-000-000	Hauler Income	204,043.26	150,931.53	0.00	150,931.53	0.00
600-00-41700-000-000	O&M - Mosinee	257,820.67	259,570.97	253,248.00	6,322.97	102.50
600-00-41710-000-000	O&M - Rib Mountain	372,400.23	391,188.82	448,225.00	-57,036.18	87.28
600-00-41720-000-000	O&M - Rothschild	326,407.00	266,226.00	349,041.00	-82,815.00	76.27
600-00-41730-000-000	O&M - Weston	974,282.43	984,713.71	1,116,171.00	-131,457.29	88.22
600-00-41740-000-000	O&M - Kronenwetter	280,223.98	258,471.58	278,963.00	-20,491.42	92.65
600-00-41810-000-000	DS - Rib Mountain	257,141.61	268,915.29	298,664.00	-29,748.71	90.04
600-00-41820-000-000	DS - Rothschild	225,591.24	183,014.96	233,342.00	-50,327.04	78.43
600-00-41830-000-000	DS - Weston	673,155.54	677,635.08	744,300.00	-66,664.92	91.04
600-00-41840-000-000	DS - Kronenwetter	194,103.39	178,094.63	186,754.00	-8,659.37	95.36
600-00-41850-000-000	DS - Mosinee	179,051.07	179,394.62	170,079.00	9,315.62	105.48
	Revenue	3,944,220.42	3,798,157.19	4,078,787.00	-280,629.81	93.12
	Total Revenues	3,944,220.42	3,798,157.19	4,078,787.00	-280,629.81	93.12

Account Number		2024 Actual 12/31/2024	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
600-00-56150-000-000	Health & Safety	6,942.38	4,282.49	10,000.00	5,717.51	42.82
600-00-56300-100-000	Electricity/Rib Mtn WPS Acct#00006	500.85	465.63	550.00	84.37	84.66
600-00-56300-200-000	Electricity/Rothschild WPS Acct#00007	483.59	455.62	550.00	94.38	82.84
600-00-56300-300-000	Electricity/Weston WPS Acct#00009	479.06	445.62	500.00	54.38	89.12
600-00-56300-310-000	Electricity/Cty XX WPS Acct#00008	536.26	465.86	650.00	184.14	71.67
600-00-56300-320-000	Electricity/Cedar Ck WPS Acct#00003	617.18	562.48	750.00	187.52	75.00
600-00-56500-000-000	Water Utility Bills	910.75	1,019.05	900.00	-119.05	113.23
600-00-56510-000-000	Natural Gas WPS Acct#00002	1,824.15	9,448.55	15,000.00	5,551.45	62.99
600-00-56521-000-000	Diesel Fuel	17,450.23	18,262.16	35,000.00	16,737.84	52.18
600-00-56522-000-000	Assisting Haulers	22,913.55	21,726.10	45,000.00	23,273.90	48.28
600-00-56530-000-000	Gasoline	2,640.99	2,464.84	3,500.00	1,035.16	70.42
600-00-56540-000-000	Electricity - Plant/Gate WPS Acct#00002P/#00004G	196,301.50	172,334.87	180,000.00	7,665.13	95.74
600-00-56600-000-000	Chemical & Fabri Expenses	217,601.94	269,737.58	250,000.00	-19,737.58	107.90
600-00-56690-000-000	Operating Expenses	0.00	0.00	2,000.00	2,000.00	0.00
600-00-56900-000-000	PROF & ENG Contractual Service	0.00	0.00	2,000.00	2,000.00	0.00
600-00-56950-000-000	Misc. Contractual Service	35,271.95	29,822.69	35,000.00	5,177.31	85.21
600-00-56990-000-000	Miscellaneous Expenses	195.07	809.11	2,000.00	1,190.89	40.46
600-00-57700-000-000	Janitoral Expenses	10,874.00	10,296.00	11,296.00	1,000.00	91.15
600-00-57710-000-000	Motor Vehicle Expenses	17,085.74	15,604.72	24,800.00	9,195.28	62.92
600-00-57720-000-000	Lubrication - Oil/Grease	5,250.00	4,212.66	5,000.00	787.34	84.25
600-00-57740-000-000	Painting + Hardware Expenses	1,877.03	791.14	2,000.00	1,208.86	39.56
600-00-57750-000-000	Machinery + Equip Expenses	20,628.21	22,020.73	20,000.00	-2,020.73	110.10
600-00-57760-000-000	Plumbing Expenses	485.42	5,462.80	1,000.00	-4,462.80	546.28
600-00-57770-000-000	Elec. + Instrumentation Exp.	9,170.01	12,257.44	10,000.00	-2,257.44	122.57

