**REGULAR MEETING FEBRUARY 13, 2018**

Commission President, Bob Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m. Commission Members Present: Galen Olson, Jim Strehlow, and Craig Mortensen. Excused: Tom Wittkopf. Also Present: Diane Thoune, Clark Dietz, Inc.; Eric Donaldson, Director; Andy Heise, Superintendent; Katherine Kunze, Administrative Clerk/Secretary.

**MINUTES**

A motion was made by Mr. Strehlow and seconded by Mr. Mortensen to approve the minutes of the January 9, 2018 Regular Meeting. Questioned and unanimously passed.

**CHECK REGISTER APPROVAL**

Mr. Olson made a motion to approve the following January Prepaid 2018 Checks and the February 2018 Check Register, with Mr. Strehlow seconding the motion. Questioned and after discussion unanimously passed. Correction to an item on the 2018 January Prepaid was made.

General Prepaid Checks $18,034.47

Equip Repl. Prepaid Checks $.00

General Checks #26945 - #26979 $73,548.87

Equip. Repl. Checks #596 - #599 $132,197.23

Asset/Cap Imp. Check #649 $5,868.00

**FACILITIES AND GROUNDS UPGRADE**

Mr. Donaldson updated the Commission on the progress of the Phase 1 project.

**DIRECTOR/SUPERINTENDENT’S REPORT**

Budget Comparison Report – Reviewed Y/E Before Audit 2017 Report

Asset/Replacement – Mr. Donaldson noted the following:

* The Calumet is ordered. During a brief discussion, it was noted, that someone might be interested in buying the Metro’s old Calumet.

Plant Report – Mr. Donaldson reported that the plant is running good.

Mr. Donaldson indicated that the DNR is ready to declare, publically, the new phosphorus limits. A lengthy discussion was held on what this means for the Metro in regard to how much time the Metro will have to come into compliance with the new limits; cost; the processes that will follow once the Metro knows it new limits.

**OLD/NEW BUSINESS**

Mr. Donaldson stated that proficiency testing has been done and all the test came back acceptable.

Mr. Donaldson noted that he is still waiting for an answer from Frontier on how much they will reimburse the Metro for the fraudulent calls that were made by hacker that got into the Metros phone system. The security of our telephone system has been looked into and changes were made so that the Metro can avoid this from happening again.

Mr. Heise indicated that he is charting the Metro’s electric usage since putting in the LED lights. He showed them a chart comparing previous & current month’s totals.

A discussion was held regarding what the Metro has for a security system in and around the Metro facility. It was determined that the Metro should set up a consultation for a security system, along with a security audit. This will be brought back for further discussion at next months meeting.

Mr. Donaldson informed the Commission that all the Metro’s buildings will be rekeyed to be the same as the new operations building.

At 12:30 p.m., a motion was made by Mr. Mortenson and seconded by Mr. Olson to go into Closed Session Pursuant to WI State Statutes 19.85 (1) (c) regarding employee performance. By means of a roll call vote was unanimously passed. All Commissioners voted “Yes”.

At 12:50 p.m., a motion was made by Mr. Strehlow and seconded by Mr. Mortenson to adjourn the Closed Session and return to the Regular Meeting. Questioned and by means of a roll call vote was unanimously passed. All Commissioners voted “Yes”.

At 12:51 p.m., with no further business to discuss, a motion was made by Mr. Strehlow and seconded by Mr. Mortenson to adjourn the meeting. Questioned and unanimously passed.

A tape of the proceedings of the Regular Meeting will be on file at Rib Mountain Metropolitan Sewerage District 2001 Aster Road – Wausau, WI.