**2018 BUDGET WORKSHOP &**

**REGULAR MEETING SEPTEMBER 12, 2017**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 9:00 a.m. Commission Members Present: Galen Olson, Jim Strehlow and Tom Wittkopf. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary.

**2018 BUDGET WORKSHOP**

The proposed 2018 Budget was reviewed and discussed. After discussion, a motion was made and seconded to go into Closed Session Pursuant to WI State Statute 19.85 (1)(c); by means of a roll call vote, was unanimously passed.

The Commission proceeded with the Closed Session. A lengthy discussion was held regarding the 2018 Wage and Benefit Package for the Metro Employees.

At 11:00 a.m., a motion was made by Mr. Olson; seconded by Mr. Wittkopf to adjourn the Closed Session and return to the budget workshop, and by means of a roll call vote, was unanimously passed. After further discussion, Mr. Strehlow made a motion to recess until 11:30 a.m. Mr. Olson seconded the motion. Questioned and unanimously passed.

**REGULAR MEETING September 12, 2017**

Commission President Bob Stavran called the Regular Meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Jim Strehlow, Tom Wittkopf and Galen Olson. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; and Katherine Kunze, Administrative Clerk/Secretary; Kevin Hopkins, Strand Associates; Craig Mortensen; and Diane Thoune, Clark Dietze.

**Metro Commissioner Vacancy –** Mr. Donaldson pointed out that the Metro only received one application for the open Commissioner position, that being Mr. Craig Mortensen. Mr. Mortensen addressed the board. After discussion, a motion was made by Mr. Olson to recommend Mr. Mortensen to the Marathon County Administrator for appointment to the Metro Board for the remainder of Mr. Wirth’s term of August 11, 2018. Mr. Wittkopf seconded the motion. Questioned and unanimously passed.

**MINUTES**

A motion was made by Mr. Wittkopf and seconded by Mr. Strehlow to approve the minutes of the August 8, 2017 Regular Meeting. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following August Prepaid 2017 Checks and the September 2017 Check Register, with Mr. Strehlow seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid $45,337.16

Equip Repl. Prepaid Check $14,748.00

General Checks #26672 - #26693 $82,336.73

Equip. Repl. Checks #587 - #588 $1,934.27

Asset/Cap Imp. Checks #647 $2,509.20

**FACILITIES AND GROUNDS UPGRADE**

**Project Update** – Mr. Donaldson reported that the Metro received two bids for the Metro’s plant update. They were from Miron Construction and Stabb.

Mr. Donaldson noted that the asbestos cleanup will start tomorrow. He explained where and why this has to be done.

Mr. Hopkins went over the two (2) bids with the Commissioners. Mr. Hopkins recommended that the Metro accept the contract from Miron in the amount of $2,713,367.00. A discussion was held, during which it was determined that even though it will be two to three months before the Clean Water Fund kicks in, the work on the project should begin as soon as possible with substantial completion by August 31, 2018. After further discussion a motion was made by Mr. Wittkopf to accept the low bid of $2,713,376.00 turned in by Miron Construction. Mr. Olson seconded the motion. Questioned and unanimously passed.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – None

Asset/Replacement – None

Plant Report – Mr. Donaldson reported that the plant is running good.

**OLD/NEW BUSINESS**

A motion was made by Mr. Wittkopf to approve the 2018 Tentative Budget, as presented, for $1,672,688. Mr. Strehlow seconded that motion. Questioned and unanimously passed.

The Metro’s 2018 Budget Public Hearing will be held on October 10, 2017 at 11:30 a.m., with the Regular Meeting to follow.

At 11:55 a.m., with no further business to discuss, a motion was made and seconded to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting **will not** be on file as there were complications with the recorder.

Kathi Kunze

Administrative/Clerk Secretary