Account Number		2024 Actual 12/31/2024	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
600-00-57890-000-000	Maintenance Expenses	2,282.49	1,225.25	3,000.00	1,774.75	40.84
600-00-57900-000-000	PROF & ENG Contractual Service	0.00	0.00	500.00	500.00	0.00
600-00-57950-000-000	Misc. Contractual Service	0.00	2,479.95	3,000.00	520.05	82.67
600-00-57990-000-000	Miscellaneous Expenses	63.93	59.96	2,000.00	1,940.04	3.00
600-00-58490-000-000	Laboratory Expenses	6,623.52	7,167.15	8,000.00	832.85	89.59
600-00-58900-000-000	PROF & ENG Contractual Service	0.00	0.00	1,500.00	1,500.00	0.00
600-00-58941-000-000	P.S. - Equip Calibration	150.00	150.00	1,500.00	1,350.00	10.00
600-00-58942-000-000	P.S. Outside Lab Testing	8,046.98	11,678.30	10,000.00	-1,678.30	116.78
600-00-58990-000-000	Miscellaneous Expenses	0.00	0.00	1,000.00	1,000.00	0.00
600-00-59040-000-000	Commission Commissioners - Compensation	6,200.00	5,300.00	6,000.00	700.00	88.33
600-00-59050-000-000	Commission Commissioners - Expenses	2,940.27	3,044.00	4,000.00	956.00	76.10
600-00-59100-000-000	Insurance Health Insurance	178,858.85	172,492.44	218,496.00	46,003.56	78.95
600-00-59110-000-000	Insurance Life Insurance	3,690.98	681.36	700.00	18.64	97.34
600-00-59120-000-000	Wis. Retirement Fund	34,022.72	48,734.40	49,329.00	594.60	98.79
600-00-59121-000-000	Social Security (6.2%)	42,368.45	40,495.11	44,377.00	3,881.89	91.25
600-00-59122-000-000	Medicare (1.45%)	9,908.77	9,470.65	10,379.00	908.35	91.25
600-00-59130-000-000	Workers Compensation	1,472.00	9,701.00	13,237.00	3,536.00	73.29
600-00-59200-000-000	Sick Leave Pay	29,921.63	15,890.88	29,161.00	13,270.12	54.49
600-00-59220-000-000	Stand-By Duty	11,647.92	11,408.40	11,689.00	280.60	97.60
600-00-59230-000-000	Holiday/Personal Pay	27,343.71	18,614.08	27,453.00	8,838.92	67.80
600-00-59240-000-000	Vacation Pay	53,004.32	48,358.00	51,360.00	3,002.00	94.15
600-00-59250-000-000	Funeral Leave	1,674.88	0.00	1,000.00	1,000.00	0.00
600-00-59300-000-000	Phone/Internet	7,872.95	11,226.26	10,200.00	-1,026.26	110.06
600-00-59320-000-000	Office Eq. Repair & Service	12,119.10	16,508.34	27,000.00	10,491.66	61.14
600-00-59330-000-000	Postage/Shipping	595.33	728.47	3,000.00	2,271.53	24.28
600-00-59340-000-000	Office Supplies	1,431.50	1,575.44	3,000.00	1,424.56	52.51
600-00-59350-000-000	Printing + Publication	1,414.33	695.42	1,100.00	404.58	63.22

