**REGULAR MEETING December 12, 2017**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Galen Olson, Jim Strehlow Craig Mortensen and Tom Wittkopf. Also Present: Eric Donaldson, Director; Andy Heise, Superintendent; Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

A motion was made by Mr. Olson and seconded by Mr. Mortensen to approve the minutes of the November 14, 2017 Regular Meeting. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Strehlow made a motion to approve the following November Prepaid 2017 Checks and the December 2017 Check Register, with Mr. Wittkopf seconding the motion. Questioned and after discussion unanimously passed.

General Prepaid Checks $29,443.38

Equip Repl. Prepaid Checks $.00

General Checks #26830 - #26863 $58,641.12

Equip. Repl. Checks $.00

Asset/Cap Imp. Checks $.00

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson updated the Commission on the progress of the Phase 1 project. The belt presses are being removed and there may be a buyer for the presses. A discussion followed

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed and discussed.

Asset/Replacement – None.

Plant Report – Mr. Donaldson reported that the plant is running good.

**OLD/NEW BUSINESS**

Mr. Donaldson stated that the Village of Rothschild contacted the Metro and indicated that they no longer need an easement from the Metro to reroute a bike path. A discussion was held and the Commission directed Mr. Donaldson to contact the Metro’s Attorney and get his thoughts on the matter.

Mr. Donaldson informed the Commission that the Metro will again be purchasing its alum from Hydrite Chemical instead of Affinity. He explained why.

The “Employee Manual” was reviewed and discussed. Some minor revisions will be made to the manual.

Mr. Donaldson informed the commission that Frontier contacted him and made him aware that there was criminal hacking, using the Metro’s phone number to make international calls. A discussion was held on how this matter will be handled.

At 12:20 p.m., a motion was made and seconded to go into Closed Session Pursuant to WI State Statutes 19.85 (1) (c) regarding employee performance. By means of a roll call vote was unanimously passed. All Commissioners voted “Yes”.

At 12:45 p.m., a motion was made by Mr. Wittkopf and seconded by Mr. Strehlow to adjourn the Closed Session and return to the Regular Meeting. Questioned and unanimously passed.

At 12:46 p.m., with no further business to discuss; a motion was made by Mr. Olson and seconded by Mr. Wittkopf to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.

Kathi Kunze

Administrative/Clerk Secretary