Account Number		2024 Actual 12/31/2024	2025 Actual 12/31/2025	2025 Budget	Budget Status	% of Budget
600-00-59360-000-000	Education & Training	7,326.24	9,785.32	10,000.00	214.68	97.85
600-00-59370-000-000	Membership/Subscript/License	32,416.10	29,328.52	40,000.00	10,671.48	73.32
600-00-59380-000-000	Mileage Reimbursement	933.84	1,453.76	1,500.00	46.24	96.92
600-00-59390-000-000	Bank Charges	490.05	586.55	500.00	-86.55	117.31
600-00-59440-000-000	INSURANCE PREMIUM	62,038.11	45,582.00	47,408.00	1,826.00	96.15
600-00-59495-000-000	Replacement Expense	300,000.00	360,000.00	360,000.00	0.00	100.00
600-00-59910-000-000	P.S. Accounting & Auditing	17,850.00	20,432.14	20,000.00	-432.14	102.16
600-00-59920-000-000	P.S. - Legal	354.00	6,081.00	15,000.00	8,919.00	40.54
600-00-59990-000-000	Miscellaneous Expenses	1,296.68	1,841.59	2,500.00	658.41	73.66
	Expenses	1,436,399.51	1,515,723.88	1,696,385.00	180,661.12	89.35
	Total Expenses	1,436,399.51	1,515,723.88	1,696,385.00	180,661.12	89.35
Net Totals		2,507,820.91	2,282,433.31	2,382,402.00	99,968.69	95.80

JAS Construction, LLC
236308 N. Troy St.
Wausau, WI 54403

"The Professional Builders"

Estimate

Date	Estimate No.
12/23/2025	23-2929

Prepared By: JAS Construction, LLC
236308 N. Troy St.
Wausau, WI 54403

Phone: (715)675-0841

E-mail: kendra@jasbuilds.com

Prepared For: Rib Mountain Metro Sewerage District
Eric Donaldson
151401 Aster Rd
Wausau, WI 54401

Description	Total
Project: Weston Sampling Station Description: Raise sidewall heights	

- Drafting included for plans
- Demo shingle ridge cap and fasteners to lift off roof structure
- Demo gable portion of existing brick to sidewall heights
- Demo existing door and frame
    - Salvage hardware for re-use
- Add framing onto existing framing, properly secure to tie together 2x4 wood materials
    - 96" sidewall height
- Add metal flashing above brick ledge
- Install pre-finished vertical panel wood siding with trim at outside corners and door frame
- Install new steel frame and steel door
    - Insulated and pre-painted to desired color
- Install salvaged hinges, lockset and closer
- Install roof structure and new shingles at ridge
- Touch up paint
- Insulate interior of building
	6,096.00

*Permits and Electrical by Owner	
OPTION - To install owner supplied brick of top of existing ADD:	1,890.00
Estimated Lump Sum Price (labor and materials). Any additional work will be billed separately after notification. **Total**	$7,986.00

It is our pleasure to provide you with an estimate for your remodel project. JAS Construction, LLC is a fully insured and licensed professional contractor. We would certainly appreciate your business and look forward to working with you.

To accept this proposal, please print, sign, date and return.

______________________ **Print Name** **Date:** __________

______________________ **Signature**

COMMISSION REPORT

December 2025

INFLUENT FLOWS	MONTH TOTAL
PLANT INFLUENT/EFFLUENT FLOWS *(AVG/MGD)*	2.3/2.9
RIB MOUNTAIN PERCENTAGE	17.2%
ROTHSCHILD PERCENTAGE	6.8%
CEDAR CREEK PERCENTAGE	18.6%
WESTON PERCENTAGE	23.9%
XX PERCENTAGE	2.7%
KRONENWETTER PERCENTAGE	14.3%
MOSINEE PERCENTAGE	14.7%
HAULER GALLONS	417,890
SLUDGE PROGRAM	
SLUDGE GALLONS IN STORAGE *(END OF MONTH)*	2,016,000
PLANT PERFORMANCE *(AVG FLOWS/CONCENTRATIONS)*	
POUNDS OF SOLIDS REMOVED	150,412
% SOLIDS REDUCTION	97%
POUNDS OF BOD REMOVED	173,011
% BOD REDUCTION	93%
POUNDS OF PHOSPHOROUS REMOVED	3683
% PHOSPHOROUS REMOVAL	92%

DECEMBER - HAULER DATA	GALS.		GALS.
	ESTIMATED		"BILLED "
COUNTRY PUMPERS	115,400		128,250
DECKER	12,300		11,780
GREEN VALLEY	145,690		167,200
HEINZEN PLUMBING	0		0
MODERN SEWER	144,500		182,400
PECHA SEPTIC	0		0
TOTAL	417,890		489,630

STRAND
ASSOCIATES®
Excellence in Engineering[SM]

COPY

Strand Associates, Inc.®
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

Transmittal Letter

DATE: December 15, 2025 PROJECT NO. 1165.022

COMPANY NAME: Rib Mountain Metropolitan Sewerage District
ATTENTION: Eric Donaldson, Director
ADDRESS: 151401 Aster Road
CITY/STATE/ZIP: Wausau, WI 54401
RE: Payment Application for WWTP Phase II Upgrades Project

WE ARE SENDING YOU:
☐ Agreement ☐ Contract ☐ Letter ☐ Report ☐ Shop Drawings
☐ Change Order ☐ Drawings ☒ Pay Apps ☐ Samples ☐ Specifications
☐ Other

Copies	Date	No.	Description
1	12/15/2025	18	Payment Application

ITEMS TRANSMITTED AS SHOWN:
☐ For approval ☐ Approved as submitted ☐ Resubmit ______ copies for approval
☒ For your use ☐ Approved as noted ☐ Submit ______ copies for distribution
☐ As requested ☐ Approved as noted–Resubmit ☐ Additional Information Required
☐ For review and comment ☐ Not Approved ☐ For signature
☐ Other

REMARKS:

This payment request is for $742,318.65. The amount of retainage for this pay application is $0.00. The total retainage for the project is $564,628.47 or 3.9%. As of this pay request the project is monetarily 74 percent complete with 61 percent of the contract time elapsed.

Signed Evan Hunsanger
Evan Hunsanger

Copy to: File

S:\MAD\1100–1199\1165\022\Correspondence\Owner\2025.12.15 Pay App 18\Pay App Transmittal.docx

Accounts Summary

December 31, 2025

BANK ACCOUNTS

ACCOUNT NAME	BALANCE
GENERAL CHECKING : XXX-062	$ 1,570,916.96
EQUIPMENT REPLACE - XXX-634	$ 1,677,312.00
ASSET/CONST. - XXX-240	$ 1,463,049.30
NON-INTEREST BEARING ACCT- as of MAR 2025	
	$ 4,711,278.26

SAVINGS ACCT / SPLIT - XXX-762	
DEBT SERV	$ 7,803.48
EQUIP. REPLACEMENT	$ 781,446.11
GENERAL	$ 33,733.78
ASSET/CONST	$ 47,381.59
CAPITAL IMPROV	$ 845,131.35
	$ 1,715,496.31
DEBT SERVICE SAVINGS - XXX-247 -	$ 1,871,810.48

LOCAL GOV. INVESTMENT ACCTS	
ACCOUNT NAME	
LGIP- GENERAL	$ 7,709.35
LGIP- ASSET/CONST	$ 63.62
LGIP- DEBT SERVICE	$ 780,338.40
LGIP - EQUIP. REPLACEMENT	$ 2,035,482.87
LGIP - SICK LEAVE	$ 180,418.00
LGIP - CAPITAL IMPROV.	$ 141,472.24
	$ 3,145,484.48

TOTAL BALANCE $ 11,444,069.53

NOTE: COMBINED EQUIPMENT REPLACE TOTAL $ 4,494,240.98

WI DNR CWF # 4021-09 - LIABILITY = 21400		$ 2,506,452.26
WI DNR CWF # 4021-10 - LIABILITY = 21510		$ 13,101,903.13
WI DNR CWF # 4021-99 - LIABILITY = 21599		$ 2,748,260.00
	TOTAL LIABILITY	$ 18,356,615.39

Respectfully Submitted,

Sandra Balz - Administrative Clerk